

**COLD SPRING CITY COUNCIL**  
**MEETING AGENDA**  
August 28 2023  
7:30 PM

1. **CALL MEETING TO ORDER**
2. **PRAYER AND PLEDGE**
3. **ROLL CALL AND EXIT INSTRUCTIONS**
4. **ADDITIONS OR DELETIONS TO THE AGENDA**
5. **ITEMS OF INTEREST TO THE COMMUNITY**
  - Mayor's Fishing Derby will be held on Saturday, September 9 at Robert J. Barth Lake Park from 9am to 11am. This even is for children 14 and under. Please register using the link on the website or Facebook, or by calling the city building.
  - Pups in the Park will be held on Friday, September 15 at the amphitheater from 6pm to 8pm. The leash law is in effect during this event.
  - The last concert of the series will be on Thursday, September 21 from 7pm to 9:30pm. The band is The Vinyl Countdown. There will be food and drink vendors present.
6. **APPROVAL OF MINUTES**
  - July 24, 2023 council meeting minutes
  - August 1, 2023 special meeting minutes
7. **RECOGNITION OF SCHEDULED GUESTS**
8. **RECOGNITION OF UNSCHEDULED GUESTS**
9. **OLD BUSINESS**
10. **NEW BUSINESS**
  - Resolution 23-07 City Government Month 2023
  - Ordinance 23-1085, 1<sup>st</sup> reading of an ordinance to approve an amendment to the zoning map of the City of Cold Spring, County of Campbell, Kentucky for an approximate 12.95-acre area from Neighborhood Shopping Center (NSC), Residential Two (R-2), and Professional Office (PO) to Residential Three (R-3), with a Residential Cluster Development (RCD) Overlay
  - Ordinance 23-1086, 1<sup>st</sup> reading of an ordinance to approve an ordinance enacting and adopting a supplement to the code of ordinances of the City of Cold Spring, Kentucky.
11. **FOLLOW UP CITIZENS COMMENTS**
12. **DEPARTMENT REPORTS (IN WRITING)**
  - A. FINANCE
  - B. POLICE DEPARTMENT
  - C. PUBLIC WORKS
  - D. CITY CLERK
  - E. CENTRAL CAMPBELL FIRE DISTRICT
  - F. PLANNING & ZONING
  - G. CODE ENFORCEMENT
  - H. EVENT COORDINATOR
  - I. ANIMAL CONTROL
13. **COUNCIL COMMENTS**
14. **ATTORNEY'S COMMENTS**

**15. MAYOR'S COMMENTS**

**16. ADJOURNMENT**



## Cold Spring Council Minutes

July 24, 2023

Paul Kloeker made a motion for Adam Sandfoss to preside over the meeting in Mayor Penque's absence. Lisa Cavanaugh seconded the motion. All were in favor. **Motion passed.** The July 24, 2023 council meeting was called to order by Councilman Adam Sandfoss at 7:30pm.

Prayer and pledge were led by the City Clerk (00:36)

### *Roll Call & Exit Instructions: (01:18)*

- Present: Chris Ampfer, Lisa Cavanaugh, Dave Guidugli, Paul Kloeker, Cindy Moore, Adan Sandfoss, City Clerk Robin Morency, City Administrator Steve Taylor, Public Works Director Ron Hitch, Police Chief Steve Collinsworth, and City Attorney Brandon Voelker.
- Not Present: Mayor Angelo Penque

*Additions or Deletions to the Agenda:* None.

### *Items of Interest to the Community: (01:48)*

- The IconX concert has been rescheduled for August 3, 2023 from 7:00-9:30pm.
- The Back 2 School Bash will be held on August 11, 2023 from 6:30-8:30pm.
- August 17, 2023: Summer Concert series from 7:00-9:30pm the band is Not Johnny
- August 19, 2023 is the Cruise In & Concert. The Country Cruisers will start at 4:00pm and the Naked Karate Girls will hit the stage at 7:00pm. There will be multiple food and drink vendors in attendance.

### *Approval of Minutes: (02:45)*

- June 26, 2023 council meeting minutes were reviewed by council. Lisa Cavanaugh made a motion. Dave Guidugli seconded the motion. All were in favor. **Motion passed.**

*Recognition of Scheduled Guests:* None.

*Recognition of Unscheduled Guests:* None.

*Old Business:* None.

*New Business:* None.

*Follow up Citizen Comments:* None.

### *Department Reports (in writing) (03:57)*

- Police Department – Dave Guidugli shared a concern with the lights schedule on US 27. Chief Collinsworth stated he is aware of the issue but that is controlled by the state and he will reach out.
- Public Works – Ron Hitch updated Mr. Guidugli with the progress on Chapman Lane.
- Code Enforcement – Mr. Guidugli asked for updates on the Goetz property.
- Events – There was discussion on how the city will handle events when there is bad weather.

### *Council Comments: (08:23)*

- Dave Guidugli asked for an update on stormwater projects.

*Attorney Comments:* None.

**Cold Spring Council Minutes**  
**July 24, 2023**

*Mayor Comments:* None.

*Executive Session: (09:11)*

- Per KRS 61.810(1)(g) discussion of business location proposal which is subject to non-disclosure). Chris Ampfer made a motion to enter into executive session. Paul Kloeker seconded the motion. Dave Guidugli asked what the G references, Brandon Voelker stated it means “discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal, if open discussions would jeopardize the siting, retention, expansion, or upgrading of the business” All were in favor. **Motion passed.**
- Dave Guidugli made a motion to exit the executive session. Chris Ampfer seconded the motion. All were in favor. **Motion passed.**
- There was no action taken by council.

*Adjournment:*

- Chris Ampfer made a motion to adjourn the meeting at 9:45pm. Paul Kloeker seconded the motion. All in favor. **Motion passed.**

Approved:

City Clerk:

Mayor:

*To view the meeting agenda, visit: <https://coldspringky.gov/city-council/meeting-agendas/>*

*To view the meeting video, visit: <https://coldspringky.gov/meeting-videos/>*

## Cold Spring Council Minutes

August 1, 2023

The August 1, 2023 special council meeting was called to order by Mayor Penque at 5:00pm.

Prayer and pledge were led by the City Clerk (00:02)

*Roll Call & Exit Instructions: (00:43)*

- Present: Mayor Angelo Penque, Chris Ampfer, Lisa Cavanaugh, Dave Guidugli, Paul Kloeker, Cindy Moore, Adam Sandfoss, City Clerk Robin Morency, City Administrator Steve Taylor and City Attorney Brandon Voelker.

*Citizens Comments: (00:59)*

- Lou Gerding (resident) asked for clarification on what the money is going to be used for that is referenced in Resolution 23-05 that is on the agenda. Paul Kloeker provided a copy of the agreement which outlined that information.
- Kevin King (resident) asked for some clarifications on the MUPD (Mixed Use Planned Development) zone resolution and annexation agreement.
- Roger Heck (resident) expressed concerns with the posting of the packet for the meeting as well as current and future traffic issues.

*Midland Atlantic project on US 27: (11:15)*

- Mr. Voelker stated that council received three items in regards to this project.
  - Approval of annexation agreement – Paul Kloeker made a motion. Lisa Cavanaugh seconded the motion. There was confirmation that the city is on the approval of the annexation agreement which will bring 27 acres into the city which is currently in unincorporated Campbell County. This is a consensual annexation and all property owners have agreed. Dave Guidugli asked if the streets in this project will be city maintained. John Silverman with Midland Atlantic stated that they will be private streets and the city will not be responsible for maintenance. Roll call vote showed 6 yeses and 0 noes. **Motion passed.**
  - Resolution 23-04 bond inducement – Mr. Voelker stated this is necessary to take to the state finance cabinet because they will conduct a hearing in order to approve the bonds. Cindy Moore asked if Midland Atlantic has been in communications with the Campbell County School Board in regards to taxes. Mr. Silverman said they have been in contact and they do have a meeting scheduled with them. They will let the city know what is agreed upon. Chris Ampfer made a motion to approve. Adam Sandfoss seconded the motion. Brandon Voelker explained that it is a 40-year bond and the property will be placed in the city's name. There will be payments to the city in lieu of taxes. Roll call vote showed 6 yeses and 0 noes. **Motion passed.**
  - Ordinance 23-1085 1<sup>st</sup> reading an ordinance annexing certain unincorporated territories within the County of Campbell, Kentucky and contiguous to the present boundary lines of the City of Cold Spring, Kentucky, and defining by metes and bounds the territory annexed, designating the zoning classification of the property to be annexed to Mixed Use Plan Development or Highway Commercial Two after compliance with the provisions of KRS 100.209, at the time the annexation of property is final. Dave Guidugli made a motion. Lisa Cavanaugh seconded the motion. Roll call vote showed 6 yeses and 0 noes. **Motion passed.**

*DAV (Disabled American Veterans) funding: (23:38)*

## Cold Spring Council Minutes

August 1, 2023

- Resolution 23-05 with Stockyards Bank which will be paid for by the developer. Dave Guidugli made a motion. Adam Sandfoss seconded the motion. There was discussion about the CD rates and interest as well as when the city will resume maintenance of the building. Roll call vote showed 6 yeses and 0 noes. **Motion passed.**

### *Mixed Use Planned Development proposed text: (28:33)*

- Resolution 23-06 sponsoring review and possible changes to the MUPD Zone regarding residential use. Mr. Voelker stated that there is concern with intense multi family uses. This just allows Campbell County Planning & Zoning to review this to see if multifamily use is still appropriate or not, this is not a final vote. This will go to Planning & Zoning first and would come back to council for final approval. Adam Sandfoss made a motion. Lisa Cavanaugh seconded the motion. Roll call vote showed 6 yeses and 0 noes. **Motion passed.**

### *Adjournment: (32:46)*

- Chris Ampfer made a motion to adjourn the meeting at 5:33pm. Lisa Cavanaugh seconded the motion. All in favor. **Motion passed.**

Approved:

City Clerk:

Mayor:

To view the meeting agenda, visit: <https://coldspringky.gov/city-council/meeting-agendas/>

To view the meeting video, visit: <https://coldspringky.gov/meeting-videos/>

**CITY OF COLD SPRING**

**RESOLUTION 23-07**

AUGUST 28, 2023

**WHEREAS**, civics education is important to ensure Kentucky children develop an interest and understanding of local government and their role in the community;

**WHEREAS**, Kentucky Academic Standards for Social Studies require instruction on citizenship and local government for entry-level elementary school children;

**WHEREAS**, involving and informing students of local government programs and duties can provide an opportunity for entire families to connect with vital city services and programs;

**WHEREAS**, there are 415 cities in Kentucky and 56% of the state's population lives in a city;

**WHEREAS**, "City Government Month" is a civics awareness campaign that educates elementary school students about city services by providing teacher lesson plans, students coloring/activity books, and classroom materials; and

**WHEREAS**, "City Government Month" calls on city officials to get involved in their local schools and in educating and engaging elementary school students in city government;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Cold Spring does hereby designate September 2023 as "City Government Month."

**BE IT FURTHER RESOLVED** that city officials and employees are encouraged to collaborate with local elementary schools to educate students about their city government and to engage them in city services.

---

D. Angelo Penque, Mayor

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City Clerk, Robin Morency

**COMMONWEALTH OF KENTUCKY  
COUNTY OF CAMPBELL  
CITY OF COLD SPRING  
ORDINANCE NO. 23-1085**

**AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF COLD  
SPRING, COUNTY OF CAMPBELL, KENTUCKY FOR AN APPROXIMATE  
12.95 ACRE AREA FROM NEIGHBORHOOD SHOPPING CENTER (NSC),  
RESIDENTIAL TWO (R-2), AND PROFESSIONAL OFFICE (PO) TO  
RESIDENTIAL THREE (R-3), WITH A RESIDENTIAL CLUSTER  
DEVELOPMENT (RCD) OVERLAY**

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**WHEREAS**, a request for a map amendment was submitted to the Cold Spring Planning and Zoning Commission by Vision Realty Group, with consent of the the owners of the respective parcel, to change the zoning from NSC, R-2, and PO to R-3, with a RCD overlay; and

**WHEREAS**, the Campbell County Planning and Zoning staff reviewed the application and recommended that the proposed map amendment be approved; and

**WHEREAS**, the Cold Spring Planning & Zoning Commission, upon reviewing the staff recommendations and after holding a public hearing, voted to approve the map amendment on the basis that existing zoning classification in inappropriate and there have been major economic, physical, or social changes in the area that were not anticipated when the Comprehensive Plan was adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF COLD  
SPRING, COUNTY OF CAMPBELL, COMMONWEALTH OF KENTUCKY:**

**Section I**

That the Cold Spring City Council hereby approves said Zoning Map for an approximate 12.95 acre site, located just south of the intersection of Alexandria Pike (US 27) and Martha Layne Collins Boulevard, with access on Salmon Pass, from Neighborhood Shopping Center (NSC), Residential Two (R-2), and Professional Office (PO) to Residential Three (R-3), with a Residential Cluster (RCD) Overlay.

The aforementioned map amendment, as recommended by the Cold Spring Municipal Planning & Zoning Commission is adopted on the following bases:

1. The existing zoning classification given to the property is inappropriate and the proposed zoning classification is appropriate. Specifically, basic character of the area is multi-family in nature, with limited access, making commercial not possible.

2. That there have been major changes of an economic, physical, or social nature within the area involved that were not anticipated in the adopted Comprehensive Plan and which have substantially altered the basic character of such area. The recreation use current, had limited use, and the proposed development, utilizing Salmon Pass, allows for less development being required to utilized US 27, which eliminates traffic.

## **Section II**

That should any section or part of any section or any provision of this Ordinance be declared invalid by a Court of competent jurisdiction, for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

## **Section III**

That this Ordinance shall take effect and be in full force when passed, published and recorded according to the law.

**Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

1<sup>st</sup> Reading - \_\_\_\_\_, 2023

Vote: \_\_\_\_\_, Yes, \_\_\_\_\_, No

2<sup>nd</sup> Reading - \_\_\_\_\_, 2023

Vote: \_\_\_\_\_, Yes, \_\_\_\_\_, No

City of Cold Spring  
County of Campbell  
Commonwealth of Kentucky

By: \_\_\_\_\_

David Angelo Penque  
Mayor

Attest:

\_\_\_\_\_  
Clerk



**CITY OF COLD SPRING  
ORDINANCE 23-1086**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE  
CODE OF ORDINANCES  
OF THE CITY OF COLD SPRING KENTUCKY.**

**WHEREAS**, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2023 S-12 supplement to the Code of Ordinances of the City of Cold Spring, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of this municipality; and

**WHEREAS**, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

**WHEREAS**, it is the intent of Council to accept these updated sections in accordance with the changes of the law of the Commonwealth of Kentucky;

**NOW, THEREFORE, BE IT ORDAINED** by the City of Cold Spring

**SECTION 1.** That the 2023 S-12 supplement to the Code of Ordinances of the City of Cold Spring, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

**SECTION 2.** That this ordinance shall take effect and be in force from and after its date of passage, approval and publication as required by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Passed on First Reading \_\_\_\_\_

Adopted on Second Reading \_\_\_\_\_

Signed by Mayor \_\_\_\_\_

Published in the Paper \_\_\_\_\_

Recorded by Clerk \_\_\_\_\_

\_\_\_\_\_  
D. Angelo Penque, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# **COLD SPRING, KENTUCKY**

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# **CITY OF COLD SPRING, KENTUCKY**

## **CODE OF ORDINANCES**

2023 S-12 Supplement  
(Updated through Ord. 22-1081, dated 9-12-22)  
State legislation current through KRS 2022

Published by:  
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525 Vine Street ♦ Suite 310 ♦ Cincinnati, Ohio 45202  
1-800-445-5588 ♦ [www.amlegal.com](http://www.amlegal.com)

**PEACE OFFICER.** Includes sheriffs, constables granted police powers, coroners, jailers, metropolitan and urban-county government correctional officers, marshals, policemen, and other persons with similar authority to make arrests. (KRS 446.010(31))

**PERSON.** May extend and be applied to bodies-politic and corporate, societies, communities, the public generally, individuals, partnerships, joint stock companies, and limited liability companies. (KRS 446.010(33))

**PERSONAL PROPERTY.** Includes all property except real.

**PREMISES.** As applied to property, includes land and buildings.

**PROPERTY.** Includes real, personal, mixed estates and interests.

**PUBLIC AUTHORITY.** Includes boards of education; the municipal, county, state, or federal government, its officers or an agency thereof; or any duly authorized public official.

**PUBLIC PLACE.** Includes any street, sidewalk, park, cemetery, school yard, body of water or watercourse, public conveyance, or any other place for the sale of merchandise, public accommodation, or amusement.

**REAL PROPERTY.** Includes lands, tenements, and hereditaments.

**REGULAR ELECTION.** The election in even numbered years at which members of Congress are elected and the election in odd numbered years at which state officers are elected. (KRS 446.010(37))

**RESOLUTION.** An expression of the opinion, will or policy of the legislative body on some matter of ministerial business which has come before the body. (While an ordinance, and to a large extent a municipal order, involves a distinctly legislative act, a resolution is a less formal mechanism for dealing with matters of a special or temporary character.)

**SHALL.** The act referred to is mandatory. (KRS 446.010(39))

**SIDEWALK.** That portion of the street between the curb line and the adjacent property line intended for the use of pedestrians.

**STATE.** The Commonwealth of Kentucky.

**STREET.** Includes alleys, avenues, boulevards, lanes, roads, highways, viaducts, and all other public thoroughfares within the city.

**SUBCHAPTER.** A division of a chapter, designated in this code by a heading in the chapter analysis and a capitalized heading in the body of the chapter, setting apart a group of sections related by the subject matter of the heading. Not all chapters have subchapters.

**SWORN.** Includes **AFFIRMED** in all cases in which an affirmation may be substituted for an oath. (KRS 446.010(43))

**TENANT OR OCCUPANT.** As applied to premises, includes any person holding a written or oral lease, or who actually occupies the whole or any part of such premises, alone or with others.

**VACANCY IN OFFICE.** Such as exists when there is an unexpired part of a term of office without a lawful incumbent therein, or when the person elected or appointed to an office fails to qualify according to law, or when there has been no election to fill the office at the time appointed by law; it applies whether the vacancy is occasioned by death, resignation, removal from the state, county, city, or district, or otherwise. (KRS 446.010(46))

**VIOLATE.** Includes failure to comply with. (KRS 446.010(47))

**VIOLATION.** An offense for which the criminal fine can not exceed the amount set forth in KRS 534.040(2)(c). (KRS 83A.065)

**YEAR.** Calendar year. (KRS 446.010(49))

### § 10.03 RULES OF CONSTRUCTION.

(A) Singular includes plural. A word importing the singular number only may extend and be applied to several persons or things, as well as to one person or thing, and a word importing the plural number only may extend and be applied to one person or thing as well as to several persons or things. (KRS 446.020(1))

(B) Masculine includes feminine. A word importing the masculine gender only may extend and be applied to females as well as males. (KRS 446.020(2))

(C) Liberal construction. All sections of this code shall be liberally construed with a view to



promote their objects and carry out the intent of Council.

(KRS 446.080(1))

(D) Retroactivity. No ordinance shall be construed to be retroactive, unless expressly so declared.

(KRS 446.080(3))

(E) Technical terms. All words and phrases shall be construed according to the common and approved usage of language, but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in the law, shall be construed according to such meaning.

(KRS 446.080(4))

#### **§ 10.04 COMPUTATION OF TIME.**

(A) In computing any period of time prescribed or allowed by order of court, or by any applicable ordinance or regulation, the day of the act, event, or default under which the designated period of time begins to run is not to be included. The last day of the period so computed is to be included, unless it is a Saturday, a Sunday, a legal holiday, or a day on which the public office in which a document is required to be filed is actually and legally closed, in which event the period runs until the end of the next day which is not one of the days just mentioned. When the period of time prescribed or allowed is less than seven (7) days, intermediate Saturdays, Sundays, and legal holidays shall be excluded in the computation.

(B) When an ordinance, regulation, or order of court requires an act to be done either a certain time before an event or a certain time before the day on which an event occurs, the day of the event shall be excluded in computing the time. If the day thereby computed on which or by which the act is required to be done falls on a Saturday, Sunday, legal holiday, or a day on which the public office in which the act is required to be completed is actually and legally closed, the act may be done on the next day which is none of the days just mentioned.

(C) If any proceeding is directed by law to take place, or any act is directed to be done, on a particular day of a month and that day is Sunday, the proceeding shall take place, or the act shall be done, on the next day that is not a legal holiday.

(KRS 446.030)

(D) In all cases where the law requires any act to be done in a reasonable time or reasonable notice

to be given, such reasonable time or notice shall mean the time only as may be necessary for the prompt performance of such duty or compliance with such notice.

#### **§ 10.05 MAJORITY MAY ACT FOR ALL; AUTHORIZED AGENT.**

(A) Words giving authority to three (3) or more public officers or other persons shall be construed as giving such authority to a majority of such officers or other persons.

(KRS 446.050)

(B) When the law requires an act to be done which may by law as well be done by an agent as by the principal, such requirement shall be construed to include such acts when done by an authorized agent.

#### **§ 10.06 WRITINGS AND SIGNATURES.**

(A) When this code requires any writing to be signed by a party thereto, it shall not be deemed to be signed unless the signature is subscribed at the end or close of the writing.

(B) Every writing contemplated by this code shall be in the English language.

(KRS 446.060)

#### **§ 10.07 SEVERABILITY.**

It shall be considered that it is the intent of Council in enacting any ordinance, that if any part of the ordinance be held unconstitutional the remaining parts shall remain in force, unless the ordinance provides otherwise, or unless the remaining parts are so essentially and inseparably connected with and dependent upon the unconstitutional part that it is apparent that Council would not have enacted the remaining parts, standing alone, are incomplete and incapable of being executed in accordance with the intent of Council.

(KRS 446.090)

#### **§ 10.08 REVIVOR.**

(A) A repealed ordinance without a delayed effective date is revived when the ordinance that repealed it is repealed by another ordinance enacted at the same meeting of Council.

extent, beyond the balance of any appropriation made for the purpose.  
(KRS 91A.030)

### § 33.04 ANNUAL AUDIT OF CITY FUNDS.

(A) Each city shall, after the close of each fiscal year, cause each fund of the city to be audited by the Auditor of Public Accounts or a certified public accountant. The audit shall be completed by March 1 immediately following the fiscal year being audited. The city shall forward an electronic copy of the audit report to the Department for Local Government for information purposes by no later than April 1 immediately following the fiscal year being audited.

(B) If a city is required by another provision of law to audit its funds more frequently or more stringently than is required by this section, the city shall also comply with the provisions of that law.

(C) The Department for Local Government shall, upon request, make available electronic copies of the audit reports and financial statements received by it under subsection (A) of this section to the Legislative Research Commission to be used for the purposes of KRS 6.955 to 6.975 or to the Auditor of Public Accounts.

(D) Each city required by this section to conduct an annual or biennial audit shall enter into a written contract with the selected auditor. The contract shall set forth all terms and conditions of the agreement which shall include but not be limited to requirements that:

(1) The auditor be employed to examine the basic financial statements, which shall include the government-wide and fund financial statements;

(2) The auditor shall include in the annual or biennial city audit report an examination of local government economic assistance funds granted to the city under KRS 42.450 to 42.495. The auditor shall include a certification with the annual or biennial audit report that the funds were expended for the purpose intended;

(3) All audit information be prepared in accordance with generally accepted governmental auditing standards which include tests of the accounting records and auditing procedures considered necessary in the circumstances. Where

the audit is to cover the use of state or federal funds, appropriate state or federal guidelines shall be utilized;

(4) The auditor shall prepare a typewritten or printed report embodying:

(a) The basic financial statements and accompanying supplemental and required supplemental information;

(b) The auditor's opinion on the basic financial statements or reasons why an opinion cannot be expressed; and

(c) Findings required to be reported as a result of the audit;

(5) The completed audit and all accompanying documentation shall be presented to the city legislative body at a regular or special meeting; and

(6) Any contract with a certified public accountant for an audit shall require the accountant to forward a copy of the audit report and management letters to the Auditor of Public Accounts upon request of the city or the Auditor of Public Accounts, and the Auditor of Public Accounts shall have the right to review the certified public accountant's work papers upon request.

(E) A copy of an audit report which meets the requirements of this section shall be considered satisfactory and final in meeting any official request to a city for financial data, except for statutory or judicial requirements, or requirements of the Legislative Research Commission necessary to carry out the purposes of KRS 6.955 to 6.975.

(F) Each city shall, within thirty (30) days after the presentation of an audit to the city legislative body, publish an advertisement in accordance with KRS Chapter 424 containing:

(1) The auditor's opinion letter;

(2) The "Budgetary Comparison Schedules-Major Funds," which shall include the general fund and all major funds;

(3) A statement that a copy of the complete audit report, including financial statements and supplemental information, is on file at city hall and is available for public inspection during normal business hours;



(4) A statement that any citizen may obtain from city hall a copy of the complete audit report, including financial statements and supplemental information, for his personal use;

(5) A statement which notifies citizens requesting a personal copy of the city audit report that they will be charged for duplication costs at a rate that shall not exceed twenty-five cents (\$0.25) per page; and

(6) A statement that copies of the financial statement prepared in accordance with KRS 424.220, when a financial statement is required by KRS 424.220, are available to the public at no cost at the business address of the officer responsible for preparation of the statement.

(G) Any resident of the city or owner of real property within the city may bring an action in the Circuit Court to enforce the provisions of this section. Any person who violates any provision of this section shall be fined not less than fifty dollars (\$50) nor more than five hundred dollars (\$500). In addition, any officer who fails to comply with any of the provisions of this section shall, for each failure, be subject to a forfeiture of not less than fifty dollars (\$50) nor more than five hundred dollars (\$500), in the discretion of the court, which may be recovered only once in a civil action brought by any resident of the city or owner of real property within the city. The costs of all proceedings, including a reasonable fee for the attorney of the resident or property owner bringing the action, shall be assessed against the unsuccessful party.

(H) In the event of extenuating circumstances that prevent a city from completing and submitting a required audit or financial statement in compliance with the applicable deadlines in subsection (A) of this section, the city may submit a written request for an extension of time to the Department for Local Government on a form prescribed by the Department for Local Government. The Department for Local Government shall approve the request if it is submitted on or before the applicable deadline, and in the judgment of the Department for Local Government the request is warranted by extenuating circumstances beyond the control of the city. Extensions granted under this subsection shall not exceed nine (9) months from the original due date of the audit or financial statement. If the Department for Local Government approves an extension for a city and the city fails to complete and submit the required audit or financial statement in compliance with that extended deadline, then the provisions of subsection (I) of this section shall apply.

(I) If a city fails to complete an audit or financial statement and submit it to the Department for Local Government as required in subsections (A) and (H) of this section, the Department for Local Government shall notify the Finance and Administration Cabinet that the city has failed to comply with the audit requirements of this section, and that any funds in the possession of any agency, entity, or branch of state government shall be withheld from the city until further notice. The Department for Local Government shall immediately notify the Finance and Administration Cabinet when the city complies with the requirements of subsections (A) and (H) of this section for all prior fiscal years it has failed to comply with the audit requirements of this section, and the Finance and Administration Cabinet shall direct the reinstatement of payments to the city, including any funds that were withheld due to the noncompliance.

(J) Within a reasonable time after the completion of a special audit or examination conducted pursuant to KRS 43.050, the Auditor shall bill the city for the actual expense of the audit or examination conducted. The actual expense shall include the hours of work performed on the audit or examination as well as reasonable associated costs, including but not limited to travel costs. The bill submitted to the city shall include a statement of the hourly rate, total hours, and total costs for the entire audit or examination.

(KRS 91A.040(1), (6) - (13))

**Statutory reference:**

*Department for Local Government to provide assistance, see KRS 91A.050.*

**§ 33.05 OFFICIAL DEPOSITORIES;  
DISBURSEMENT OF CITY FUNDS.**

(A) The Mayor shall designate as the city's official depositories one or more banks, federally insured savings and loan companies, or trust companies within the Commonwealth. The amount of funds on deposit in an official depository shall be fully insured by deposit insurance or collateralized in accordance with 12 U.S.C. § 1823, to the extent uninsured, by any obligations, including surety bonds permitted by KRS 41.240(4).

(B) All receipts from any source of city money or money for which the city is responsible, which has not been otherwise invested or deposited in a manner authorized by law, shall be deposited in official depositories. All city funds shall be disbursed by written authorization approved by the Mayor which states the name of the person to whom funds are payable, the purpose of the payment, and the

## CHAPTER 34: PUBLIC RECORDS

### Section

#### General

- 34.01 Definitions
- 34.02 Publication of executive orders

#### Procedures for Requesting Public Records

- 34.05 Initial request with immediate inspection
- 34.06 Referral to proper custodian
- 34.07 Public records not immediately available
- 34.08 Refusal of unreasonable requests
- 34.09 Time limitation; denial of inspection
- 34.10 Concealing or destroying records prohibited
- 34.11 Access to records relating to particular individual
- 34.12 Public records protected from disclosure

#### GENERAL

##### § 34.01 DEFINITIONS.

For purposes of this chapter the following words and phrases shall have the following meanings ascribed to them respectively.

**CITY.** The city government of this city.

**COMMERCIAL PURPOSE.** The direct or indirect use of any public record or records, in any form, for sale, resale, solicitation, rent, or lease of a service, or any use by which the user expects a profit either through commission, salary, or fee. **COMMERCIAL PURPOSE** shall not include publication or related use of a public record by a newspaper or periodical; use of a public record by a radio or television station in its news or other informational programs; or use of a public record in the preparation for prosecution or defense of litigation, or claims settlement by the parties to such action, or the attorneys representing the parties. (KRS 61.870(4))

**CUSTODIAN.** The official custodian or any authorized person having personal custody and control of public records. The CUSTODIAN having personal custody of most of the public records of this city is the City Clerk. (KRS 61.870(6))

**OFFICIAL CUSTODIAN.** The chief administrative officer or any other officer or employee of a public agency who is responsible for the maintenance, care, and keeping of public records, regardless of whether the records are in his actual personal custody and control. The **OFFICIAL CUSTODIAN** of this city shall be the Mayor. (KRS 61.870(5))

**MECHANICAL PROCESSING.** Any operation or other procedure which is transacted on a machine, and which may include, but is not limited to a copier, computer, recorder or tape processor, or other automated device. (KRS 61.870(8))

**MEDIA.** The physical material in or on which records may be stored or represented, and which may include, but is not limited to paper, microform, disks, diskettes, optical disks, magnetic tapes, and cards. (KRS 61.870(7))

**PERSON.** A human being who makes a request for inspection of public records.

#### **PUBLIC AGENCY.**

- (1) Every state or local government officer;
- (2) Every state or local government department, division, bureau, board, commission, and authority;
- (3) Every state or local legislative board, commission, committee, and officer;
- (4) Every county and city governing body, council, school district board, special district board, and municipal corporation;



(5) Every state or local court or judicial agency;

(6) Every state or local government agency, including the policy-making board of an institution of education, created by or pursuant to state or local statute, executive order, ordinance, resolution, or other legislative act;

(7) Any body created by state or local authority in any branch of government;

(8) Any body which, within any fiscal year, derives at least 25% of its funds expended by it in the Commonwealth of Kentucky from state or local authority funds. However, any funds derived from a state or local authority in compensation for goods or services that are provided by a contract obtained through a public competitive procurement process shall not be included in the determination of whether a body is a **PUBLIC AGENCY** under this definition;

(9) Any entity where the majority of its governing body is appointed by a public agency as defined in (1), (2), (3), (4), (5), (6), (7), (8), (10) or (11) of this definition; by a member or employee of such a public agency; or by any combination thereof;

(10) Any board, commission, committee, subcommittee, ad hoc committee, advisory committee, council, or agency, except for a committee of a hospital medical staff, established, created, and controlled by a public agency as defined in (1), (2), (3), (4), (5), (6), (7), (8), (9), or (11) of this definition; and

(11) Any interagency body of two or more public agencies where each public agency is defined in (1), (2), (3), (4), (5), (6), (7), (8), (9) or (10) of this definition.

(KRS 61.870(1))

**PUBLIC RECORDS.** All books, papers, maps, photographs, cards, tapes, discs, diskettes, recordings, software, or other documentation regardless of physical form or characteristics, which are prepared, owned, used, in the possession of, or retained by a public agency. **PUBLIC RECORDS** shall not include any records owned or maintained by or for a body referred to in subsection (1)(h) of KRS 61.870 that are not related to functions, activities, programs, or operations funded by state or local authority nor any records that may be excluded by § 34.12.

(KRS 61.870(2))

**REASONABLE FEE or FEE.** The fair payment required by a public agency for making copies of non exempt public records requested for noncommercial purposes which shall not exceed the actual cost of reproduction, including the costs of the media and any mechanical processing cost incurred by the public agency, but not including the cost of staff. If a public agency is asked to produce a record in a nonstandardized format, or to tailor the format to meet the request of an individual or a group, the public agency may at its discretion provide the requested format and recover staff costs as well as any actual costs incurred.

**REQUEST.** An oral or written application by any person to inspect public records of the city.

#### **RESIDENT OF THE COMMONWEALTH.**

(1) An individual residing in the Commonwealth;

(2) A domestic business entity with a location in the Commonwealth;

(3) A foreign business entity registered with the Secretary of State;

(4) An individual that is employed and works at a location or locations within the Commonwealth;

(5) An individual or business entity that owns real property within the Commonwealth;

(6) Any individual or business entity that has been authorized to act on behalf of an individual or business entity defined in (1) to (5) of this definition; or

(7) A news-gathering organization as defined in KRS 189.635(8)(b) 1.a. to e.  
(KRS 61.870(10))

**SOFTWARE.** The program code which makes a computer system function, but does not include that portion of the program code which contains public records exempted from inspection as provided by KRS 61.878 or specific addresses of files, passwords, access codes, user identifications, or any other mechanism for controlling the security or restricting access to public records in the public agency's computer system. **SOFTWARE** consists of the operating system, application programs, procedures, routines, and subroutines such as translators and utility programs, but does not include that material



which is prohibited from disclosure or copying by a license agreement between a public agency and an outside entity which supplied the material to the agency.

(KRS 61.870(3))

## **§ 34.02 PUBLICATION OF EXECUTIVE ORDERS.**

That all executive orders issued by the Mayor, upon execution and submission to the City Clerk for sequential number and permanent filing, pursuant to KRS 83A.130(7), shall be published by the City Clerk on the City of Cold Spring's website within twenty-four (24) hours of receipt of said executive order from the Mayor. In the event that receipt occurs outside of normal city office hours, said twenty-four (24) hour publication requirement shall begin upon the resumption of normal city office hours. In addition to the publications set forth herein, within the same twenty-four (24) hour periods, the City Clerk shall also forward by email, mail, or other means a copy of any executive order to each member of Council. The City Clerk shall insure that a record is kept regarding the means of communication of any executive order to each Council Member.

(Ord. 15-1021, passed 10-26-15)

## **PROCEDURES FOR REQUESTING PUBLIC RECORDS**

### **§ 34.05 INITIAL REQUEST WITH IMMEDIATE INSPECTION.**

(A) As defined in § 34.01, and subject to the limitations set forth in § 34.12, any resident of the Commonwealth shall have the right to inspect public records. The official custodian may require a written application, signed by the applicant and with his or her name printed legibly on the application, describing the records to be inspected. The official custodian may require the applicant to provide a statement in the written application of the manner in which the applicant is a resident of the Commonwealth under the definition of "resident of the Commonwealth" in § 34.01.

(1) The written application shall be:

- (a) Hand delivered;
- (b) Mailed;

(c) Sent via facsimile; or

(d) Sent via email to the public agency's official custodian of public records or his or her designee at the email address designated in the public agency's rules and regulations adopted pursuant to KRS 61.876.

(2) A public agency shall not require the use of any particular form for the submission of an open records request, but shall accept for any request the standardized form developed under KRS 61.876(4).

(KRS 61.872 (2))

(B) If the custodian determines that a resident of the Commonwealth's request is in compliance with the open records law and the requested records are immediately available, the custodian shall deliver the records for inspection. Suitable facilities shall be made available in the office of the City Clerk for the inspection. No resident of the Commonwealth shall remove original copies of public records from the offices of any public agency without the written permission of the official custodian of the record.

(KRS 61.872(1)).

(C) A resident of the Commonwealth may inspect public records:

(1) During the regular business hours of the public agency; or

(2) By receiving copies of the public records from the city through the mail if the applicant's residence or principal place of business is outside of the county in which the city is located and he or she has precisely described public records which are available within the city. If the resident of the Commonwealth requesting the public records requests that the records be mailed, the official custodian shall mail the copies upon receipt of all fees and the cost of mailing.

(KRS 61.872(3)).

(D) The applicant shall have the right to make abstracts of the public records and to obtain copies of all public records not exempted by this chapter. When copies are requested, the custodian may require a written request and advance payment of the prescribed fee as defined in § 34.01.

(KRS 61.874(1))

(E) Nonexempt public records used for noncommercial purposes shall be available for copying in either standard electronic or standard hard copy format, as designated by the party

requesting the records, where the agency currently maintains the records in electronic format. Nonexempt public records used for noncommercial purposes shall be copied in standard hard copy format where agencies currently maintain records in hard copy format. Agencies are not required to convert hard copy format records to electronic formats.

(F) The minimum standard format in paper form shall be defined as not less than eight and one-half (8½) inches x eleven (11) inches in at least one (1) color on white paper, or for electronic format, in a flat file electronic American Standard Code for Information Interchange (ASCII) format. If the public agency maintains electronic public records in a format other than ASCII, and this format conforms to the requestor's requirements, the public records may be provided in this alternate electronic format for standard fees as specified by the public agency. Any request for a public record in a form other than the forms described in this section shall be considered a nonstandardized request.  
(KRS 61.874(2)(b))

(G) Unless an enactment of the General Assembly prohibits the disclosure of public records to persons who intend to use them for commercial purposes, if copies of nonexempt public records are requested for commercial purposes, the public agency may establish a reasonable fee. The public agency from which copies of nonexempt public records are requested for a commercial purpose may require a certified statement from the requestor stating the commercial purpose for which they shall be used, and may require the requestor to enter into a contract with the agency. The contract shall permit use of the public records for the stated commercial purpose for a specified fee. The fee may be based on the cost to the public agency of media, mechanical processing and staff required to produce a copy of the public record or records or the cost to the public agency of the creation, purchase, or the acquisition of the public records.  
(KRS 61.874 (4))

(H) It shall be unlawful for a person to obtain a copy of any part of a public record for a:

(1) Commercial purpose, without stating the commercial purpose, if a certified statement from the requestor was required by the public agency pursuant to subsection (G) of this section: or

(2) Commercial purpose, if the person uses or knowingly allows the use of the public record for a different commercial purpose; or

(3) Noncommercial purpose, if the person uses or knowingly allows the use of the public record for a commercial purpose. A newspaper, periodical, radio or television station shall not be held to have used or knowingly allowed the use of the public record for a commercial purpose merely because of its publication or broadcast, unless it has also given its express permission for that commercial use.  
(KRS 61.874 (5))

(I) Online access to public records in electronic form, as provided under this section, may be provided and made available at the discretion of the public agency. If a party wishes to access public records by electronic means and the public agency agrees to provide online access, a public agency may require that the party enter into a contract, license, or other agreement with the agency, and may charge fees for these agreements. Fees shall not exceed:

(1) The cost of physical connection to the system and reasonable cost of computer time access charges;

(2) If the records are requested for a commercial purpose, a reasonable fee based on the factors set forth in subsection (G).  
(KRS 61.874(6))

#### **§ 34.06 REFERRAL TO PROPER CUSTODIAN.**

If the City Clerk/Treasurer does not have custody or control of the public record or records requested, the City Clerk/Treasurer shall so notify the applicant and shall furnish the name and location of the custodian of the public record.  
(KRS 61.872(4))

#### **§ 34.07 PUBLIC RECORDS NOT IMMEDIATELY AVAILABLE.**

If the public record is in active use, in storage, or not otherwise available, the official custodian shall immediately so notify the applicant and shall designate a place, time, and date for inspection of the public records, not to exceed five (5) days (excepting Saturdays, Sundays, and legal holidays) from receipt of the application, unless a detailed explanation of the cause is given for further delay and the place, time, and earliest date on which the public record will be available for inspection or duplication.  
(KRS 61.872(5))

**§ 34.08 REFUSAL OF UNREASONABLE REQUESTS.**

If the application places an unreasonable burden in producing public records, or if the custodian has reason to believe that repeated requests are intended to disrupt other essential functions of the public agency, the official custodian may refuse to permit inspection of the public records or mail copies of public records. However, refusal under this section must be sustained by clear and convincing evidence.

(KRS 61.872(6))

**§ 34.09 TIME LIMITATION; DENIAL OF INSPECTION.**

(A) The official custodian, upon any request for records made under this chapter, shall determine within five (5) days, excepting Saturdays, Sundays, and legal holidays, after the receipt of any request whether to comply with the request and shall notify in writing the person making the request within the five-day period of its decision. Any agency response denying, in whole or in part, inspection of any record shall include a statement of the specific exception authorizing the withholding of the record and a brief explanation of how the exception applies to the record withheld. The response shall be issued by the official custodian or under the official custodian's authority and shall constitute final agency action.

(KRS 61.880(1))

(B) If the requesting party wants the Attorney General to review the denial of a request for inspection of a public record, he shall proceed under the provisions of KRS 61.880 and 61.882. Upon the Attorney General's request, the agency will provide additional documentation.

(C) If upon request by the person seeking inspection, the Attorney General reviews the denial and issues a written opinion upholding, in whole or in part, the request for inspection, the requesting party may institute appeal proceedings within thirty (30) days for injunctive or declaratory relief in the circuit court. In addition, if the Attorney General disallows the request, or if the city continues to withhold the record notwithstanding the Attorney General's opinion, and the person seeking disclosure institutes proceedings in circuit court, the city shall notify the Attorney General of such action.

**§ 34.10 CONCEALING OR DESTROYING RECORDS PROHIBITED.**

No official or employee of the city shall willfully conceal or destroy any record with the intent to violate the provisions of this chapter or these rules and regulations.

**§ 34.11 ACCESS TO RECORDS RELATING TO PARTICULAR INDIVIDUAL.**

Any person shall have access to any public record relating to him or in which he is mentioned by name, upon presentation of appropriate identification, subject to the provisions of this chapter.

(KRS 61.884)

**§ 34.12 PUBLIC RECORDS PROTECTED FROM DISCLOSURE.**

(A) The following public records are excluded from the application of this chapter and these rules and regulations, and shall be subject to inspection only upon order of a court of competent jurisdiction, except that no court shall authorize the inspection by any party of any materials pertaining to civil litigation beyond that which is provided by the Rules of Civil Procedure governing pretrial discovery:

(1) Public records containing information of a personal nature where the public disclosure thereof would constitute a clearly unwarranted invasion of personal privacy.

(2) Records confidentially disclosed to an agency and compiled and maintained for scientific research. This exemption shall not, however, apply to records the disclosure or publication of which is directed by other statute.

(3) (a) Records confidentially disclosed to an agency or required by an agency to be disclosed to it, generally recognized as confidential or proprietary, which if opened would permit an unfair commercial advantage to competitors of the entity that disclosed the records.

(b) Records confidentially disclosed to an agency or required by an agency to be disclosed to it, generally recognized as confidential or proprietary, which are compiled and maintained (i) in conjunction with an application or the



administration of a loan or grant; (ii) in conjunction with an application for or the administration of assessments, incentives, inducements, and tax credits as described in KRS Chapter 154; (iii) in conjunction with the regulation of commercial enterprise, including mineral exploration records, unpatented, secret commercially valuable plans, appliances, formulae, or processes, which are used for the making, preparing, compounding, treating, or processing of articles or materials which are trade commodities obtained from a person; or (iv) for the grant or review of a license to do business. These exemptions shall not, however, apply to records the disclosure or publication of which is directed by other statutes.

(4) Public records pertaining to a prospective location of a business or industry where no previous public disclosure has been made of the business' or industry's interest in locating in, relocating within, or expanding within the Commonwealth. This exemption shall not include those records pertaining to applications to agencies for permits or licenses necessary to do business or to expand business operations within the state, except as provided in division (A)(3) above.

(5) Public records which are developed by an agency in conjunction with the regulation or supervision of financial institutions, including but not limited to, banks, savings and loan associations, and credit unions, which disclose the agency's internal examining or audit criteria and related analytical methods.

(6) The contents of real estate appraisals or engineering or feasibility estimates and evaluations made by or for a public agency relative to the acquisition of property, until such time as all of the property has been acquired. The law of eminent domain shall not be affected by this provision.

(7) Test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examination before the exam is given or if it is to be given again.

(8) Records of law enforcement agencies or agencies involved in administrative adjudication that were compiled in the process of detecting and investigating statutory or regulatory violations, if the disclosure of the information would harm the agency by revealing the identity of informants not otherwise known or by premature release of information to be used in a prospective law enforcement action or administrative adjudication.

Unless exempted by other provisions of this chapter, public records exempted under this provision shall be open after enforcement action is completed or a decision is made to take no action. The exemptions provided by this subdivision shall not be used by the custodian of the records to delay or impede the exercise of rights granted by this chapter.

(9) Preliminary drafts, notes, or correspondence with private individuals, other than correspondence which is intended to give notice of final action of a public agency.

(10) Preliminary recommendations and preliminary memoranda in which opinions are expressed or policies formulated or recommended.

(11) All public records or information the disclosure of which is prohibited by federal law or regulation or state law.

(12) Public records or information the disclosure of which is prohibited or restricted or otherwise made confidential by enactment of the General Assembly, including any information acquired by the Department of Revenue in tax administration that is prohibited from divulgence or disclosure.

(13) (a) Public records the disclosure of which would have a reasonable likelihood of threatening the public safety by exposing a vulnerability in preventing, protecting against, mitigating, or responding to a terrorist act and limited to:

1. Criticality lists resulting from consequence assessments;
2. Vulnerability assessments;
3. Antiterrorism protective measures and plans;
4. Security and response needs assessments;
5. Infrastructure records that expose a vulnerability referred to in this division through the disclosure of the location, configuration, or security of critical systems, including public utility critical systems. These critical systems shall include but not be limited to information technology, communication, electrical, fire suppression, ventilation, water, wastewater, sewage and gas systems.

6. The following records when their disclosure will expose a vulnerability referred to in this division: detailed drawings, schematics, maps, or specifications of structural elements, floor plans, and operating, utility or security systems of any building or facility owned, occupied, leased or maintained by a public agency; and

7. Records when their disclosure will expose a vulnerability referred to in this division and that describe the exact physical location of hazardous chemical, radiological, or biological materials.

(b) As used in this division, **TERRORIST ACT** means a criminal act intended to:

1. Intimidate or coerce a public agency or all or part of the civilian population;

2. Disrupt a system identified in division (a)5.; or

3. Cause massive destruction to a building or facility owned, occupied, leased, or maintained by a public agency.

(c) On the same day that a public agency denies a request to inspect a public record for a reason identified in this division, that public agency shall forward a copy of the written denial of the request, referred to in KRS 61.880(1), to the executive director of the Kentucky Office of Homeland Security and the Attorney General;

(d) Nothing in this division shall affect the obligations of a public agency with respect to disclosure and availability of public records under state environmental, health, and safety programs;

(e) The exemption established in this division shall not apply when a member of the Kentucky General Assembly seeks to inspect a public record identified in this division under the Open Records Law.

(14) Public or private records, including books, papers, maps, photographs, cards, tapes, discs, diskettes, recordings, software, or other documentation regardless of physical form or characteristics, having historic, literary, artistic, or commemorative value accepted by the archivist of a public university, museum, or government depository from a donor or depositor other than a public agency. This exemption shall apply to the extent that nondisclosure is requested in writing by the donor or depositor of such records, but shall not

apply to records the disclosure or publication of which is mandated by another statute or by federal law.

(15) Records of a procurement process under KRS Ch. 45A or 56. This exemption shall not apply after:

(a) A contract is awarded; or

(b) The procurement process is canceled without award of a contract and there is a determination that the contract will not be resolicited;

(16) Communications of a purely personal nature unrelated to any governmental function;

(17) Except as provided in KRS 61.168, photographs or videos that depict the death, killing, rape, or sexual assault of a person. However, such photographs or videos shall be made available by a public agency to the requesting party for viewing on the premises of the public agency, or a mutually agreed upon location, at the request of:

(a) 1. Any victim depicted in the photographs or videos, his or her immediate family, or legal representative;

2. Any involved insurance company or its representative; or

3. The legal representative of any involved party;

(b) Any state agency or political subdivision investigating official misconduct; or

(c) A legal representative for a person under investigation for, charged with, plead guilty to, or found guilty of a crime related to the underlying incident. The person under investigation for, charged with, plead guilty to, or found guilty of a crime related to the underlying incident or their immediate family shall not be permitted to have access to the photographs or videos;

(19) Records confidentially maintained by a law enforcement agency in accordance with a wellness program, including an early intervention system, as described in KRS 15.409; and

(20) Communications of a purely personal nature unrelated to any governmental function.



(B) No exemption under this section shall be construed to prohibit disclosure of statistical information not descriptive of any readily identifiable person. In addition, if any public record contains material which is not excepted under this section, the city shall separate the excepted and make the nonexcepted material available for examination, subject to the possible applicability of § 34.08.

(C) The provisions of this section shall in no way prohibit or limit the exchange of public records or the sharing of information between public agencies when the exchange is serving a legitimate governmental need or is necessary in the performance of a legitimate government function.

(D) No exemption under this section shall be construed to deny, abridge, or impede the right of a municipal employee, an applicant for employment, or an eligible person on an employment register to inspect and copy any record, including preliminary and other supporting documentation, that relates to that person. Such records shall include, but not be limited to work plans, job performance, demotions, evaluations, promotions, compensation, classification, reallocation, transfers, layoffs, disciplinary actions, examination scores, and preliminary and other supporting documentation. A municipal employee, applicant, or eligible person on an employment register shall not have the right to inspect or copy any examination or any documents relating to ongoing criminal or administrative investigations by an agency.  
(KRS 61.878)

## CHAPTER 34A: PUBLIC MEETINGS

### Section

#### **General**

##### 34A.01 Definitions

#### **Public Meeting Requirements**

- 34A.05 Meetings open to the public
- 34A.06 Requirements for closed sessions
- 34A.07 Public meeting schedules
- 34A.08 Special meetings
- 34A.09 Video teleconferences
- 34A.10 Enforcement

#### **GENERAL**

### **§ 34A.01 DEFINITIONS.**

For the purpose of this chapter the following words and phrases shall have the following meanings ascribed to them respectively.

**ACTION TAKEN.** A collective decision, a commitment or promise to make a positive or negative decision, or an actual vote by a majority of the members of the governmental body.  
(KRS 61.805(3))

**MEETING.** All gatherings of every kind, including video teleconferences, regardless of where the meeting is held, and whether regular or special and informational or casual gatherings held in anticipation of or in conjunction with a regular or special meeting.  
(KRS 61.805(1))

**MEMBER.** A member of the governing body of a public agency. "Member" does not include employees or licensees of the agency.  
(KRS 61.805(4))

**PUBLIC AGENCY.** Every city government board, commission, and authority; every city council

and council board, commission and committee; every school district board, special district board, and municipal corporation; every city government agency, including the policy-making board of an institution of education created by or pursuant to state or local statute, executive order, ordinance, resolution, or other legislative act; any body created by or pursuant to state or local statute, executive order, ordinance, resolution, or other legislative act in the legislative or executive branch of government; any entity when the majority of its governing body is appointed by a "public agency", as defined by this section; a member or employee of a "public agency", a state or local officer, or any combination thereof; any board, commission, committee, subcommittee, ad hoc committee, advisory committee, council or agency, except for a committee of a hospital medical staff or a committee formed for the purpose of evaluating the qualifications of public agency employees, established, created, or controlled by a "public agency" as defined in this section; an interagency body of two (2) or more public agencies where each "public agency" is defined in this section.  
(KRS 61.805(2))

**VIDEO TELECONFERENCE.** One (1) meeting, occurring in two (2) or more locations, where individuals can see and hear each other by means of video and audio equipment.  
(KRS 61.805(5))

#### **PUBLIC MEETING REQUIREMENTS**

### **§ 34A.05 MEETINGS OPEN TO THE PUBLIC.**

(A) All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:

(1) Deliberations for decisions of the Kentucky Parole Board;

(2) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency;

(3) Discussions of proposed or pending litigation against or on behalf of the public agency;

(4) Grand and petit jury sessions;

(5) Collective bargaining negotiations between public employers and their employees or their representatives;

(6) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;

(7) Discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal, if open discussions would jeopardize the siting, retention, expansion, or upgrading of the business;

(8) State and local cabinet meetings and executive cabinet meetings;

(9) Committees of the General Assembly other than standing committees;

(10) Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his or her representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment;

(11) Meetings which federal or state law specifically require to be conducted in privacy;

(12) Meetings which the Constitution provides shall be held in secret;

(13) That portion of a meeting devoted to a discussion of a specific public record exempted from disclosure under KRS 61.878(1)(m). However, that portion of any public agency meeting shall not be closed to a member of the Kentucky General Assembly; and

(14) Meetings of any selection committee, evaluation committee, or other similar group established under KRS Chapter 45A or 56 or other state or local law, to select a successful bidder for award of a state or local contract.

(B) Any series of less than quorum meetings, where the members attending one or more of the meetings collectively constitute at least a quorum of the members of the public agency and where the meetings are held for the purpose of avoiding the requirements of subsection (A) of this section, shall be subject to the requirements of subsection (A) of this section. Nothing in this subsection shall be construed to prohibit discussions between individual members where the purpose of the discussions is to educate the members on specific issues.  
(KRS 61.810)

#### **§ 34A.06 REQUIREMENTS FOR CLOSED SESSIONS.**

(A) The following requirements shall be met as a condition for conducting closed sessions by those public agencies authorized by § 34A.05(A) (1) and (4) except as (4) relates to students:

(1) Notice shall be given in regular open meetings of the general nature of the business to be discussed in closed session, the reason for the closed session, and the specific provision of § 34A.05 authorizing the closed session;

(2) Closed sessions may be held only after a motion is made and carried by a majority vote in open, public session;

(3) No final action may be taken in closed session; and

(4) No matters may be discussed at a closed session other than those publicly announced prior to convening the closed session.

(B) Public agencies and activities identified in § 34A.05(A) paragraphs (2), (3), (4), but only so far as (4) relates to students, (5), (6), (7), (8), (9) and (10) are excluded from the requirements of subsection (A) of this section.  
(KRS 61.815)



**§ 34A.07 PUBLIC MEETING SCHEDULES.**

(A) All meetings of all public agencies of this state, and any committees or subcommittees thereof, shall be held at specified times and places which are convenient to the public. In considering locations for public meetings, the agency shall evaluate space requirements, seating capacity, and acoustics.

(B) All public agencies shall provide for a schedule of regular meetings by ordinance, order, resolution, bylaws, or by whatever other means may be required for the conduct of business of that public agency. The schedule of regular meetings shall be made available to the public.

(KRS 61.820)



## CHAPTER 50: GARBAGE AND TRASH

### Section

- 50.01 Disposal to be controlled by city;  
private disposal prohibited
- 50.02 Solid waste collection and removal  
service charge
- 50.03 Charge to be against owner of  
property
- 50.04 Billing procedure; delinquency
- 50.05 Discontinuance of service
- 50.06 Disposition of funds
  
- 50.99 Penalty

#### **§ 50.01 DISPOSAL TO BE CONTROLLED BY CITY; PRIVATE DISPOSAL PROHIBITED.**

It is hereby found and declared that the exclusive control of waste and garbage disposal in the City of Cold Spring by the city is necessary to the public health, safety and welfare of the city residents and private garbage and waste disposal is hereby prohibited and all persons, firms and corporations owning or occupying real estate, unless specifically excepted herein, shall use the waste collection service provided by the city.  
(Ord. 176, passed 5-16-67)

#### **§ 50.02 SOLID WASTE COLLECTION AND REMOVAL SERVICE CHARGE.**

There is hereby established and imposed upon the owners of real estate and/or businesses within the corporate limits of the city an annual service charge to be known as the solid waste collection and removal service charge, including curbside recycling, as follows:

(A) For each residential and/or business unit the annual service charge shall be two hundred twenty-seven dollars (\$227.00), which includes curbside recycling;

(B) For each residential structure accommodating more than one family, said annual service charge shall be two hundred twenty-seven dollars (\$227.00) which includes curbside recycling;

(C) If a single structure is used for both residential and business purposes, the annual service charge shall be two hundred nineteen dollars (\$219.00) for each unit in said structure, which also includes curbside recycling.

(Ord. 93-631, passed 9-21-93; Am. Ord. 94-670, passed 9-20-94; Am. Ord. 95-683, passed 9-19-95; Am. Ord. 96-690, passed 6-18-96; Am. Ord. 97-702, passed 7-15-97; Am. Ord. 98-721, passed 6-16-98; Am. Ord. 99-734, passed 9-21-99; Am. Ord. 00-756, passed 6-21-00; Am. Ord. 01-778, passed 9-21-01; Am. Ord. 02-976, passed 9-24-02; Am. Ord. 03-818, passed 10-13-03; Am. Ord. 04-844, passed 9-27-04; Am. Ord. 05-878, passed 9-26-05; Am. Ord. 06-921, passed 10-9-06; Am. Ord. 07-932, passed 9-24-07; Am. Ord. 09-959, passed 10-8-09; Am. Ord. 10-971, passed 10-11-10; Am. Ord. 21-1074, passed 9-27-21; Am. Ord. 22-1081, passed 9-12-22)

#### **§ 50.03 CHARGE TO BE AGAINST OWNER OF PROPERTY.**

The solid waste collection and removal service charge shall be charged against the property owner of record as of January 1 of each year, even though such premises are occupied by a tenant, and said charge shall be in addition to any fire protection assessment or other occupancy charge against the same building.

(Ord. 176, passed 5-16-67)

#### **§ 50.04 BILLING PROCEDURE; DELINQUENCY.**

(A) The solid waste collection and removal service charge shall be due and payable with the ad valorem taxes imposed by the city on the real estate with respect to which said service charge is imposed. The City Clerk shall send by mail to the owners, or their agents, a bill for said service charge which shall be mailed simultaneously with the city bill for ad valorem taxes on the property with respect to which said service charge is imposed.

(B) The solid waste collection and removal service charge shall be deemed delinquent at the same time city ad valorem taxes become delinquent

and there is hereby imposed on each delinquent bill, a penalty of 10% of the amount thereof, and interest thereon at the rate of 6% per annum until paid.  
(Ord. 176, passed 5-16-67)

#### **§ 50.05 DISCONTINUANCE OF SERVICE.**

In the event the solid waste collection and removal service charge becomes delinquent for 30 days the City Council may direct that the water service to the real estate with respect to which said service is imposed, be shut off and discontinued until such time as all delinquent charges, penalties and interest be fully paid.  
(Ord. 176, passed 5-16-67)

#### **§ 50.06 DISPOSITION OF FUNDS.**

The solid waste collection and removal service charge herein levied, imposed and collected shall be paid into the general fund of the city for the purpose of providing waste and garbage disposal services within the territorial limits of the city. Any amount in excess shall be used for the purpose of paying the expenses of and maintaining the city government.

#### **§ 50.99 PENALTY.**

Any person, firm or corporation violating any of the provisions of this chapter shall be guilty of a misdemeanor and upon conviction therefor shall be fined an amount not less than \$5 nor more than \$500 for each day of violation.  
(Ord. 176, passed 5-16-67)

(1) When the right-of-way is required by an emergency vehicle as defined by KRS 189.910;

(2) When vehicles in the procession are directed otherwise by a police or safety officer; or

(3) When the vehicle is a train or locomotive.

(B) Before assuming the right-of-way, a person who drives a vehicle in a funeral procession shall exercise due caution with regard to crossing traffic.

(C) A person who drives a vehicle that is not part of a funeral procession shall not drive the vehicle between the vehicles of the funeral procession or otherwise interfere with the progress of the procession, except when:

(1) The person is authorized to do so by a police or safety officer; or

(2) The vehicle is an emergency vehicle as defined by KRS 189.910.

(D) A person who drives a vehicle that is not part of a funeral procession shall not illuminate the vehicle headlights or engage in any other act for the purpose of securing the right-of-way granted to funeral processions.

(E) The escort vehicle, hearse, or other vehicles in a procession may be equipped with flashing amber lights for the purpose of notifying the general public of the procession and gaining the right-of-way at intersections, or signaling the end of a procession.

(F) Persons authorized to use flashing lights as defined in KRS 189.920 may use them while accompanying a funeral procession to warn traffic that a procession is approaching or that it is in progress.

(G) When a funeral procession is in progress, a person driving a vehicle not in the procession shall not pass or overtake any vehicle in the procession unless:

(1) The person is directed to do so by a police or safety officer;

(2) The procession is on a street, road, or highway outside the corporate limits of a city, town, or urban-county; or

(3) The procession is on an interstate highway or a state parkway.  
(KRS 189.378) Penalty, see § 70.99

## **ADMINISTRATION AND ENFORCEMENT**

### **§ 70.50 PROCEDURE UPON ARREST; ISSUANCE OF CITATION.**

Any police officer may issue a citation instead of making an arrest for any violation of the state traffic laws or traffic code of this city where the offense is a misdemeanor committed in his presence and there are reasonable grounds to believe that the person cited will appear to answer the charge. The arresting officer shall take the name, address, and operator's license number of the alleged violator in writing on a form provided by the city. The citation shall provide that the defendant shall appear to answer to the charge against him at a place and at a time designated therein.

(Ord. 146, passed 9-15-64)

### **§ 70.51 FAILURE TO OBEY CITATION; ISSUANCE OF WARRANT.**

If the defendant fails to appear in response to the citation, or if there is reasonable grounds to believe that he will not appear, a complaint may be made before the judge of the appropriate court and a warrant shall be issued.

(Ord. 146, passed 9-15-64)

### **§ 70.99 PENALTY.**

(A) Whoever violates any provision of this traffic code where no other penalty is specifically provided shall be guilty of a violation and fined not less than \$20 nor more than \$250.

(B) Any person violating the provisions of § 70.22 or Ch. 73, Schedule I, shall upon conviction, be fined as set forth and prescribed in KRS 189.394, which is incorporated herein and made a part hereof by reference.

(C) Any person who violates § 70.45 shall be guilty of a misdemeanor and shall be fined not more than \$250 or imprisoned for not more than 90 days, or both.

(KRS 189.378)

(D) Any person, firm or corporation violating the provisions of § 70.10 shall be fined not less than \$100 nor more than \$500 for each offense.

(Ord. 00-765, passed 11-15-00)

## CHAPTER 71: PARKING REGULATIONS

### Section

#### Parking Generally

- 71.01 Manner of parking
- 71.02 Limitations on parking and stopping
- 71.03 Parking signs required
- 71.04 Parking for purposes of washing; repairing vehicles prohibited
- 71.05 Fire lane designation; parking prohibited
- 71.06 Parking regulation authority

#### Snow Emergency

- 71.15 Definition
- 71.16 Parking prohibited during accumulation of snow; snow emergency
- 71.17 Declaration of snow emergency
- 71.18 Installation of signs
- 71.19 Removal of cars in violation; lien
- 71.20 Responsibility of registered owner of vehicle

#### Administration and Enforcement; Impounding

- 71.30 Notice on illegally parked vehicle
- 71.31 Failure to comply with notice attached to parked vehicle
- 71.32 Presumption in reference to illegal parking
- 71.33 Authority to impound vehicles
- 71.34 (Reserved)
- 71.35 Sale of vehicle
- 71.99 Penalty/appeal

#### PARKING GENERALLY

##### § 71.01 MANNER OF PARKING.

(A) No person shall stand or park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of lawful traffic

movement and with the right hand wheels of the vehicle within 12 inches of the curb or edge of the roadway. (Ord. 146, passed 9-15-64)

(B) When signs are erected or curbs marked or painted giving notice thereof, no person shall park a vehicle at any time at or along the circles, terminus or cul-de-sac of all dead end streets. (Ord. 260, passed 2-20-73) Penalty, see § 71.99

##### § 71.02 LIMITATIONS ON PARKING AND STOPPING.

At any time it shall be unlawful to permit any vehicle to stop, stand or park in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic signal:

- (A) On a sidewalk;
- (B) In front of a public or private driveway;
- (C) Within an intersection;
- (D) At any curb within five (5) feet of the point in the curb or edge of roadway opposite and nearest an adjacent fire hydrant;
- (E) On a cross-walk;
- (F) Within twenty five (25) feet of a cross-walk at an intersection;
- (G) Within thirty (30) feet of a traffic signal or a stop sign on the approaching side;
- (H) At any place where the standing of a vehicle will reduce the usable width of the roadway for moving traffic to less than ten (10) feet;
- (I) At any place where official signs prohibit parking, stopping or standing.  
(Ord. 146, passed 9-15-64) Penalty, see § 71.99



**§ 71.03 PARKING SIGNS REQUIRED.**

Whenever parking is prohibited on designated streets the legislative body shall cause the erection of appropriate signs giving notice thereof and no such regulation shall be effective unless said signs are erected and in place at the time of any alleged offense.

(Ord. 146, passed 9-15-64)

**§ 71.04 PARKING FOR PURPOSES OF WASHING; REPAIRING VEHICLES PROHIBITED.**

No person shall park a vehicle upon any roadway or street, or public or private property which does not have an occupational license to do so, for the principal purpose of:

(A) Washing, greasing, or repairing such vehicle except repairs necessitated by an emergency.

(B) Exception. The occupant of a dwelling may do repair, washing, and/or greasing work for himself or his immediate family on his own property. (Ord. 146, passed 9-15-64; Am. Ord. 97-706, passed 11-18-97; Am. Ord. 16-1024, passed 6-25-16) Penalty, see § 71.99

**§ 71.05 FIRE LANE DESIGNATION; PARKING PROHIBITED.**

Before acceptance of any street for platting, approval, or acceptance from this date forward, there shall be a firelane designation on at least one side of the street for its full length, including cul de sacs, in which firelane there shall be no parking.

(Ord. 146, passed 9-15-64) Penalty, see § 71.99

**§ 71.06 PARKING REGULATION AUTHORITY.**

The Director of Public Works, Police Chief, Mayor, or other authorized city official shall have the authority, whenever in his or her judgment it is necessary, to prohibit or restrict the parking of vehicles along a street or part thereof and to erect traffic signs to that effect.

**SNOW EMERGENCY****§ 71.15 DEFINITION.**

For the purpose of this subchapter **MOTOR VEHICLE** shall mean any vehicle which is operated by means other than muscular power.

(Ord. 85-430, passed 4-16-85)

**§ 71.16 PARKING PROHIBITED DURING ACCUMULATION OF SNOW; SNOW EMERGENCY.**

No person shall cause or permit any motor vehicle to be located upon the pavement or right-of-way of any portion of any street in the city at any time during which:

(A) There is an accumulation of snow and/or ice upon any portion of the street; or

(B) A snow emergency has been declared by the Mayor.

(Ord. 85-430, passed 4-16-85) Penalty, see § 71.99

**§ 71.17 DECLARATION OF SNOW EMERGENCY.**

A snow emergency may be declared by the Mayor of the city during any time in which he determined that snow or ice have substantially created a risk of collisions by motor vehicles being operated on the streets with motor vehicles parked or located on the streets or that the location of motor vehicles on the streets substantially interferes with snow removal.

(Ord. 85-430, passed 4-16-85) Penalty, see § 71.99

**§ 71.18 INSTALLATION OF SIGNS.**

Signs shall be installed at various locations on the streets containing the following information: No parking during a declared snow emergency.

(Ord. 85-430, passed 4-16-85)



**§ 71.19 REMOVAL OF CARS IN VIOLATION;  
LIEN.**

All peace officers of the Commonwealth of Kentucky are hereby authorized and directed to cause all motor vehicles located upon any portion of the streets in violation of the terms of this subchapter to be removed from said streets; and the city shall have a lien upon each of said motor vehicles so removed for the cost of such removal; and the city or any person in its behalf may retain possession of such motor vehicles until the cost of removal has been paid to the city.  
(Ord. 85-430, passed 4-16-85)

**§ 71.20 RESPONSIBILITY OF REGISTERED  
OWNER OF VEHICLE.**

In any prosecution for a violation of the terms and provisions of this subchapter, it shall be presumed in the absence of conclusive evidence to the contrary that the person to whom the motor vehicle is registered caused or permitted the location thereof in the manner indicated in the evidence.  
(Ord. 146, passed 9-15-64)

**ADMINISTRATION AND ENFORCEMENT;  
IMPOUNDING****§ 71.30 NOTICE ON ILLEGALLY PARKED  
VEHICLE.**

Whenever any motor vehicle without a driver is found parked or stopped in violation of any of the restrictions imposed by ordinance of this city or by state law, the officer finding such vehicle shall take its registration number and may take any other information available which may identify its user, and shall conspicuously affix to such vehicle a notice or citation in writing, on a form provided by the city, for the driver to answer to the charge against him at a place and at a time designated therein.  
(Ord. 146, passed 9-15-64)

**§ 71.31 FAILURE TO COMPLY WITH NOTICE  
ATTACHED TO PARKED VEHICLE.**

If a violator of the restrictions on stopping, standing or parking under the state laws or city ordinances does not appear in response to the notice

or citation affixed to such motor vehicle the Clerk of the City shall send to the owner of the motor vehicle to which the notice was affixed, a letter informing him of the violation and warning him that in the event such letter is disregarded for a period of five (5) days a complaint will be filed and warrant of arrest issued.  
(Ord. 146, passed 9-15-64)

**§ 71.32 PRESUMPTION IN REFERENCE TO  
ILLEGAL PARKING.**

When the procedure as prescribed in §§ 71.30 and 71.31 has been followed in any prosecution charging a violation of any law or regulation governing the parking of a vehicle, proof that the particular vehicle described in the complaint was parked in violation of any such law or regulation, together with proof that the defendant named in the complaint was at the time of such parking the registered owner of such vehicle, shall constitute in evidence a prima facie presumption that the registered owner of such vehicle was the person who parked or placed such vehicle at the point where, and for the time during which such violation occurred.  
(Ord. 146, passed 9-15-64)

**§ 71.33 AUTHORITY TO IMPOUND VEHICLES.**

(A) Members of the Police Department are hereby authorized to remove a vehicle from a street or highway to the nearest public garage or other place of safety, or to a garage maintained by this city under the circumstances hereinafter enumerated.

(1) When a vehicle upon a highway is so disabled as to constitute an obstruction to traffic and the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody or removal.

(2) When any vehicle is left unattended upon a roadway and is so parked illegally as to constitute a definite hazard or obstruction to the normal movement of traffic.

(3) When any vehicle is left unattended upon a roadway for a longer period than three (3) days and under circumstances indicating abandonment.

(4) Any vehicle that has an unpaid civil offenses citation issued pursuant to this chapter. In addition to impoundment, the vehicle may also be "booted" or other means of prohibiting movement to

insure payment of outstanding parking civil offense citations.

(5) Under any circumstances provided by state, Federal and/or local law.

(B) Whenever an officer removes a vehicle from a street as authorized in this section and the officer knows or is able to ascertain from the registration records of the vehicle the name and address of the owner thereof such officer shall as soon as possible give or cause to be given notice in writing to such owner of the fact of such removal and the reasons therefor and of the place to which such vehicle has been removed. In the event any such vehicle is stored in a public garage, a copy of such notice shall be given to the proprietor of such garage.  
(Ord. 146, passed 9-15-64; Am. Ord. 16-1024, passed 3-28-16)

#### **§ 71.34 (RESERVED).**

#### **§ 71.35 SALE OF VEHICLE.**

(A) (1) Any person engaged in the business of storing or towing motor vehicles, who has complied with the notification requirements of KRS 281.928, shall have a lien on the motor vehicle and its contents, except as set forth in subsection (B) below, for the applicable and reasonable charges assessed in accordance with KRS 281.926 and 281.932, as long as it remains in his or her possession.

(2) If after a period of forty-five (45) days, the applicable and reasonable charges assessed in accordance with KRS 281.926 and 281.932 have not been paid, the motor vehicle and its contents, except as set forth in subsection (B) of this section, may be sold to pay the charges after the owner and any lienholder have been notified by certified mail at the address specified in KRS 281.926(1) ten (10) days prior to the time and place of the sale. If the proceeds of the sale of any vehicle pursuant to this section are insufficient to satisfy accrued charges, the sale and collection of proceeds shall not constitute a waiver or release of responsibility for payment of charges by the owner or responsible casualty insurer of the vehicle. A lien on a vehicle under this section shall be subject to prior recorded liens, unless released by any existing lienholder pursuant to subsection (B)(3) below.

(B) A lienholder having a prior recorded lien listed on the title issued by the Commonwealth of Kentucky shall be notified by certified mail within the first ten (10) days of impoundment in accordance with KRS 281.926. Such notification, in addition to the requirements of KRS 281.926 shall include the make, model, license number, vehicle identification number, owner's name and last known address, and tentative date of sale for the vehicle, and state that the towing company or storage facility seeks to obtain a new title free and clear of any liens, excluding tax liens. If the above-referenced certified letter is not sent within the ten (10) days by the towing and storage company, then only ten (10) days of storage may be charged. The lien holder has the right to take possession of the motor vehicle after showing proof of lien still enforced, and paying the reasonable or agreed towing and storage charges on the motor vehicle. If a lienholder does not exercise the right to take possession of the motor vehicle under this subsection (B)(3) within forty-five (45) days of notification, and all lienholders agree in writing, the tow company or storage facility may obtain a new title under KRS 186A.145. Nothing in this section shall allow the transfer of a vehicle subject to a lien, except as provided in KRS 186A.190.

(4) If there are no lienholders required to be notified under KRS 281.010, 281.920 et seq., 359.230 and 376.275, and the owner does not exercise the right to take possession of the motor vehicle under this section within forty-five (45) days of notification required under KRS 281.926, the tow company or storage facility may obtain a new title under KRS 186A.145 free and clear of any liens, excluding tax liens.

(C) Subsection (B) of this section shall not apply to the following contents of a motor vehicle, which shall be released to the vehicle owner or the owner's designated agent upon request, if the request is made within forty-five (45) days of the date the vehicle was towed:

(1) Prescription medication in its proper container;

(2) Personal medical supplies and equipment or records;

(3) Educational materials, including but not limited to calculators, books, papers, and school supplies;

(4) Documents, files, electronic devices, or equipment which may be able to store personal information or information relating to a person's employment or business;

(5) Firearms and ammunition. Notwithstanding the provisions of subsection (D) of this section, firearms and ammunition which are not claimed by the owner of the vehicle within forty-five (45) days of the date the vehicle was towed shall be transferred to the Department of State Police for disposition as provided by KRS 16.220;

(6) Cargo in the possession of persons engaged in transportation in interstate commerce as registered under KRS 186.020;

(7) Cargo in the possession of an integrated intermodal small package carrier as defined by KRS 281.605(12);

(8) Child restraint systems or child booster seats; and

(9) Checks, checkbooks, debit or credit cards, money orders, stocks, or bonds.

(D) Except as provided for in division (C)(5) of this section, any contents exempted under subsection (C)(3), (4), (6) and (7) of this section that are not claimed by the owner of the vehicle within forty-five (45) days of the date the vehicle was towed may be sold or otherwise legally disposed of by the storage or towing company. Any contents exempted under subsection (C)(1), (2), (8) and (9) of this section that are not claimed by the owner of the vehicle within forty-five (45) days of the date the vehicle was towed shall not be sold, but shall be otherwise legally disposed of by the storage company.

(E) The storage or towing company shall not be responsible for contents in a vehicle's trunk or other locked compartment to which the storage or towing company is without access, unless the towing company intentionally opens the area without the owner's consent.

(KRS 376.275(1) - (4))

#### § 71.99 PENALTY/APPEAL.

(A) Every person convicted of a violation of any provision of this chapter for which no other penalty is provided shall be punished by a civil offense fine of twenty-five dollars (\$25), which shall double to fifty dollars (\$50) after seven (7) days if not paid in full and/or hearing requested.

(B) Whoever violates any provision of § 71.04 shall be punished by a civil offense fine of fifty dollars (\$50), which shall double to one hundred dollars (\$100) after seven (7) days if not paid in full and/or hearing requested.

(C) Any person who violates any of the terms or provisions of §§ 71.15 through 71.20 of this chapter shall be punished by a civil offense fine of fifty dollars (\$50), which shall double to one hundred dollars (\$100) after seven (7) days if not paid in full and/or hearing requested.

(D) The Executive Branch shall adopt a model citation for issuance by the Cold Spring Police Department and/or other authorized officer, setting forth the applicable violation and civil offense, as well the right to appeal to the Cold Spring Code Enforcement Board.

(E) All persons issued a civil offense fine pursuant to this chapter, shall pursuant to § 39.09(F) of the Cold Spring Code of Ordinances, respond to the citation within seven (7) days of the date of issuance by either paying the civil fine or requesting a hearing before the Code Enforcement Board. If the person fails to respond to the citation within seven (7) days, the person shall have waived the right to a hearing and the determination of a violation final.

(F) Nothing herein shall limit the ability of the Cold Spring Police Department to tow a vehicle unlawfully parked on public property.

(Ord. 146, passed 9-15-64; Am. Ord. passed --; Am. Ord. 208, passed --; Am. Ord. 85-430, passed 4-16-85; Am. Ord. 06-891, passed 1-23-06; Am. Ord. 16-1024, passed 3-28-16)





## CHAPTER 91: STREETS AND SIDEWALKS

### Section

#### ***Excavations and Construction***

- 91.01 Opening permit required
- 91.02 Application and case deposit
- 91.03 Restoration of pavement
- 91.04 Barriers around excavations
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- 91.18 Meeting to be held prior to construction
- 91.19 Separate meeting for each project not required
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- 91.30 Unloading on street or sidewalk
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- 91.51 Removal by city; imposition of lien to recover costs
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- 91.68 Minimum requirements
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- 91.86 Definitions
- 91.87 Encroachment permit required
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- 91.93 Abandoned newsracks
- 91.94 Enforcement procedures
- 91.95 Appeals
- 91.99 Penalty

## ***EXCAVATIONS AND CONSTRUCTION***

### **§ 91.01 OPENING PERMIT REQUIRED.**

It shall be unlawful for any person, other than an authorized city official, to make any opening in any street, alley, sidewalk, or public way of the city unless a permit to make the opening has been obtained prior to commencement of the work. Penalty, see § 91.99

**§ 91.02 APPLICATION AND CASH DEPOSIT.**

Each permit for making an opening shall be confined to a single project and shall be issued by the authorized city official. Application shall be made on a form prescribed by the legislative body, giving the exact location of the proposed opening, the kind of paving, the area and depth to be excavated, and such other facts as may be provided for. The permit shall be issued only after a cash deposit sufficient to cover the cost of restoration has been posted with the authorized city official, conditioned upon prompt and satisfactory refilling of excavations and restoration of all surfaces disturbed.

**§ 91.03 RESTORATION OF PAVEMENT.**

(A) The opening and restoration of a pavement or other surface shall be performed under the direction and to the satisfaction of the authorized city official, and in accordance with rules, regulations, and specifications approved by the legislative body.

(B) Upon failure or refusal of the permittee satisfactorily to fill the excavation, restore the surface, and remove all excess materials within the time specified in the permit or where not specified therein, within a reasonable time after commencement of the work, the city may proceed without notice to make such fill and restoration and the deposit referred to in § 91.02 shall be forfeited. Thereupon the deposit shall be paid into the appropriate city fund, except such part demanded and paid to the permittee as the difference between the deposit and the charges of the city for restoration services performed by it. If the amount of such services performed by the city should exceed the amount of the deposit, the Clerk or other proper administrative officer shall proceed to collect the remainder due from the permittee.

**§ 91.04 BARRIERS AROUND EXCAVATIONS.**

Any person engaged in or employing others in excavating or opening any street, sidewalk, alley or other public way shall have the excavation or opening fully barricaded at all times to prevent injury to persons or animals.  
Penalty, see § 91.99

**§ 91.05 WARNING LIGHTS.**

Any person engaged in or employing others in excavating or otherwise in any manner obstructing a portion or all of any street, sidewalk, alley, or other public way, at all times during the night season shall install and maintain at least two illuminated red lamps which shall be securely and conspicuously posted on, at, or near each end of the obstruction or excavation, and if the space involved exceeds 50 feet in extent, at least one additional lamp for each added 50 feet or portion thereof excavated or obstructed.  
Penalty, see § 91.99

**§ 91.06 SIDEWALK CONSTRUCTION.**

It shall be the duty of the authorized city official to supervise construction or repair of sidewalks within the city. He shall cause specifications to be prepared for the construction of the various kinds of pavements and transmit the specifications to the legislative body for approval. When the specifications are approved, the legislative body shall advertise for proposals to do all the work which may be ordered by the city in construction and repair of sidewalks, and shall authorize the Mayor to contract therefor, for a period not exceeding one (1) year, with the lowest responsible bidder, who shall for the faithful performance of the work. The Mayor, if authorized by City Council, may make separate contracts for the different kinds of work with different parties.

**§ 91.07 PERMIT REQUIRED WITHIN RIGHT-OF-WAY.**

It shall be unlawful for any person or business to perform any work within the city's road right-of-way including, but not limited to cutting, excavating, or boring into the city right-of-way without first obtaining a permit from the city. Upon obtaining such a permit, said person or business shall strictly comply with the city's regulations and specifications as to performing work in the city road right-of-way. The permit shall be two part, the permit fee in the amount of \$100, and the posting of an indemnity/bond in the amount of \$2,500, to insure restoration of the city's right-of-way. The city's regulations shall be developed by the Office of the

Mayor and insure restoration of the city's right-of-way, including all infrastructure, as well as compliance with any stormwater or other regulations. (Ord. 97-699, passed 4-15-97; Am. Ord. 18-1049, passed 12-10-18)

### ***ROAD AND BRIDGE PROJECTS***

#### **§ 91.15 PUBLIC MEETING REQUIRED; PUBLIC MAY SPEAK.**

(A) Before the city expends state derived tax revenues on a municipal highway, road, street, or bridge it shall provide an opportunity to the public to provide input in a public meeting for which notice has been given under KRS 61.832(2) to (4) with regard to the project and to priorities for use of tax moneys for road and bridge purposes.

(B) Prior to the contemplated date of expenditure of state-derived tax revenues on a road or bridge by the city, the city shall include the topic as a specific item on the public meeting agenda and shall allow any person to speak with regard to any proposed project, any project which he or she feels should be built or done which has not been proposed, priorities for completion of projects, and any other matter related to road or bridge projects. (KRS 174.100(1))

#### **§ 91.16 (RESERVED).**

#### **§ 91.17 EFFECT OF COMMENTS.**

The city shall not be bound by the comments and input provided at the meeting but shall give due consideration to them. (KRS 174.100(2))

#### **§ 91.18 MEETING TO BE HELD PRIOR TO CONSTRUCTION.**

The city shall not begin construction on a road or bridge project wherein state derived tax revenues are involved until the meeting as provided herein has been held. (KRS 174.100(3))

#### **§ 91.19 SEPARATE MEETING FOR EACH PROJECT NOT REQUIRED.**

This subchapter shall not be construed to require a separate meeting for each project. A single meeting encompassing the entire road and bridge program, provided all projects subsequently undertaken have been identified at the meeting, shall meet the requirements of this subchapter. (KRS 174.100(4))





**§ 91.20 EXEMPTIONS FROM MEETING REQUIREMENTS.**

The provisions of this subchapter shall not apply to emergency repair or replacement of roads or bridges necessitated by natural or man-caused disasters nor to street cleaning or snow removal operations.  
(KRS 174.100(5))

**OBSTRUCTIONS****§ 91.30 UNLOADING ON STREET OR SIDEWALK.**

No person shall unload any heavy material in the streets of the city by throwing or letting the material fall upon the pavement of any street, alley, sidewalk, or other public way, without first placing some sufficient protection over the pavement.  
Penalty, see § 91.99

**§ 91.31 STREET AND SIDEWALK OBSTRUCTION.**

No person shall obstruct any street, alley, sidewalk, or other public way within the city by erecting thereon any fence or building, or permitting any fence or building to remain thereon. Each day that any fence or building is permitted to remain upon the public way shall constitute a separate offense.  
Penalty, see § 91.99

**§ 91.32 MATERIALS ON STREET OR SIDEWALK.**

No person shall encumber any street or sidewalk. No owner, occupant, or person having the care of any building or lot of land, bordering on any street or sidewalk, shall permit it to be encumbered with barrels, boxes, cans, articles, or substances of any kind, so as to interfere with the free and unobstructed use thereof.  
Penalty, see § 91.99

**Cross reference:**

*Littering on streets or sidewalks, see Ch. 94*

**§ 91.33 REMOVAL OF ICE AND SNOW.**

It shall be the duty of the owner or of the occupant of each and every parcel of real estate in the city abutting upon any sidewalk to keep the sidewalk abutting his premises free and clear of snow and ice to the extent feasible under the prevailing weather conditions, and to remove therefrom all snow and ice, to the extent feasible under the prevailing weather conditions, a reasonable time which will ordinarily not exceed twelve (12) hours after the abatement of any storm during which the snow and ice may have accumulated.  
Penalty, see § 91.99

**§ 91.34 SIGNS IN RIGHT-OF-WAY.**

(A) As used in this section, unless the context otherwise requires, the following definitions shall apply:

**RIGHT-OF-WAY.** Roadways/land owned by the state, county, city, or any other governmental entity, within the city between the roadways and the land of the abutting property.

**SIGNS.** Shall include any and all displays and devices, which advertise for activities conducted or services rendered or the goods produced or sold. It shall not include displays or devices, which are required or authorized by federal, state, county or city authority.

(B) Prohibited activity. It shall be unlawful for any person to place any sign within any right-of-way in the city.  
(Ord. 06-891, passed 1-23-06) Penalty, see § 91.99

**DEBRIS ON CITY STREETS****§ 91.50 DEPOSITING DIRT, LITTER, OR OTHER DEBRIS PROHIBITED; EXCEPTION.**

(A) No person, firm, corporation, or agent thereof shall deposit or cause or permit to be deposited upon the streets of the city any mud, dirt, litter, trash, or other debris. No person, firm, corporation, or agent thereof shall operate a motor vehicle in such a manner that mud, dirt, litter, trash, or other debris is left upon any streets, which may constitute a hazard to the life, limb, or property of any person traveling upon those streets.

(B) The deposit of sand, salt, or other chemicals on ice or snow on public streets by duly authorized emergency crews to make the streets safe for travel shall not be deemed a violation of this section. (Ord. 88-512, passed 5-17-88) Penalty, see § 91.99

#### **§ 91.51 REMOVAL BY CITY; IMPOSITION OF LIEN TO RECOVER COSTS.**

All of the owners of any interest in any real estate in the city from which any mud, dirt, litter, trash, or other debris has been removed and deposited upon any city street shall be jointly and severally liable and obligated to the city for all reasonable costs and expenses incurred by, and the reasonable value of all labor and equipment provided by the city in the removal thereof. The city shall have a lien upon the entire lot or parcel of real estate from which the mud, dirt, litter, or debris was removed to secure the aforescribed obligation and liability and all costs, fee, and expenses incurred by the city in the collection thereof, including but not limited to reasonable attorney fees. The lien may be enforced by civil actions for the foreclosure thereof. (Ord. 88-512, passed 5-17-88)

#### **§ 91.52 WITHDRAWAL OF BUILDING PERMIT UNTIL CONSTRUCTION DEBRIS REMOVED.**

The City Building/Zoning Administrator is authorized to withdraw all building permits where debris is identifiably deposited in a location where new construction is being performed. (Ord. 88-512, passed 5-17-88)

### ***CONSTRUCTION, MAINTENANCE OF DRIVEWAYS***

#### **§ 91.65 PERMIT REQUIRED.**

No person, firm or corporation shall hereafter construct, build, establish or maintain any driveway over, across or upon any portion of the public sidewalk or public street right-of-way without first having obtained a written permit to do so from the Building/Zoning Administrator. (Ord. 125, passed 5-22-62) Penalty, see § 91.99

#### **§ 91.66 APPLICATION.**

Application for permit must be made in writing upon forms furnished by the city. Said application shall contain the name and address of the person, firm, or corporation making the application, the name of the contractor or person who is to construct said driveway and the proposed location and dimensions of such driveway. Complete plans and specifications shall be submitted to the Building/Zoning Administrator at least one (1) week before permit shall issue.

(Ord. 125, passed 5-22-62) Penalty, see § 91.99

#### **§ 91.67 CONTRACTOR TO GIVE DEPOSIT TO CITY CLERK.**

Before any work is started, the contractor shall deposit with the City Clerk for each new driveway to be constructed and for each driveway to be resurfaced, cash in the amount of one hundred dollars (\$100.00), from which amount shall be deducted any cost of repair or replacement for any damage done to public property by the contractor in prosecution of the work for which permit has been issued, if after ten (10) days notice, the contractor fails to repair or replace the damaged public property. Such deposit or the residuum thereof in the event of deduction for damage to public property, shall be returned upon application of the depositor and after inspection and approval of the work by the Building/Zoning Administrator.

(Ord. 125, passed 5-22-62)

#### **§ 91.68 MINIMUM REQUIREMENTS.**

All plans and specifications must conform to the following minimum requirements before permit for construction or reconstruction shall be permitted:

(A) Driveways shall be constructed in a manner and of a material equal at least to that existing for the paving in the public street adjacent thereto, except that where concrete pavement exists in the public street and bituminous surface is desired for the driveway. Such surfaces shall be permitted provided it shall have a minimum depth of two inches without any loose material on top and have a base of water bound macadam at least six (6) inches thick, and provided that a Portland Cement concrete apron not less than three (3) feet in width be constructed between the existing concrete pavement and the proposed bituminous driveway surface.

## CHAPTER 154: ZONING CODE

### Section

#### 154.01 Adoption by reference

#### **§ 154.01 ADOPTION BY REFERENCE.**

The new updated Zoning Code text, as adopted by the Cold Spring Planning and Zoning Commission, and any amendments thereto, is hereby adopted and incorporated by reference as if fully set out herein. A copy of the above code is available for review in the office of the City Clerk.

(Ord. 96-696, passed 12-17-96; Am. Ord. 97-698, passed 4-15-97; Am. Ord. 97-700, passed 5-20-97; Am. Ord. 97-708 passed 1-20-98; Am. Ord. 98-710, passed 3-17-98; Am. Ord. 98-718, passed 5-19-98; Am. Ord. 98-719, passed 5-19-98; Am. Ord. 00-742, passed 4-19-00; Am. Ord. 00-745, passed 5-17-00; Am. Ord. 00-749, passed 6-21-00; Am. Ord. 00-759, passed 9-20-00; Am. Ord. 01-777, passed 9-19-01; Am. Ord. 01-783, passed 12-5-01, Am. Ord. 01-784, passed 1-2-02; Am. Ord. 03-800, passed 2-24-03; Am. Ord. 03-801, passed 3-24-03; Am. Ord. 03-808, passed 6-2-03; Am. Ord. 03-813, passed 7-28-03; Am. Ord. 03-815, passed 8-25-03; Am. Ord. 03-825, passed 12-22-03; Am. Ord. 03-826, passed 12-22-03; Am. Ord. 04-838A, passed 5-10-04; Am. Ord. 04-841, passed 7-12-04; Am. Ord. 848, passed 10-25-04; Am. Ord. 05-855, passed 3-28-05; Am. Ord. 05-860, passed 4-25-05; Am. Ord. 05-889, passed 12-12-05; Am. Ord. 06-915, passed 7-24-06; Am. Ord. 06-922, passed 11-27-06; Am. Ord. 07-930, passed 9-24-07; Am. Ord. 07-934, passed 10-22-07; Am. Ord. 07-935, passed 10-24-07; Am. Ord. 11-974, passed 3-28-11; Am. Ord. 11-977, passed 6-13-11; Am. Ord. 11-982, passed 11-28-11; Am. Ord. 12-986, passed 4-9-12; Am. Ord. 12-987, passed 4-9-12; Am. Ord. 16-1032, passed 1-9-17; Am. Ord. 17-1035, passed 3-27-17; Am. Ord. 17-1040, passed 12-11-17; Am. Ord. 18-1041, passed 4-9-18; Am. Ord. 22-1075, passed - -22)





<i><b>Ord No.</b></i>	<i><b>Date</b></i>	<i><b>Description</b></i>
01-771	2-21-01	Authorizing the Interlocal Agreement establishing the organization of the Campbell County Consolidated Dispatching Board.
04-843	9-27-04	Amending the Stage One Development Plan for an area located at the northeast quadrant of the AA Highway and U.S. 27/Alexandria Pike.
05-884	11-28-05	Amending the Stage One Development Plan for an area located at the Northeast Quadrant of the AA Highway and U.S. 27/Alexandria Pike.
06-896	5-22-06	Adopting the Stage One Development Plan for an approximate 22 acre area located along the north side of the A-A highway, and along the east side of Murnan Road
06-908	6-26-06	Amending the Stage One Development Plan for an area located at the northeast quadrant of the AA Highway and U.S. 27/Alexandria Pike.
967	6-14-10	Approving a lease with PNC Bank, N.A.. to finance the acquisition, construction and installation of streets and other infrastructure improvements.
19-1053	8-26-19	Withdrawing from the Campbell County Cable Board agreement.
22-1080	9-12-22	Approving a lease with Heritage Bank, Inc. to finance the acquisition, construction and installation of roads and general construction projects.



<b>Ord. No.</b>	<b>Date</b>	<b>Description</b>
04-851	10-27-04	Amending the zoning map for certain properties described as: Area A: An approximate 14 acre area located along the south side of Buning Lane, approximately 1,200 feet west of Alexandria Pike; Area B: An approximate 4.8 acre area located along the south side of Buning Lane, approximately 200 feet west of Founders Court; Area C: an approximate 37 acre area located approximately 400 feet east of the terminus of Darlas Drive and approximately 700 feet southwest of the terminus of Buning Lane; and an approximate 94 area with an existing approved Stage I Development Plan from R-RE and R-1D to R-1D (PUD).
05-859	3-28-05	Amending the zoning map for an approximate 1.9 acre area located along the north side of Plaza Drive, approximately 300 feet west of Alexandria Pike from Highway Commercial (HC) to NC (Neighborhood Commercial).
08-949	9-8-08	Amending the zoning map for an approximate 6.7 acre area located along the north side of the AA Highway at the terminus of Plaza Drive changing the described area from NC (A Neighborhood Commercial Zone) to R-1DD (A Detached Single-Family Residential Zone).
10-963	3-22-10	Amending the zoning map for an approximate .33-acre area located on the south side of Chapman Lane, approximately 900 feet east of Alexandria Pike changing the described area from R-RE (A Residential Rural Estate Zone) to R-1C (A Detached Single-Family Residential Zone) with a maximum density of 3.5 dwelling units per net acre.
12-985	4-9-12	Amending the zoning map for an approximate 1.5 acre area located at the intersection of Rose Place with Alexandria Pike, an approximate 6.38 acre area located between Pooles Creek Road and Dry Creek Road, and an approximate 3.9 acre area located between Ripple Creek Road and East Alexandria Pike.
15-1016	6-22-15	Amending the zoning map for an approximately 4 acre area commonly known as Paulena Drive changing the described area from R-RE (A Residential Rural Estate Zone) to R-1DD (A Detached Single-Family Residential Zone).
15-1020	10-26-15	Amending the zoning map of the city for an approximate 5.6 acre area commonly known as Aqua Drive from R-RE (A Residential Rural Estate Zone) to PO (Professional Office Zone).
16-1033	1-9-17	Amending the zoning map of the city for an approximate 9.13 acre area at the intersection of Ripple Creek and US 27 from SDA (special development area) to NC (neighborhood commercial).
21-1072	7-26-21	Rezoning a certain 1.0 acre area approximately 600 feet north from the intersection of Alexandria Pike and Crossroads Boulevard from Highway Commercial* (HC*) to Highway Commercial (HC).
21-1073	8-23-21	Rezoning a certain one-half acre site between lots 4304 and 4210 Alexandria Pike from Residential 2 (R-2) to Special Development Area (SDA).

**Cold Spring - Table of Special Ordinances**

<b><i>Ord. No.</i></b>	<b><i>Date</i></b>	<b><i>Description</i></b>
22-1079	--22	Rezoning a certain 5 acre area at 5809 Alexandria Pike from Highway Commercial (HC) to Mixed Land Use Planned Development (MUPD).



**Ad Valorem Taxes**

28A

<b>Ord. No.</b>	<b>Date</b>	<b>Description</b>
11-981	9-26-11	(1) All real property for FY 2011-2012 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2011-2012 at \$0.1810 per \$100 assessed value. (3) All motor vehicles for FY 2011-2012 at \$0.1690 per \$100 assessed value
12-992	9-10-12	(1) All real property for FY 2012-2013 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2012-2013 at \$0.1590 per \$100 assessed value. (3) All motor vehicles for FY 2012-2013 at \$0.1690 per \$100 assessed value.
13-997	9-30-13	(1) All real property for FY 2013-2014 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2013-2014 at \$0.1890 per \$100 assessed value. (3) All motor vehicles for FY 2013-2014 at \$0.1690 per \$100 assessed value.
14-1010	9-22-14	(1) All real property for FY 2014-2015 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2014-2015 at \$0.1980 per \$100 assessed value. (3) All motor vehicles for FY 2014-2015 at \$0.1690 per \$100 assessed value.
15-1019	9-28-15	(1) All real property for FY 2015-2016 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2015-2016 at \$0.1650 per \$100 assessed value. (3) All motor vehicles for FY 2015-2016 at \$0.1690 per \$100 assessed value.
16-1031	9-26-16	(1) All real property for FY 2016-2017 at \$0.1640 per \$100 assessed value. (2) All personal property for FY 2016-2017 at \$0.1980 per \$100 assessed value. (3) All motor vehicles for FY 2016-2017 at \$0.1690 per \$100 assessed value.
17-1039	11--17	(1) All real property for FY 2017-2018 at \$0.164 per \$100 assessed value. (2) All personal property for FY 2017-2018 at \$0.200 per \$100 assessed value. (3) All motor vehicles for FY 2017-2018 at \$0.169 per \$100 assessed value.
18-1047	9--18	(1) All real property for FY 2018-2019 at \$0.164 per \$100 assessed value. (2) All personal property for FY 2018-2019 at \$0.170 per \$100 assessed value. (3) All motor vehicles for FY 2016-2017 at \$0.1690 per \$100 assessed value.

**Cold Spring - Table of Special Ordinances**

<b><i>Ord. No.</i></b>	<b><i>Date</i></b>	<b><i>Description</i></b>
20-1067	10-12-20	(1) All real property for FY 2020-2021 at \$0.154 per \$100 assessed value. (2) All personal property for FY 2020-2021 at \$0.155 per \$100 assessed value. (3) All motor vehicles for FY 2020-2021 at \$0.169 per \$100 assessed value.
21-1074	9-27-21	(1) All real property for FY 2021-2022 at \$0.153 per \$100 assessed value. (2) All personal property for FY 2021-2022 at \$0.154 per \$100 assessed value. (3) All motor vehicles for FY 2021-2022 at \$0.169 per \$100 assessed value.
22-1081	9-12-22	(1) All real property for FY 2022-2023 at \$0.149 per \$100 assessed value. (2) All personal property for FY 2022-2023 at \$0.143 per \$100 assessed value. (3) All motor vehicles for FY 2022-2023 at \$0.169 per \$100 assessed value.

**TABLE XII: PERSONNEL POLICIES AND PAYROLL PLAN AMENDMENTS**

<b><i>Ord. No.</i></b>	<b><i>Date</i></b>	<b><i>Description</i></b>
99-732	8-17-99	Providing for payment of compensation to Board members previously serving without compensation.
99-736	10-19-99	Adopting a smoke-free environment for all workers.
01-782	12-5-01	Establishing and adopting a payroll plan for the city dated Nov. 1, 2001.
03-807	6-2-03	Establishing and adopting a payroll plan for the city for 2003-2004.
04-835	3-22-04	Amending the Personnel Policy to include a Statement of Policy.
05-867	6-13-05	Amending Ord. 03-807 concerning the payroll plan for the city.
05-888	11-28-05	Amending the payroll plan for the city.
06-894	3-27-06	Amending the Personnel and Policy Procedure Manual - changing Chapters 14, 18, 22, and 24.
06-907	6-12-06	Amending Ord. 05-867 concerning the payroll plan for the city.
08-946	5-27-08	Creating an employee classification plan for full-time, part-time and seasonal workers for the Public Works/Parks Department.
08-952	10-13-08	Amending the payroll plan for the city.
10-968	7-26-10	Amending the personnel policy.
11-979	7-27-11	Amending the policy and procedure manual.
17-1038	6-12-17	Amending the payroll plan for the city.
18-1045	6-11-18	Amending the payroll plan for the city.
19-1052	6-11-19	Amending the payroll plan for the city.
19-1054	7-22-19	Amending the personnel policy.
20-1065	- -	Amending the payroll plan for the city.
21-1071	--	Amending the payroll plan for the city.
22-1078	--	Amending the payroll plan for the city.





## REFERENCES TO KENTUCKY REVISED STATUTES

<i>KRS Cite</i>	<i>Code Section</i>
6.050	32.48
6.955 - 6.975	33.04
Ch. 13B	117.09
15.409	34.12
15.410 - 15.520	36.22
15.440	36.37
15.440(1)(e)	36.37
15.990	36.22
16.220	71.35
17.150	36.22
Ch. 18A	114.03
18A.225(2)	114.03
18A.228	114.03
18A.230 - 18A.275	37.03
41.240(4)	33.05
42.450 - 42.495	33.04
45.570 - 45.640	33.43
Ch. 45A	33.31, 34.12, 34A.05
45A.345 - 45A.455	33.30
45A.365	33.33
45A.370	33.34
45A.370(3)(a)	33.34
45A.370(3)(b)	33.34
45A.370(3)(c)	33.34
45A.375	33.34, 33.40
45A.380	33.35
45A.395	33.41
45A.435	33.39
Ch. 56	34.12, 34A.05
Ch. 61	32.21
61.168	34.12
61.510 - 61.705	36.25
61.805(1)	34A.01
61.805(2)	34A.01
61.805(3)	34A.01
61.805(4)	34A.01
61.805 - 61.850	34.10
61.810	34A.05, 38.46
61.815	34A.06
61.820	34A.07, 34A.09
61.823	34A.08, 34A.09
61.826	34A.09
61.840	34A.09
61.846	34A.09
61.848	34A.09
61.870(1)	34.01
61.870(1)(h)	34.01
61.870(2)	34.01

## Cold Spring - Parallel References

<i>KRS Cite</i>	<i>Code Section</i>
61.870(3)	34.01
61.870(4)	34.01
61.870(5)	34.01
61.870(6)	34.01
61.870(7)	34.01
61.870(8)	34.01
61.870(10)	34.01
61.870 - 61.882	31.35
61.870 - 61.884	38.50
61.872(1)	34.05
61.872(2)	34.05
61.872(3)	34.05
61.872(4)	34.06
61.872(5)	34.07
61.872(6)	34.08
61.872 - 61.874	38.15
61.874(1)	34.05
61.874(2)(b)	34.05
61.874(4)	34.05
61.874(5)	34.05
61.874(6)	34.05
61.876	34.05
61.876(4)	34.05
61.878	34.01, 34.12
61.878(1)(m)	34A.05
61.880	34.09
61.880(1)	34.09, 34.12
61.882	34.09
61.884	34.11
62.020	31.01
62.060	31.01
65.003	38.01
65.881	39.05
65.8801 - 65.8839	39.02
82.082	38.01
Ch. 83A	31.20
83A.010(5)	10.02
83A.010(6)	10.02
83A.010(7)	10.02
83A.010(8)	10.02
83A.010(9)	10.02
83A.010(10)	10.02
83A.010(11)	10.02
83A.010(13)	10.02
83A.030(1)	30.02
83A.040(1)	31.21
83A.040(2)	31.21
83A.040(2)(c)	31.21
83A.040(2)(d)	31.21
83A.040(3)	31.21
83A.040(4)	32.01
83A.040(5)	32.02
83A.040(6)	31.21
83A.040(7)	31.21, 32.02
83A.040(8)	31.21, 32.02
83A.040(9)	31.03

<i><b>KRS Cite</b></i>	<i><b>Code Section</b></i>
83A.045	31.20
83A.060(1)	32.35
83A.060(2)	32.36
83A.060(3)	32.37, 150A.01
83A.060(4)	32.38
83A.060(5)	32.40, 150A.01
83A.060(6)	32.22
83A.060(7)	32.38
83A.060(8)	32.41 - 32.42
83A.060(9)	32.43
83A.060(10)	32.44
83A.060(11)	32.45
83A.060(12)	32.46
83A.060(13)	32.46
83A.060(14)	32.47
83A.060(15)	32.48
83A.065	10.02
83A.070	31.02
83A.075	31.02
83A.080	31.40, 38.02
83A.080(1)	31.35
83A.080(2)	31.03, 31.35
83A.085	31.36
83A.090	31.37
83A.130	31.21
83A.130(1)	30.01
83A.130(2)	30.02
83A.130(3)	31.21
83A.130(4)	31.21
83A.130(5)	32.20
83A.130(6)	32.39
83A.130(7)	31.21, 34.02
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83A.130(9)	31.21
83A.130(10)	31.21
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83A.130(12)	32.03
83A.130(13)	32.03
83A.175	32.02
91A.010(6)	33.01
91A.010(7)	33.01
91A.010(8)	10.02
91A.020	33.02
91A.030	33.03
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91A.060	33.05
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91A.210	33.10
91A.220	33.11
91A.230	33.12
91A.240	33.13
91A.250	33.14
91A.260	33.15
91A.270	33.16

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<b><i>KRS Cite</i></b>	<b><i>Code Section</i></b>
91A.280	33.17
91A.290	33.18
91A.510 - 91A.530	52.086
91A.530	52.088
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95.955	36.22, 36.37
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100.111	156.02
100.187	153.01
100.193	153.01
100.3681 - 100.3683	151.04
103.200(1)(n)	33.07
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Ch. 118	31.20
131.010(6)	114.04
131.183	110.01
132.285	35.01
134.800	35.04
134.810	35.04
Ch. 136	115.01
Ch. 154	34.12
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174.100(2)	91.17
174.100(3)	91.18
174.100(4)	91.19
174.100(5)	91.20
186.020	71.35
186.145	71.35
186A.190	71.35
189.010(19)	70.02
189.378	70.45, 70.99
189.378(1)	70.02
189.394	70.99
189.635(8)(b)1.a. - e.	34.01
189.751	95.07
189.910	70.45
189.920	70.45
190.010(8)	92.04
Ch. 198B	31.41, 150.03, 150.05
198B.010(5)	150.02
198B.060(9)	150.01
198B.070	150.03
198B.990(1)	150.99
218A.010 et seq.	130.03
226.010	112.01
226.020	112.02
226.030	112.07
226.040	112.03
226.050	112.04
226.060	112.08
226.070	112.03
226.080	112.05



<i>KRS Cite</i>	<i>Code Section</i>
226.090	112.06
226.100	112.08
226.990(1)	112.99
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227.450 – 227.500	150.17
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227.704	93.01
227.706	93.01
227.708	93.01
227.710	93.02
227.715	93.01, 93.02
227.720	93.03
227.730	93.04
227.750	93.05
227.990(1)	150.99
227.990(4)	93.99
243.030	113.16
257.100	90.06
257.100(4)	90.01
281.010	71.35, 92.04
281.605(12)	71.35
281.920 et seq.	71.35
281.926	71.35
281.926(1)	71.35
281.928	71.35
281.932	71.35
318.990	150.99
Ch. 344 et seq.	117.09
344.200	117.09
344.240	117.09
344.360	117.11
344.367	117.11
344.370	117.11
344.380	117.11
344.680	117.11
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Ch. 386A	10.02
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446.010 (10)	10.02
446.010 (12)	10.02
446.010 (13)	10.02
446.010(14)	10.02

<i>KRS Cite</i>	<i>Code Section</i>
446.010(15)	10.02
446.010(18)	10.02
446.010(23)	10.02
446.010(25)	10.02
446.010(26)	10.02
446.010(27)	10.02
446.010(28)	10.02
446.010(30)	10.02
446.010(31)	10.02
446.010(33)	10.02
446.010(37)	10.02
446.010(39)	10.02
446.010(43)	10.02
446.010(46)	10.02
446.010(47)	10.02
446.010(49)	10.02
446.020(1)	10.03
446.020(2)	10.03
446.030	10.04
446.050	10.05
446.060	10.06
446.080(1)	10.03
446.080(3)	10.03
446.080(4)	10.04
446.090	10.07
446.100	10.08
446.110	10.09
446.140	10.01
525.125	90.03
525.130	90.03, 90.99
527.020	36.26
Ch. 610	130.01
610.200	130.01
635.010 et seq.	130.01
635.010	130.01
635.020	130.01
635.060	130.01
635.070	130.01
635.080	130.01
635.085	130.01
635.100	130.01

<b>Ord. No.</b>	<b>Date Passed</b>	<b>Description</b>	<b>Code Section</b>
14-1006	5-19-14	Adopting the FY 2014-2015 budget	Not Included
14-1007	8-25-14	Annexation	T.S.O. I
14-1008	8-25-14	Construction site erosion and sediment control	156.01 - 156.16, 156.99
14-1009	8-25-14	Post-construction runoff control	155.01 - 155.27, 155.99
14-1010	9-22-14	Amending ad valorem taxes	T.S.O. XI
14-1011	11-24-14	Enacting and adopting the 2014 Supplement to the Code of Ordinances	Front
14-1012	12-8-14	Police Department policy procedure manual	Not included
15-1013	2-23-15	Police Department policy procedure manual	Not included
15-1014	2-23-15	Repealing Ord. 13-994 addressing the seating order of the council	T.S.O. X
15-1015	5-27-15	Regulating the City Administrative Officer	31.37, 39.01
15-1016	6-22-15	Amending zoning ordinance	T.S.O. IX
15-1017	6-22-15	Adopting the FY 2014-2015 budget	Not included
15-1018	6-22-15	Adopting the FY 2015-2016 budget	Not included
15-1019	9-28-15	Amending ad valorem taxes	T.S.O. XI
15-1020	10-26-15	Amending zoning ordinance	T.S.O. IX
15-1021	10-26-15	Regulating the publication of executive orders	34.02
15-1022	10-26-15	Amending non-elected officials regulations	31.03, 31.35
15-1023	10-26-15	Amending traffic control device regulations	Ch. 73, Sch. II
16-1024	3-28-16	Amending parking regulations	71.04, 71.33, 71.99
16-1025	3-28-16	Regulating stormwater management fee payable	52.096
16-1026	4-25-16	Adopting the FY 2015-2016 budget	Not included
16-1027	4-25-16	Adopting the FY 2016-2017 budget	Not included
16-1028	8-8-16	Amending Building Code and Designated enforcement officer regulations	150.01
16-1029	8-22-16	Illicit discharge detection and elimination regulations	Not included
16-1030	9-12-16	Annexing certain property	T.S.O. I
16-1031	9-26-16	Amending ad valorem tax	T.S.O. XI
16-1032	1-9-17	Amending the zoning ordinance	154.01
16-1033	1-9-17	Amending the zoning map	T.S.O. IX
17-1034	3-27-17	Enacting and adopting the 2016 Supplement to the Code of Ordinances	Front
17-1035	3-27-17	Amending the zoning ordinance	154.01
17-1036	6-12-17	Adopting the FY 2016-2017 budget	Not included
17-1037	6-12-17	Adopting the FY 2017-2018 budget	Not included

**Cold Spring - Parallel References**

<b>Ord. No.</b>	<b>Date Passed</b>	<b>Description</b>	<b>Code Section</b>
17-1038	6-12-17	Amending city pay plan	T.S.O. XII
17-1039	11- -17	Amending ad valorem taxes	T.S.O. XI
17-1040	12-11-17	Amending the zoning ordinance	154.01
18-1041	4-9-18	Amending the zoning ordinance	154.01
18-1042	6-11-18	Adopting wild ducks and waterfowl regulations	90.09, 90.99
18-1043	6-11-18	Adopting the FY 2017-2018 budget	Not included
18-1044	6-11-18	Adopting the FY 2018-2019 budget	Not included
18-1045	6-11-18	Amending city pay plan	T.S.O. XII
18-1046	9-18-18	Amending comprehensive plan	153.01, 153.02
18-1047	9- -18	Amending ad valorem taxes	T.S.O. XI
18-1048	11-26-18	Amending traffic control device regulations	Ch. 73, Sch. II
18-1049	12-10-18	Amending right-of-way permit regulations	91.07
19-1050	6-11-19	Amending the FY 2018-2019 budget	Not included
19-1051	6-11-19	Adopting the FY 2018-2019 budget	Not included
19-1052	6-11-19	Amending city pay plan	T.S.O. XII
19-1053	8-26-19	Withdrawing Cable Board Agreement	T.S.O. IV
19-1054	7-22-19	Amending personnel policies	37.01, T.S.O. XII
19-1055	8-26-19	Providing notice to reduce city boundaries	T.S.O. I
20-1061	2-24-20	Adding Chapter 117, regarding prohibited discriminatory practices	117.01 - 117.11
20-1062	4-27-20	Amending compensation for City Council and Mayor	31.02
20-1063	5-11-20	Adopting the FY 2019-2020 budget	Not included
20-1064	5-11-20	Adopting the FY 2020-2021 budget	Not included
20-1065	- -	Amending the payroll plan for the city	T.S.O. XII
20-1066	7-27-20	Establishing rules for the Robert J. Barth Park	99.02, 99.99
20-1067	10-12-20	Amending ad valorem taxes	T.S.O. XI
21-1068	- -21	Amending the FY 2020-2021 budget	Not included
21-1069	- -21	Amending the FY 2020-2021 budget	Not included
21-1070	- -21	Adopting the FY 2021-2022 budget	Not included
21-1071	- -21	Amending the payroll plan for the city	T.S.O. XII
21-1072	7-26-21	Amending the zoning map	T.S.O. IX
21-1073	8-23-21	Amending the zoning map	T.S.O. IX



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21-1074	9-27-21	Amending solid waste collection/removal charges and ad valorem taxes	50.02, T.S.O. XI
22-1075	- -22	Amending the zoning ordinance	154.01
21-1076	- -22	Amending the FY 2021-2022 budget	Not included
21-1077	- -22	Adopting the FY 2022-2023 budget	Not included
22-1078	- -22	Amending the payroll plan for the city	T.S.O. XII
22-1079	- -22	Amending the zoning map	T.S.O. IX
22-1080	9-12-22	Approving lease agreement with Heritage Bank	T.S.O. IV
22-1081	9-12-22	Amending solid waste collection/removal charges and ad valorem taxes	50.02, T.S.O. XI



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CITY OF COLD SPRING  
**MASTER SUMMARY PRO FORMA**  
 BUDGET COMPARISON  
 FOR THE ONE MONTH ENDING JULY 31, 2023

	Year to Date Actual	Year to Date Budget	Year to Date (under)/over	% of Budget	Annual Budget	Annual % of Budget
<b>REVENUE:</b>						
GENERAL REVENUE	213,523.69	4,660,468.00	(4,446,944.31)	4.58%	4,011,024.00	116.19%
PARK REVENUE	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
STORM WATER	20.82	248,700.00	(248,679.18)	0.01%	248,700.00	100.00%
FORFEITURE FUND	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
M.A.R.F.	1.98	116,890.00	(116,888.02)	0.00%	116,890.00	100.00%
	<b>213,546.49</b>	<b>5,026,058.00</b>	<b>(4,812,511.51)</b>	<b>4.25%</b>	<b>4,376,614.00</b>	<b>114.84%</b>
<b>EXPENSES:</b>						
PERSONNEL	234,316.97	2,425,675.13	(2,191,358.16)	9.66%	1,878,011.00	129.16%
OPERATIONS	924,012.19	4,592,903.51	(3,668,891.32)	20.12%	5,350,938.00	85.83%
	<b>1,158,329.16</b>	<b>7,018,578.64</b>	<b>(5,860,249.48)</b>	<b>16.50%</b>	<b>7,228,949.00</b>	<b>97.09%</b>
<b>TRANSFERS IN:</b>						
M.A.R.F.	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
SIDEWALK	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>TRANSFERS OUT:</b>						
GENERAL FUND	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
STRATEGIC PLANNING FUND	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
SIDEWALK	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
M.A.R.F.	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>TOTAL TRANSFERS OUT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>SURPLUS</b>	<b>(944,782.67)</b>	<b>(1,992,520.64)</b>	<b>1,047,737.97</b>	<b>47.42%</b>	<b>(2,852,335.00)</b>	<b>69.86%</b>

CITY OF COLD SPRING  
RECAP  
BUDGET COMPARISON  
FOR THE ONE MONTH ENDING JULY 31, 2023

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date (under)/over	% of Budget	Annual Budget
<b>REVENUE:</b>							
GENERAL REVENUE	213,523.69	494,695.19	213,523.69	4,660,468.00	(4,446,944.31)	4.56%	4,011,024.00
PARK REVENUE	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
STORM WATER	20.82	43,825.00	20.82	248,700.00	(248,679.18)	0.01%	248,700.00
FORFEITURE FUND	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
M.A.R.F.	1.98	1.63	1.98	116,890.00	(116,888.02)	0.00%	116,890.00
	213,546.49	538,521.82	213,546.49	5,026,058.00	(4,812,511.51)	4.25%	4,376,614.00
<b>EXPENSES:</b>							
ADMINISTRATIVE DEPT	725,515.94	236,827.49	725,515.94	2,125,026.13	(1,399,510.19)	34.14%	1,878,011.00
POLICE DEPT	345,454.13	382,525.78	345,454.13	2,098,458.00	(1,753,003.87)	16.46%	2,082,630.00
MAINTENANCE DEPT	54,339.58	74,294.72	54,339.58	827,437.01	(773,097.43)	6.57%	875,279.00
PLANNING & ZONING	2,547.85	4,625.00	2,547.85	56,700.00	(54,152.15)	4.49%	38,700.00
PARK/TREE BOARD	15,011.16	18,009.50	15,011.16	227,964.00	(212,952.84)	6.58%	130,550.00
STORM WATER	8,515.50	3,358.37	8,515.50	937,620.00	(929,104.50)	0.91%	406,529.00
M.A.R.F.	6,945.00	248,966.65	6,945.00	745,373.50	(738,428.50)	0.93%	1,817,250.00
	1,158,329.16	968,607.51	1,158,329.16	7,018,578.64	(5,860,249.48)	16.50%	7,228,949.00
<b>TRANSFERS IN:</b>							
M.A.R.F.	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
SIDEWALK	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
<b>TRANSFERS OUT:</b>							
GENERAL FUND	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
STRATEGIC PLANNING FUND	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
SIDEWALK	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
M.A.R.F.	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00
TOTAL TRANSFERS OUT	(944,782.67)	(430,085.69)	(944,782.67)	(1,992,520.64)	1,047,737.97	47.42%	(2,852,335.00)
SURPLUS							



CITY OF COLD SPRING  
REVENUE - BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense Income	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
411000 · PROPERTY TAX				1,000,000.00	-1,000,000.00	0.0%	1,000,000.00
413000 · FRANCHISE FEES				25,000.00	-25,000.00	0.0%	25,000.00
413600 · TELECOMMUNICATIONS TAX				52,429.00	-47,941.30	8.56%	52,429.00
414000 · TANGIBLE TAX	4,487.70	4,487.69	4,487.70	78,000.00	-78,000.00	0.0%	78,000.00
415000 · INSURANCE TAX	155,911.36	125,000.00	155,911.36	850,000.00	-694,088.64	18.34%	850,000.00
415100 · MOTOR VEHICLE TAX	8,646.72	8,900.00	8,646.72	105,943.00	-97,296.28	8.16%	105,943.00
416000 · BANK SHARES				40,000.00	-40,000.00	0.0%	40,000.00
421000 · OCCUPATIONAL LICENCES	1,457.04	1,500.00	1,457.04	980,000.00	-978,542.96	0.15%	980,000.00
421100 · PAYROLL TAX	0.00	255,000.00	0.00	658,000.00	-658,000.00	0.0%	658,000.00
422100 · PERMITS & FEES	20.00	0.00	20.00	300.00	-280.00	6.67%	300.00
423000 · LIQUOR LICENCES	2,700.00	15,000.00	2,700.00	15,000.00	-12,300.00	18.0%	15,000.00
425000 · TEMPORARY SIGN PERMIT	30.00	100.00	30.00	400.00	-370.00	7.5%	400.00
430800 · CODE ENFORCEMENT FINES	1,200.00	85.00	1,200.00	1,000.00	200.00	120.0%	1,000.00
430900 · ANIMAL CONTROL FINES				300.00	-300.00	0.0%	300.00
431000 · PARKING FINES	0.00	85.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
431100 · ALARM DROP FINES	0.00	250.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
432000 · PENALTIES & INTEREST ON TAXES	0.00	1,068.00	0.00	10,000.00	-10,000.00	0.0%	10,000.00
441000 · BASE COURT REVENUE				6,000.00	-6,000.00	0.0%	6,000.00
444000 · KLEPF INCENTIVE PAY				0.00	0.00	0.0%	0.00
444100 · KLEPF PENSION REFUND	6,180.02	3,733.00	6,180.02	44,800.00	-38,619.98	13.8%	44,800.00
451000 · WASTE ASSESSMENT	0.00	37,058.00	0.00	444,696.00	-444,696.00	0.0%	444,696.00
457600 · CELL TOWER FEES	3,450.00	0.00	3,450.00	0.00	3,450.00	100.0%	0.00
457700 · STREET CUT PERMITS	100.00	200.00	100.00	2,000.00	-1,900.00	5.0%	2,000.00
459000 · MISCELLANEOUS FEES	2.60	0.00	2.60	0.00	2.60	100.0%	0.00
461000 · INTEREST EARNED	-135.91	0.00	-135.91	150.00	-285.91	-90.61%	150.00
461100 · INTEREST EARNED - FED. SEC.	0.00	1,000.00	0.00	12,000.00	-131,497.47	15.16%	12,000.00
461500 · RENTAL INCOME	23,502.53	22,750.00	23,502.53	155,000.00	-600.00	0.0%	155,000.00
461600 · MAIN FEE - PARK	0.00	150.00	0.00	600.00	-600.00	0.0%	600.00
461700 · MAIN FEE - COMMUNITY ROOM	1,134.05	11,686.00	1,134.05	140,000.00	-138,865.95	0.81%	140,000.00
466100 · ACCIDENT REPORTS/COPIES	202.50	100.00	202.50	1,200.00	-997.50	16.88%	1,200.00
468700 · SPECIAL DETAIL - POLICE	0.00	150.00	0.00	2,000.00	-2,000.00	0.0%	2,000.00
469000 · MISCELLANEOUS REVENUE	0.00	5,412.50	0.00	21,650.00	-21,650.00	0.0%	21,650.00
468902 · FORFEITED FUNDS - POLICE DEPT.					0.00	0.0%	0.00
469201 · FOOD BANK DONATIONS					0.00	0.0%	0.00
470010 · GRANTS - POLICE DEPARTMENT	4,150.00	0.00	4,150.00				
470090 · GRANT - HIGHWAY SAFETY PROGRAM	485.08	1,000.00	485.08	12,000.00	-11,514.92	4.04%	12,000.00
Total Income	213,523.69	494,695.19	213,523.69	4,660,468.00	-4,446,944.31	4.58%	4,660,468.00
Gross Profit	213,523.69	494,695.19	213,523.69	4,660,468.00	-4,446,944.31	4.58%	4,660,468.00
Net Ordinary Income	213,523.69	494,695.19	213,523.69	4,660,468.00	-4,446,944.31	4.58%	4,660,468.00
Net Income	213,523.69	494,695.19	213,523.69	4,660,468.00	-4,446,944.31	4.58%	4,660,468.00



CITY OF GOLD SPRING  
ADMINISTRATION - BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul-June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget	% of Budget
Expense								
PERSONNEL SERVICES								
SALARIES & PENSION - ADMIN	24,814.55	16,781.22	24,814.55	203,170.89	-178,356.34	12.21%	203,170.89	12.21%
INSURANCE COSTS - ADMIN	1,696.15	6,423.27	1,696.15	55,079.24	-53,383.09	3.08%	55,079.24	3.08%
Total - PERSONNEL SERVICES	26,510.70	23,204.49	26,510.70	258,250.13	-231,739.43	10.27%	0.00	#DIV/0!
OPERATING EXPENSES								
CAPITAL OUTLAY - ADMIN	538,907.17	0.00	538,907.17	15,000.00	523,907.17	3,592.71%	15,000.00	3,592.71%
ADVERTISING EXPENSE - ADMIN	0.00	500.00	0.00	6,000.00	-6,000.00	0.0%	6,000.00	0.0%
ANNEXATION EXPENSE - ADMIN	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
TAXES	0.00	0.00	0.00	0.00	-58,000.00	0.0%	58,000.00	0.0%
ACCOUNTING EXPENSES	3,805.99	2,975.00	3,805.99	58,700.00	-54,894.01	6.48%	58,700.00	6.48%
ARPA FUNDING	47,126.50	85,853.88	47,126.50	1,030,247.00	-983,120.50	4.57%	1,030,247.00	4.57%
LEGAL FEES - ADMIN	3,949.00	3,541.63	3,949.00	42,500.00	-38,551.00	9.29%	42,500.00	9.29%
PROFESSIONAL FEES (PAYROLL)-ADM	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%	3,000.00	0.0%
CODIFICATION EXP - ADMIN	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%	2,500.00	0.0%
ANIMAL CONTROL EXPENSE - ADMIN	0.00	761.12	0.00	9,133.00	-9,133.00	0.0%	9,133.00	0.0%
DRUG TASK FORCE PARTIC. - ADMIN	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
BLDG & GROUNDS EXPENSE - ADMIN	101.00	0.00	101.00	0.00	101.00	100.0%	0.00	#DIV/0!
TRAVEL AND TRAINING EXPENSES	248.36	2,300.00	248.36	6,000.00	-5,751.64	4.14%	6,000.00	4.14%
STORM WATER CHARGE - ADMIN	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%	4,000.00	0.0%
UTILITIES - MUN. BLDG. - ADMIN	669.90	2,250.00	669.90	27,000.00	-26,330.10	2.48%	27,000.00	2.48%
BLDG. & GROUNDS - ADMIN	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
WATERSANITATION EXPENSE- ADMIN	-896.19	483.37	-896.19	5,800.00	-6,696.19	-15.45%	5,800.00	-15.45%
TEL COMM EXPENSES	1,181.76	2,550.00	1,181.76	28,600.00	-27,418.24	4.13%	28,600.00	4.13%
INSURANCE - GENERAL - ADMIN	65,526.70	71,500.00	65,526.70	71,500.00	-5,973.30	91.65%	71,500.00	91.65%
WASTE COLLECTION EXPENSE- ADMIN	35,777.60	37,058.00	35,777.60	444,696.00	-408,918.40	8.05%	444,696.00	8.05%
OFFICE EXPENSES	1,708.78	2,925.00	1,708.78	35,700.00	-33,991.22	4.79%	35,700.00	4.79%
NEWSLETTER AND POSTAGE	200.00	425.00	200.00	11,800.00	-11,600.00	1.7%	11,800.00	1.69%
BANK SERVICE CHARGES	643.62	0.00	643.62	0.00	643.62	100.0%	0.00	#DIV/0!
DUES & SUBSCRIPTIONS - ADMIN	25.00	0.00	25.00	0.00	25.00	100.0%	0.00	#DIV/0!
ARBOR DAY EXPENSE - ADMIN	0.00	0.00	0.00	600.00	-600.00	0.0%	600.00	0.0%
Total - OPERATING EXPENSES	698,975.19	213,123.00	698,975.19	1,860,776.00	-1,161,800.81	37.56%	1,860,776.00	37.56%
Total Expense	725,485.89	236,327.49	725,485.89	2,119,026.13	-1,393,540.24	34.24%	1,860,776.00	38.99%
Net Ordinary Income	-725,485.89	-236,327.49	-725,485.89	-2,119,026.13	1,393,540.24	34.24%	-1,860,776.00	38.99%
Other Income/Expense								
OTHER EXPENSES								
MISCELLANEOUS EXP - ADMIN	30.05	500.00	30.05	6,000.00	-5,969.95	0.5%	6,000.00	0.5%
INTEREST EXP - ADMIN	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
OTHER FINANCING USE	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
Total - OTHER EXPENSES	30.05	500.00	30.05	6,000.00	-5,969.95	0.5%	6,000.00	0.5%
TRANSFERS								
SIDEWALK FUND TRANSFER - ADMIN	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	#DIV/0!
TRANSFER TO MARF- ADM	150,000.00	0.00	150,000.00	0.00	150,000.00	100.0%	0.00	#DIV/0!
Total - TRANSFERS	150,000.00	0.00	150,000.00	0.00	150,000.00	100.0%	0.00	#DIV/0!
Total Other Expense	150,030.05	500.00	150,030.05	6,000.00	144,030.05	2,500.5%	6,000.00	2,500.5%
Net Other Income	-150,030.05	-500.00	-150,030.05	-6,000.00	-144,030.05	2,500.5%	-6,000.00	2,500.5%
Net Income	-875,515.94	-236,827.49	-875,515.94	-2,125,026.13	1,249,510.19	41.2%	-1,866,776.00	46.9%

CITY OF COLD SPRING  
POLICE DEPARTMENT BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul- June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Expense							
PERSONNEL SERVICES							
SALARIES & PENSION - POLICE	141,418.44	108,447.30	141,418.44	1,351,368.00	-1,209,949.56	10.47%	1,351,368.00
HIGHWAY SAFETY SALARIES - POLICE	0.00	1,000.00	0.00	12,000.00	-12,000.00	0.0%	12,000.00
POLICE SUPPLEMENTAL PAY - POLICE	0.00	3,733.33	0.00	44,800.00	-44,800.00	0.0%	44,800.00
INSURANCE COSTS - POLICE	15,690.03	32,496.67	15,690.03	202,960.00	-187,269.97	7.73%	202,960.00
Total - PERSONNEL SERVICES	157,108.47	145,677.30	157,108.47	1,611,128.00	-1,454,019.53	9.75%	1,611,128.00
OPERATING EXPENSES							
CAPITAL OUTLAY - POLICE							
CAPITAL OUTLAY - GRANT POLICE	90,139.08	150,000.00	90,139.08	175,000.00	-84,860.92	51.51%	175,000.00
ADVERTISING AND EVALUATION	0.00	0.00	0.00	0.00	0.00	0.0%	0.00
BUILDING & GROUNDS EXP - POLICE	808.71	583.37	808.71	1,000.00	-1,000.00	0.0%	1,000.00
VEHICLE MAINTENANCE AND EXPENSE	4,657.68	7,725.00	4,657.68	7,000.00	-6,191.29	11.55%	7,000.00
TRAVEL AND TRAINING EXPENSE	430.04	3,250.00	430.04	92,700.00	-88,042.32	5.02%	92,700.00
UTILITIES EXPENSE	1,222.01	733.37	1,222.01	33,500.00	-33,069.96	1.28%	33,500.00
TEL COMM EXPENSES	1,030.66	4,040.00	1,030.66	8,800.00	-7,577.99	13.89%	8,800.00
INSURANCE - GENERAL- POLICE	66,770.30	57,750.00	66,770.30	48,480.00	-47,449.34	2.13%	48,480.00
UNIFORM EXPENSE - POLICE	512.39	3,750.00	512.39	57,750.00	9,020.30	115.62%	57,750.00
OFFICE EXPENSES - POLICE	1,533.91	2,666.74	1,533.91	20,000.00	-19,487.61	2.56%	20,000.00
SWAT TEAM EXPENSES - POLICE	4,000.00	4,000.00	4,000.00	32,000.00	-30,466.09	4.79%	32,000.00
DUES AND SUBSCRIPTIONS	17,240.88	2,100.00	17,240.88	4,000.00	0.00	100.0%	4,000.00
COMMUNITY PROJECTS EXP - POLICE	0.00	0.00	0.00	2,100.00	15,140.88	820.99%	2,100.00
MISCELLANEOUS EXP - POLICE	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%	4,000.00
FORFEITED FUNDS - POLICE	0.00	250.00	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 520000 - OPERATING EXPENSES	188,345.66	236,848.48	188,345.66	0.00	0.00	0.0%	0.00
Total Expense	345,454.13	382,525.78	345,454.13	487,330.00	-298,984.34	38.65%	487,330.00
Net Ordinary Income	-345,454.13	-382,525.78	-345,454.13	2,098,458.00	-1,753,003.87	16.46%	2,098,458.00
Net Income	-345,454.13	-382,525.78	-345,454.13	-2,098,458.00	1,753,003.87	16.46%	-2,098,458.00

CITY OF COLD SPRING  
PUBLIC WORKS BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Expense							
PERSONNEL SERVICES							
SALARIES AND PENSION - PUBLIC WORKS	26,660.84	32,520.24	26,660.84	402,243.00	-375,582.16	6.63%	402,243.00
INSURANCE COSTS - PUBLIC WORKS	9,579.29	22,187.80	9,579.29	145,254.00	-135,674.71	6.6%	145,254.00
SERVICE ALLOWANCE - PUBLIC WORKS	0.00	0.00	0.00	4,900.00	-4,900.00	0.0%	4,900.00
Total - PERSONNEL SERVICES	36,240.13	54,708.04	36,240.13	552,397.00	-516,156.87	6.56%	552,397.00
OPERATING EXPENSES							
CAPITAL OUTLAY - PUBLIC WORKS	0.00	0.00	0.00	40,500.00	-40,500.00	0.0%	40,500.00
PUBLIC GROUNDS EXPENSE - PUBLIC WORKS	12,004.31	8,291.67	12,004.31	92,000.00	-79,995.69	13.05%	92,000.00
ARPA PROJECTS - PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00	0.0%	0.00
VEHICLE MAINTENANCE AND EXPENSE	2,240.00	2,850.00	2,240.00	34,200.00	-31,960.00	6.55%	34,200.00
TRAVEL AND TRAINING EXPENSE	0.00	333.37	0.00	6,000.00	-6,000.00	0.0%	6,000.00
UTILITIES EXPENSE - PUBLIC WORKS	1,441.12	4,891.74	1,441.12	58,700.00	-57,258.88	2.46%	58,700.00
TEL COMM EXPENSE - PUBLIC WORKS	228.01	545.00	228.01	6,540.00	-6,311.99	3.49%	6,540.00
UNIFORMS EXPENSE - PUB WORKS	591.20	1,000.00	591.20	12,000.00	-11,408.80	4.93%	12,000.00
EQUIPMENT RENTAL EXPENSE - PUB	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%	5,000.00
SUPPLIES AND EQUIPMENT	1,594.81	683.26	1,594.81	8,200.00	-6,605.19	19.45%	8,200.00
MISCELLANEOUS EXP - PUB WORKS	0.00	991.64	0.00	11,900.01	-11,900.01	0.0%	11,900.01
Total - OPERATING EXPENSES	18,099.45	19,586.68	18,099.45	275,040.01	-256,940.56	6.58%	275,040.01
Total Expense	54,339.58	74,294.72	54,339.58	827,437.01	-773,097.43	6.57%	827,437.01
Net Ordinary Income	-54,339.58	-74,294.72	-54,339.58	-827,437.01	773,097.43	6.57%	-827,437.01
Net Income	-54,339.58	-74,294.72	-54,339.58	-827,437.01	773,097.43	6.57%	-827,437.01



CITY OF COLD SPRING  
PARK & TREE BOARD BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Expense							
HOURLY PARK WAGES							
TREE/PRK BD. SALARIES - PARK BD	12,039.17	8,779.50	12,039.17	105,354.00	0.00	0.0%	0.00
Total - PERSONNEL SERVICES	12,039.17	8,779.50	12,039.17	105,354.00	-93,314.83	11.43%	105,354.00
OPERATING EXPENSES							
CAPITAL OUTLAY - PARK BOARD	0.00	3,813.37	0.00	45,760.00	-408.00	59.2%	45,760.00
PUBLICITY EXP - PARK BD	592.00	0.00	592.00	1,000.00	-408.00	59.2%	1,000.00
ADDITIONAL EVENTS - PARK BD	1,340.00	1,666.63	1,340.00	20,000.00	-18,660.00	6.7%	20,000.00
EASTER EGG HUNT - PARK BD				5,500.00	-5,500.00	0.0%	5,500.00
FISHING DERBY - PARK BD	0.00	0.00	0.00	250.00			250.00
CONCERT IN PARK - PARK BD				10,000.00	-10,000.00	0.0%	10,000.00
ART IN THE PARK - PARK BD	1,000.00	1,500.00	1,000.00	7,500.00	-6,500.00	13.33%	7,500.00
DAY IN PARK - PARK BD				10,000.00	-10,000.00	0.0%	10,000.00
CHRISTMAS WITH SANTA - PARK BD				8,500.00	-8,500.00	0.0%	8,500.00
HEALTH & RECREATION - PARK BD					0.00	0.0%	0.00
RECREATIONAL SUPPLIES- PARK BD				1,500.00	-1,500.00	0.0%	1,500.00
MISCELLANEOUS PROJECTS - PARK B	0.00	250.00	0.00				0.00
Total - OPERATING EXPENSES	39.99	0.00	39.99	110,010.00	-107,038.01	100.0%	0.00
Total Expense	2,971.99	7,230.00	2,971.99	215,364.00	-200,352.84	2.7%	110,010.00
Net Ordinary Income	15,011.16	16,009.50	15,011.16	215,364.00		6.97%	215,364.00
Other Income/Expense	-15,011.16	-16,009.50	-15,011.16	-215,364.00	200,352.84	6.97%	-215,364.00
Other Expense							
ARBOR DAY EXP - PARK BD	0.00	0.00	0.00	600.00	-600.00	0.0%	600.00
MISCELLANEOUS EXP - PARK BD					0.00	0.0%	0.00
TREE PROGRAMS EXPENSE	0.00	2,000.00	0.00	4,000.00	-4,000.00	0.0%	4,000.00
TREE PROGRAMS EXP - PARK BD				8,000.00	-8,000.00	0.0%	8,000.00
Total Other Expense	0.00	2,000.00	0.00	12,600.00	-12,600.00	0.0%	12,600.00
Net Other Income	0.00	-2,000.00	0.00	-12,600.00	12,600.00	0.0%	-12,600.00
Net Income	-15,011.16	-18,009.50	-15,011.16	-227,964.00	212,952.84	6.59%	-227,964.00

CITY OF COLD SPRING STORM WATER  
STORM WATER - BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income							
4300.77 · Direct Public Support							
4310.77 · Commercial Storm Water Fee Rev	0.00	43,825.00	0.00	175,300.00	-175,300.00	0.0%	175,300.00
4320.77 · Residential Storm Water Fee Rev					0.00	0.0%	0.00
4330.77 · Individ, Business Contributions				73,400.00			73,400.00
Total 4300.77 · Direct Public Support	0.00	43,825.00	0.00	248,700.00	-248,700.00	0.0%	248,700.00
4500.77 · Interest-Savings, Short-term CD	20.82	0.00	20.82		20.82	100.0%	0.00
4640.77 · Other Types of Revenue							0.00
4641.77 · Miscellaneous Revenue					0.00	0.0%	0.00
Total 4640.77 · Other Types of Revenue	0.00		0.00			0.0%	0.00
Total Income	20.82	43,825.00	20.82	248,700.00	-248,679.18	0.01%	248,700.00
Gross Profit	20.82	43,825.00	20.82	248,700.00	-248,679.18	0.01%	248,700.00
Expense							
6100.00 · Personnel Expenses							
6110.77 · Payroll - Admin					0.00	0.0%	0.00
6120.77 · Payroll - Hourly Labor				66,921.00	-66,921.00	0.0%	66,921.00
6130.77 · Medical Insurance - Admin				1,365.00	-1,365.00	0.0%	1,365.00
6131.77 · Disability Insurance - Admin				72.00	-72.00	0.0%	72.00
6132.77 · Life Insurance - Admin				21.00	-21.00	0.0%	21.00
6133.77 · Dental Insurance - Admin				46.00	-46.00	0.0%	46.00
6134.77 · FICA Expense - Admin				175.00	-175.00	0.0%	175.00
6136.77 · Pension Plan - Admin				1,100.00	-1,100.00	0.0%	1,100.00
6137.77 · ARPA Funded Project					0.00	0.0%	0.00
Total 6100.00 · Personnel Expenses	0.00	0.00	0.00	69,700.00	-69,700.00	0.0%	69,700.00
6210.77 · Contract Services							
6211.77 · Accounting Fees	0.00	525.00	0.00	6,300.00	-6,300.00	0.0%	6,300.00
6214.77 · Legal Fees	0.00	625.00	0.00	7,500.00	-7,500.00	0.0%	7,500.00
6215.77 · Outside Contract Services	3,205.00	583.37	3,205.00	7,000.00	-3,795.00	45.79%	7,000.00
6210.77 · Contract Services - Other					0.00	0.0%	0.00
Total 6210.77 · Contract Services	3,205.00	1,733.37	3,205.00	20,800.00	-17,595.00	15.41%	20,800.00
6220.77 · Engineering	0.00	1,250.00		15,000.00	-15,000.00	0.0%	15,000.00
6300.77 · Vehicle Expense				1,800.00	-1,800.00	0.0%	1,800.00
6350.77 · Capital Equipment Expense				786,720.00	-782,240.00	0.57%	786,720.00
6400.77 · Misc - Emergency Repair	4,480.00	0.00	4,480.00	10,000.00	-10,000.00	0.0%	10,000.00
6500.77 · Operations					0.00	0.0%	0.00
6501.77 · Books, Subscriptions, Reference				7,000.00	-7,000.00	0.0%	7,000.00
6502.77 · Postage, Mailing Service				2,200.00	-2,200.00	0.0%	2,200.00
6503.77 · Printing and Copying	0.00	200.00	0.00	800.00	-800.00	0.0%	800.00
6504.77 · Supplies	830.50	0.00	830.50	10,000.00	-9,169.50	8.31%	10,000.00
6505.77 · Telephone, Telecommunications	0.00	175.00	0.00	2,100.00	-2,100.00	0.0%	2,100.00
Total 6500.77 · Operations	830.50	375.00	830.50	22,100.00	-21,269.50	3.76%	22,100.00
6600.77 · Other Types of Expenses							
6601.77 · Insurance - Liability, D and O				6,500.00	-6,500.00	0.0%	6,500.00
Total 6600.77 · Other Types of Expenses				6,500.00	-6,500.00	0.0%	6,500.00
6700.77 · Travel and Meetings							
6701.77 · Conference, Convention, Meeting	0.00	0.00	0.00	300.00	-300.00	0.0%	300.00
				4,200.00	-4,200.00	0.0%	4,200.00



CITY OF COLD SPRING STORM WATER  
STORM WATER - BUDGET COMPARISON  
JULY 2023

	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
6702.77 · Travel					0.00	0.0%	0.00
6703.77 · Lodging				500.00	-500.00	0.0%	500.00
Total 6700.77 · Travel and Meetings		0.00	0.00	5,000.00	-5,000.00	0.0%	5,000.00
Total Expense	8,515.50	3,358.37	8,515.50	937,620.00	-929,104.50	0.91%	937,620.00
Net Ordinary Income	-8,494.68	40,466.63	-8,494.68	-688,920.00	680,425.32	1.23%	-688,920.00
Other Income/Expense							
Other Expense							
8100.77 · Transfer to General Fund							
Total Other Expense	0.00		0.00				
Net Other Income	0.00		0.00				
Net Income	-8,494.68	40,466.63	-8,494.68	-688,920.00	680,425.32	1.23%	-688,920.00

MUNICIPAL AID ROAD FUND  
MARF - BUDGET COMPARISON  
JULY 2023

Ordinary Income/Expense	July 23	Budget	Jul - June 24	YTD Budget	\$ Over Budget	% of Budget
Income						
4410.22 · STATE GOVERNMENT CHECK	1.98	1.63	1.98	116,870.00	-116,870.00	0.0%
4610.22 · INTEREST EARNED	1.98	1.63	1.98	20.00	-18.02	9.9%
Total Income	1.98	1.63	1.98	116,890.00	-116,888.02	0.0%
Gross Profit	1.98	1.63	1.98	116,890.00	-116,888.02	0.0%
Expense						
5216.22 · ENGINEERING EXPENSE	6,855.00	9,800.00	6,855.00	96,750.50	-89,895.50	7.09%
5222.22 · VEHICLE EXPENSE						
5223.22 · CONSTRUCTION	0.00	235,000.00	0.00	570,123.00	-570,123.00	0.0%
5224.22 · STREET SEALING EXPENSE						
5225.22 · STREET MAINTENANCE & REPAIR	0.00	4,166.65	0.00	18,500.00	-18,500.00	0.0%
5350.22 · SALT & SAND EXPENSE	90.00	0.00	90.00	25,000.00	-25,000.00	0.0%
5454.22 · INTEREST EXP-PNC 2011 ROAD PROG		0.00	90.00	35,000.00	-34,910.00	0.26%
7190.22 · MISCELLANEOUS EXPENSE					0.00	0.0%
Total Expense	6,945.00	248,966.65	6,945.00	745,373.50	-738,428.50	0.0%
Net Ordinary Income	-6,943.02	-248,965.02	-6,943.02	-628,483.50	621,540.48	0.93%
6100.22 · TRANSFER FROM GENERAL FUND	150,000.00	0.00	150,000.00			1.11%
Net Income	143,056.98	-248,965.02	143,056.98	-628,483.50	771,540.48	-22.76%

**COLD SPRING POLICE DEPARTMENT**

**STATISTICAL DATA FOR JULY 2023**

**Total Calls: 1,084**

**Total Calls for Service: 199**

**Traffic Collisions: 14**

With Injuries: 1

**Traffic Stops: 175**

**Citation Violations: 127**

Traffic Violations: 115

Criminal Violations: 12

**Criminal Activity:**

Trafficking in Fentanyl

Total drug arrests: 3

Public intoxication, drug paraphernalia, and criminal trespassing 2<sup>nd</sup> degree

Total number of arrests this month: 6



- Building maintenance on lighting
- Exit and Emergency light maintenance
- Mowed and trimmed city properties
- Hauled debris off
- Clean Public restrooms and community center
- Prepared for city events
- Replaced HVAC filters in city buildings
- UK training
- Crosswalks painted
- Oil changes on city vehicles
- Potholes where needed
- Replaced sump pumps in old PD

## Campbell County / Cold Spring July 2023 Building Permit Report

MONTH	PIRN	PERMIT NUMBER	PROJECT ADDRESS	PROPERTY OWNER	CONTRACTOR	DESCRIPTION	SUBMITTED	APPROVED	SQ.FT	VALUE OF CONSTRUCTION	TOTAL OF FEES	PROJECT DESCRIPTION	FLOODPLAIN
Jul-23	999-99-1B-687.00	BP-23-0464	223 COBBLERS DR	CETRILLO MARC E & HOLLY H 223 COBBLERS DR COLD SPRING, KY 41076-0000	TUFF SHED 1472 BORDOLA ST CINCINNATI, OH 45241	SINGLE FAMILY ACCESSORY STRUCTURE UNDER 200 SQFT	7/5/2023	7/7/2023	80	\$3,483.00	\$50.00	SHED	No
Jul-23	999-99-1B-380.00	BP-23-0490	424 MILLRACE DR	ENZWEILER CHARLES J & CHAUNTIL 424 MILLRACE DR COLD SPRING, KY 41076-0000	HOMEOWNER * KY 00000	POOL - IN GROUND	7/7/2023	7/7/2023		\$40,000.00	\$270.00	IN-GROUND SWIMMING POOL	No
Jul-23	999-99-1B-181.74	BP-23-0457	307 SUMMITVIEW CT	CLASGENUS KEITH 307 SUMMITVIEW CT COLD SPRING, KY 41076	HOMEOWNER * KY 00000	HOME BASED BUSINESS PERMIT	6/23/2023	7/10/2023	1	\$50.00	\$50.00	HOME BASED BUSINESS	
Jul-23	999-99-1B-193.00	P2-23-014	3704 ALEXANDRIA PIKE	ELKS NEWPORT LODGE NO 273 3704 ALEXANDRIA PIKE COLD SPRING, KY 41076-0000	CARDINAL ENGINEERING 1 WOODCK RD WILDER, KY 41071	PRELIMINARY PLAT / STAGE 1 PLANS	5/04/2023	7/13/2023			\$2,200.00		
Jul-23	999-99-1B-193.00	P2-23-015	3704 ALEXANDRIA PIKE	3704 ALEXANDRIA PIKE COLD SPRING, KY 41076-0000		ZONE MAP AMENDMENT	5/04/2023	7/13/2023		\$1,280.00			
Jul-23	999-99-20-503.01	ID-23-0036	5400 ALEXANDRIA PIKE	MEIER STORES LIMITED PARTNERSHIP 2293 WALKER AVE NW GRAND RAPIDS, MI 49544-9428	VIDX & VIOX 466 ERLANGER RD ERLANGER, KY 41018	CONVEYANCE PLAT	7/6/2023	7/18/2023		\$250.00		CONVEYANCE PLAT	
Jul-23	999-99-1B-783.00	HVAC-23-0313	10 JOSEPH PL	ROACH STEPHEN W & CYNTHIA 10 JOSEPH PLACE COLD SPRING, KY 41076-0000	HELP PLUMBING HEATING & COOLING 6 NORTH COMMERCE PARK DR CINCINNATI, OH 45215	HVAC RESIDENTIAL REPLACEMENT	7/19/2023	7/19/2023		\$21,430.00		REPLACEMENT	
Jul-23	999-99-32-228.00	BP-23-0488	48 MARTHA LAYNE COLLINS BLVD	VINAKI HOTELS LLC 3527 BROTHERTON RD CINCINNATI, OH 45209	QUALITY SIGN 1530 PRODUCTION DR BURLINGTON, KY 41005	SIGN WINDOW / WALL / OTHER	7/6/2023	7/20/2023	66		\$100.00	SIGN	No
Jul-23	999-99-20-009.00	ELC-23-0257	100 CROSSROADS BLVD	100 N POND DR WALLED LAKE, MI 48390	LENNOX NGS 2040 CREATIVE DRIVE LEXINGTON, KY 40505	ELECTRIC	7/20/2023	7/20/2023		\$1.00		ELECTRICAL PERMIT	No
Jul-23	999-99-1B-591.18	HVAC-23-0319	6304 EAST ALEXANDRIA PIKE	6304 EAST ALEXANDRIA PIKE COLD SPRING, KY 41076-0000	APOLLO HEATING & AIR CONDITIONING 4538 CAMBERWELL RD CINCINNATI, OH 45209	HVAC RESIDENTIAL REPLACEMENT	7/20/2023	7/20/2023		\$3,000.00	\$105.00	HVAC REPLACEMENT	
Jul-23	999-99-38-109.00	ELC-23-0358	734 SANDSTONE RDG	ELGIN PAUL A & SARA E 734 SANDSTONE RIDGE COLD SPRING, KY 41076-0000	JLD CONTRACTING 429 CLARK STREET BELLEVUE, KY 41073	ELECTRIC	7/25/2023	7/25/2023		\$2,500.00	\$30.00	ELECTRICAL PERMIT	No
Jul-23	999-99-1B-158.45	HVAC-23-0330	207 RIDGEPOINTE DR	ABRAT AHMAD T 207 RIDGEPOINTE DR COLD SPRING, KY 41076-0000	RAJINGRAUS HEATING & AIR CONDITIONING 40 CANE RUN DR ERLANGER, KY 41018	HVAC RESIDENTIAL REPLACEMENT	7/25/2023	7/25/2023		\$16,679.00	\$105.00	HVAC REPLACEMENT	
Jul-23	999-99-37-484.00	HVAC-23-0338	5964 QUARTZ VLY	JACKSON GREGORY & BETTY 5964 QUARTZ VALLEY COLD SPRING, KY 41076-0000	APOLLO HEATING & AIR CONDITIONING 4538 CAMBERWELL RD CINCINNATI, OH 45209	HVAC RESIDENTIAL REPLACEMENT	7/28/2023	7/28/2023		\$1,500.00	\$105.00	HVAC REPLACEMENT	
Jul-23	999-99-1B-411.21	BP-23-0557	15 ANDREW CIR	CONNAUGHTON MARK L & THERESA M 15 ANDREW CR COLD SPRING, KY 41076-0000	OUTDOOR EXPERTS 242 KIBBEY AVE MORROW, OH 45152	RETAINING WALL OVER 4 FT	7/20/2023	7/01/2023		\$20,000.00	\$130.00	RETAINING WALL AND SHED	No
Jul-23	999-99-20-386.00	BP-23-0549	18 BRIGHTWOOD DR	MORGAN DEREK 18 BRIGHTWOOD DR COLD SPRING, KY 41076-0000	FULLER CONSTRUCTION 706 LAKEFIELD DR INDEPENDENCE, KY 41051	DECK	7/27/2023	7/01/2023	366	\$15,000.00	\$155.00	DECK	No



## Planning & Zoning Minutes

July 12, 2023

The meeting of the Cold Spring Planning & Zoning Commission was called to order by Chairman Foulks at 6:30pm. The pledge was led by chairman Mike Foulks.

### *Roll Call: (01:06)*

- Present: Mike Forge, Mike Foulks, Robin Hahn, Greg Hizer, Steve Popovich Marg Trunick, Attorney Brandon Voelker, City Clerk Robin Morency, Kirk Hunter and Cindy Minter with Campbell County Planning & Zoning.
- Excused: Sam Conner

Mike Foulks pointed out the exits from the building, per fire department regulations. (01:07)

### *Minute Approval: (01:22)*

- May 10, 2023 meeting minutes were reviewed by all. Greg Hizer made a motion to approve. Robin Hahn seconded the motion. All were in favor. **Motion passed.**

*Subdivision Items:* None.

*Public Facilities:* None.

### *Public Hearing: (02:38)*

- PZ-23-015 Approval of Zone Map Amendment from Neighborhood Shopping Center (NSC), Residential -Two (R-2), and Professional Office (PO) zones to Residential-Three (R-3). The applicant is Vision Realty Group. Kirk Hunter presented his PowerPoint presentation which contained the overview of the property as well as the adjoining properties and their zone, and the considerations of a zone map amendment. In regards to the zone map amendment, staff's comments were:
  1. The existing zoning classification given to the property is inappropriate for the existing and proposed use. The basic character of the area is multi-family residential and commercial. The limited access and visibility of the location precludes it from being a viable commercial location. A zone change to R-3, multi-family residential is appropriate for the site and proposed use.
  2. There have been major changes of an economic, physical, or social nature within the area involved which were not anticipated in the adopted Comprehensive Plan and which have substantially altered the basic character of such area. The identified future land use as parks and recreation has not been realized. The waning interest in using the site for recreation by its current ownership, and the decision to sell the property reveals the limited necessity of recreation at this specific site.

Staff recommends that the zoning designation be changed to from NSC, PO and R-2 to Residential-Three (R-3) Multi-Family Residential. The bases for staff recommendation are:

1. Per Kentucky Revised Statutes, the City of Cold Spring has the authority to enact zoning regulations within its jurisdiction. This authority includes the provision to amend its zoning map.
2. Pursuant to the Cold Spring Zoning Ordinance Article XVII Amendment Procedure, the Planning and Zoning Commission has the authority to take action on amendments to the zoning map for adoption by the legislative body.
3. Proper notice has been given in accordance with Article XVII Amendment Procedure of the Cold Spring Zoning Ordinance.
4. The existing zoning classification given to the property is inappropriate and the proposed zoning classification is appropriate.
5. That there have been major changes of an economic, physical, or social nature within the area involved that were not anticipated in the adopted Comprehensive Plan and which have substantially altered the basic character of such area.

## Planning & Zoning Minutes

July 12, 2023

- PZ-23-014 Approval of Stage 1 Development Plans for a 174-Unit Apartment Complex at 3704 Alexandria Pike; Mr. Hunter reviewed the minimum area and height regulations, showed a rendering of the buildings and floor plans. There are 174 units, 5% studio, 10% 2-bedroom, 50% 1-bedroom w/den and 35% 1 bedroom ranging from 620 square feet up to 1200+ square feet. Cindy Minter stated that these are the same developers that are developing Memorial Point in Southgate, which is a high-quality product.
  - Staff's recommendation is:
    - The Planning Commission approve the Stage 1 Development Plans for a 174-Unit Apartment Complex; and
    - Recommend a Zone Map Amendment from Neighborhood Shopping Center (NSC), Residential-Two (R-2), and Professional Office (PO) zones to Residential-Three (R-3). The recommendation shall be forwarded to the City of Cold Spring City Council for adoption.
  - The bases for the recommendation are:
    - The submitted request is appropriate for this site since it is in compliance with the City of Cold Spring Subdivision Regulations and Zoning Ordinance.

Matt Olliges with Vision Realty Group stated they have been working with the Elks and CC Planning and Zoning for quite some time and they intend to put in Class A market rate products in Cold Spring. There was discussion about the entrance to this development; residents will enter through Salmon Pass. The board also discussed landscaping, how many stories the buildings will be, fencing, dumpster placement, and utility placement. There was no public comment on either case. Steve Popovich made a motion to approve the zone map amendment from Neighborhood Shopping Center (NSC), Residential-Two (R-2), and Professional Office (PO) zones to Residential-Three (R-3) and to forward this recommendation to city council for consideration on the bases of staff recommendation and the evidence presented. Marg Trunick seconded the motion. Mike Forge stated that the applicant is direct relative of his. Roll call vote shows 5 yeses and 1 abstain – Forge. **Motion passed.** Greg Hizer a made a motion to approve the stage 1 development plan for a 174-unit apartment complex based on the recommendation and evidence provided by staff conditional upon the zone change by city council. Robin Hahn seconded the motion. Roll call vote show 5 yeses and 1 abstain – Forge. **Motion passed.** The commission decided that they would like the stage 2 plans presented before this body.

*Unfinished Business:* None

*Correspondence:* None.

*Planning & Staff Items:* None.

*Commission Items:* (01:49)

- Approval of 1 hour continuing education hours for Mike Forge. Steve Popovich made a motion to approve. Greg Hizer seconded the motion. All were in favor. **Motion passed.**

*Comments/Requests to the Commission:*

- There was discussion about meeting advertisements.

*Adjournment:* (48:20)

- Mike Forge made a motion. Steve Popovich seconded the motion to adjourn the meeting at 7:04pm. All in favor. **Motion passed.**

Approved: 8/9/23

Chairman: 

City Clerk: 

**Planning & Zoning Minutes**  
July 12, 2023

*To view the meeting agenda, visit: <https://coldspringky.gov/departments/planning-and-zoning/planning-and-zoning-agendas/>*

*To view the meeting video, visit: <https://coldspringky.gov/planning-and-zoning-meeting-videos/>*

CODE GRAPHS

ALL

Select View

Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Occupants Name	Prior Violations	Status	Edit/View
<input type="checkbox"/>	259	08/22/2023	999-99-18-455.00	520DARLASDR	POLATKA ADON POLATKA JANET	high shrubs, mulch stacked in front yard	Adon Polatka	No	Open	
<input type="checkbox"/>	258	08/16/2023	999-99-19-150.00	235TURBRIDGEDR	FREPPON KAEELA WETMORE BRYAN A	Driveway has old furniture standing there.			Open	
<input type="checkbox"/>	257	08/14/2023	999-99-20-360.00	200-350SALMONPASS	COLD SPRING TOWNHOMES LLC	Dumpster enclosure is full of loose garbage that has spread out onto the grounds.	Salmon Pass Condo's	Yes	Open	
<input type="checkbox"/>	252	08/08/2023	999-99-32-210.00	3710ALEXANDRIAPIKE	COLD SPRING HOLDING CO LLC	Overgrown retention pond	Furniture Fair	Yes	Open	
<input type="checkbox"/>	251	08/07/2023	999-99-19-029.70	261RIDGEPOINTEDR	COFFEY AMY G COFFEY ROBERT C	Trailer in driveway NOT REPORT	Rob Coffey		Closed	
<input type="checkbox"/>	250	08/07/2023	999-99-17-827.00	5510DODSWORTHLN	SPRADLIN WILLIAM & GINGER	5510 Dodsworth...building permit ?	SPRADLIN WILLIAM & GINGER		Closed	
<input type="checkbox"/>	249	07/25/2023	999-99-19-666.00	4135ALEXANDRIAPIKE	KPR DEVELOPMENT GROUP LLC	Illegal signage	Bluegrass Vape Shop	Yes	Closed	
<input type="checkbox"/>	248	07/25/2023	999-99-19-083.00	17CEDARPT	KRUEER DAVID A & KATHLEEN	loose bricks / yard waste	David Krueer	No	Open	
<input type="checkbox"/>	247	07/18/2023	999-99-17-842.00	255TURBRIDGEDR	CALHOUN GREGORY W	Trailer in driveway	Gregory Calhoun	No	Open	
<input type="checkbox"/>	246	07/18/2023	999-99-19-378.00	405MILLRACEDR	FRITZ EDWARD H	Trailer in driveway	Edward Fritz	No	Closed	
<input type="checkbox"/>	245	07/17/2023	999-99-20-372.00	70MARTHA LAYNE COLLINSBLVD	TOWN COLD SPRING ASSOC	fence overgrown			Open	
<input type="checkbox"/>	244	07/14/2023	999-99-19-033.00	3906ALEXANDRIAPIKE	SUMMIT VENTURES LLC	Illegal signs posted			Closed	
<input type="checkbox"/>	243	07/11/2023	999-99-20-009.02	300CROSSROADSBLVD	MIRO LLC	weeds / grass uncut			Closed	



1 2 3 4 5 6 7 8

Records 1 to 30 (of 237)



Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Occupants Name	Prior Violations	Status	Edit/View
<input type="checkbox"/>	242	07/10/2023				not a complaint - FM RV in driveway			Closed	
<input type="checkbox"/>	241	07/06/2023				not a complaint - trailer in driveway	Diane Murray		Closed	
<input type="checkbox"/>	240	07/05/2023	999-99-19-997.00	3601ALEXANDRIAPIKE	SCHWALBACH GARRY V & MARGARET	Dumpster enclosure needs door added.	SCHWALBACH	Yes	Open	
<input type="checkbox"/>	239	07/03/2023	999-99-17-551.00	410MILLRACEDR	BOSLEY JAMES K & NICOLE D	Trailer in driveway	James Bosley	Yes	Open	
<input type="checkbox"/>	238	07/03/2023	999-99-20-294.00	4306ALEXANDRIAPIKE	GSL INVESTMENTS I LLC	Tall weeds and grass	GSL Investments	Yes	Open	
<input type="checkbox"/>	237	07/03/2023	999-99-19-854.00	PAULENA DR	RUST ARTHUR C & EILEEN	Grass/weeds. shed in disrepair	Arthur Rust	Yes	Open	
<input type="checkbox"/>	236	07/03/2023				Sign request	Barley/corns	No		
<input type="checkbox"/>	235	06/29/2023	999-99-20-213.00	4042ALEXANDRIAPIKE	ENGLE VENTURES LLC	Exterior building (Garage) needs maintenance .			Open	
<input type="checkbox"/>	234	06/29/2023	999-99-20-133.05	5886EAST ALEXANDRIAPIKE	PAYNTER TIMOTHY L & LINDA L	home still in disrepair	Linda Paynter	Yes	Open	
<input type="checkbox"/>	233	06/28/2023	999-99-18-472.00	4304 ALEXANDRIA PIKE	GSL INVESTMENTS I LLC	Property Overgrown			Closed	
<input type="checkbox"/>	232	06/26/2023	999-99-17-905.00	5436DODDSWORTHLN	DAVIS BRADLEY & RHONDA	Inoperable vehicle parked in driveway	Davis, Bradley and Rhonda	No	Closed	
<input type="checkbox"/>	231	06/13/2023	999-99-19-997.00	3601ALEXANDRIAPIKE	SCHWALBACH GARRY V & MARGARET	brick falling from top of building	Schwalbach		Closed	
<input type="checkbox"/>	230	06/09/2023	999-99-19-997.00	3601ALEXANDRIAPIKE	SCHWALBACH GARRY V & MARGARET	Garbage on property			Open	
<input type="checkbox"/>	229	06/08/2023	999-99-19-033.00	3906ALEXANDRIAPIKE	SUMMIT VENTURES LLC	Illegal signs posted	Shell gas station	Yes	Closed	
<input type="checkbox"/>	228	05/31/2023	999-99-20-078.00	5600ALEXANDRIAPIKE	OTHMAN AKRAM A	Storage building in need of repair	Akram Othman (Tiger Gas)	Yes	Open	



Selected	Case Number	Case Date	Parcel	Property Address	Owner	Description	Occupants Name	Prior Violations	Status	Edit/View
<input type="checkbox"/>	227	05/31/2023	999-99-20-271.00	1120RCHARDTER	STRATMAN FRANK W & MARY L	Dog running loose	Frank Stratman	No	Open	
<input type="checkbox"/>	226	05/23/2023	999-99-19-075.00	3STURBRIDGEDR	PERRY JOHN	Exterior property must be maintained	Renters	Yes		
1	2	3	4	5	6	7	8	Records 1 to 30 (of 237)		

# MEMO

**DATE:** August 1, 2023

**TO:** Chief Steve Collinsworth

**FROM:** Joe Humbert Code Enforcement

**SUBJECT:** Code Enforcement Activity JULY 2023

I have listed below my activity in the City of Crestview and Cold Spring for the month of July 2023.

**Crestview Activity**

- OPENED 3 NEW CASES
- CLOSED 2 CASES
- ISSUED FINE LETTER TO OPEN CASE
- ATTENDED CRESTVIEW COUNCIL MEETING JULY 18<sup>TH</sup>
- DAILY PATROL IN CRESTVIEW FOR MONTH (19 DAYS)
- DEVELOPED CRESTVIEW CASE LOG TO KEEP TRACK OF ALL CASES

**Cold Spring Activity**

- WARNING LETTER TO ST. V. DEPAUL AND PENN STATION FOR DUMPSTER ENCLOSURE INFRACTION
- WARNING LETTERS TO SHELL GAS STATION AND FRISCH'S ILLEGAL SIGNS
- REMOVED 10 ILLEGAL YARD SIGNS FROM CITY
- OPENED 5 CASES
- CLOSED 2 CASES
- MANAGED COMPLAINT ON NELTNER REGARDING FENCE LINE ISSUES WITH TOWNE COLD SPRING ASSC. (TOWNE SQUARE)
- ISSUED WARNING LETTER TO BLUEGRASS VAPE SHOP REGARDING ILLEGAL FLASHING SIGNS DISPLAYED.
- MONITORING BARTH LAKE PARK FOR UNLEASHED PETS DAILY.



## Event Coordinator Report

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### July 2023

- Open gym Tuesdays & Thursdays
- Set up Fall Ball Field Schedules
- Prepared Cruise In & Concert (vendors etc)
- Prepared for Back 2 School Bash
- Set up new projector and prepped for UK Seminars
- IconX concert- rescheduled from 7/20 to 8/3
- Met with Silver Sneakers rep to start exercise classes
- Met with Don Seibert to discuss possibility of holding Pickleball Clinics