



Date: June 8, 2023

To: D. Angelo Penque, Mayor
Steve Taylor, Administrative Officer
Brandon Voelker, City Attorney
All City Council members

From: Robin Morency, City Clerk

Subject: Meeting

The City of Cold Spring will hold a Special Council meeting on Monday, June 12, 2023 at 7:30pm, per the attached agenda. The caucus meeting will begin immediately after the special meeting. These meetings will be held at the Cold Spring City Building 5694 E. Alexandria Pike Cold Spring, KY 41076.

Thanks,
Robin



Cold Spring City Council Special Meeting Agenda

**Monday, June 12, 2023
7:30pm**

1. Call Meeting to Order
2. Prayer & Pledge
3. Roll Call
4. Minute Approval
 - April 24 council minutes
 - May 22 council minutes
5. Municipal Order 23-03 Personnel Policy revisions
6. Ordinance 23-1082, 1st reading of an ordinance adopting the City of Cold Spring, Kentucky amended budget for the fiscal year July 1, 2022 through June 30, 2023.
7. Ordinance 23-1083, 1st reading of an ordinance adopting the City of Cold Spring, Kentucky annual budget for the fiscal year July 1, 2023 through June 30, 2024
8. Ordinance 23-1084, 1st reading of an ordinance to adopt the City of Cold Spring, Kentucky pay plan for the fiscal year July 1, 2023 through June 30, 2024
9. Adjourn

Caucus meeting to follow immediately after special meeting

Cold Spring Council Minutes

April 24, 2023

The April 24, 2023 council meeting was called to order by city council. Dave Guidugli made a motion to appoint Adam Sandfoss to run the meeting in Mayor Penque's absence. Lisa Cavanaugh seconded the motion. All were in favor.

Motion passed.

Prayer and pledge were led by the City Clerk. (0:08)

Roll Call: (0:51)

- Present: Chris Ampfer, Lisa Cavanaugh, Dave Guidugli, Paul Kloeker, Cindy Moore, Adam Sandfoss, City Clerk Robin Morency, City Administrator Steve Taylor, Public Works Director Ron Hitch, Sergeant Matt Lloyd, and City Attorney Brandon Voelker.
- Not Present: Mayor Angelo Penque, Chief Steve Collinsworth

Additions or Deletions to the Agenda: (1:17)

- Paul Kloeker added a discussion about the pickleball courts and awarding of bids.

Items of Interest to the Community: (1:33)

- Arbor Day drive-thru will be held on Friday, April 28 from 3pm-6pm. One per household. The pick-up location will be at the Community Center.
- Campbell County Clean Up is April 28 & 29 from 8am to 5pm. You must be a CC resident (bring ID) and you are required to unload your own vehicle. The drop off locations are the Campbell County Police Department, Frederick's Landing, Pendery Park, and the Campbell County Transportation Center. Please check the Campbell County website to see what items each location is accepting, or call 859-547-1866
- Pups in the Park – Friday, May 12, 2023 from 6pm-8pm at the amphitheater. It is free admission but please bring an item to donate to the Campbell County Animal Shelter, the list of needed items can be found on our Facebook. There will be raffles, contests, giveaways and multiple local businesses will be there.

Minute Approval: (2:46)

- March 27, 2023 council meeting minutes – Dave Guidugli made a motion to approve. Lisa Cavanaugh seconded the motion. All were in favor. **Motion passed.**
- April 10, 2023 caucus meeting minutes – Lisa Cavanaugh made a motion to approve. Dave Guidugli seconded the motion. All were in favor. **Motion passed.**

Recognition of Scheduled Guests: (3:24)

- Mike Hasl thanked council for allowing the discussion and presentation of pickleball. Mr. Hasl introduced Mr. Don Seibert who served on city council for three years and was just named the Ambassador of USA Pickleball for 11 Northern Kentucky counties. Mr. Seibert gave some background information about himself and reviewed the growth in pickleball since 2019. He stated that it is the fastest growing sport because it is all inclusive and very easy to learn. His PowerPoint presentation showed sound samplings that he collected from around the city to support his argument that sound from the pickleball courts should not be problematic for residents. Mr. Seibert ended his presentation stating that as a council member, he would not have any hesitation on allowing the pickleball courts to be built in Cold Spring. There was discussion on how the courts would be ran and if it is necessary for someone to manage a schedule for them, Mr. Seibert says they run themselves and scheduling isn't necessary.

Cold Spring Council Minutes

April 24, 2023

Unscheduled Guests: (30:03)

- Brian King (resident) asked for clarification on the Arbor Day event. Ron Hitch stated there are multiple types of potted plants and bare root trees that will be given away.

Old Business: (31:25)

- Council had a discussion about placing yard signs around the city to advertise for the council meetings. Dave Guidugli thought that would be a good idea to get more residents to come to the meetings. It was decided that the majority of council did not think this was necessary at this time.

New Business: (35:15)

- Pickleball discussion and awarding bid – Paul Kloeker reviewed the low bids for the four courts as well as the six courts. Steve Taylor went over the ARPA funds and the total budget for the pickleball courts was \$160,000. There was discussion about what these bids include, whether or not there was going to be lighting at the courts, how the city would cover the cost, and what the estimated completion date would be. Steve Taylor stated that October 31 is the anticipated completion date but it could be sooner because Riegler will already be in the city for another project, so they could potentially start earlier. Paul Kloeker made a motion to award the bid to Riegler Blacktop for six pickleball courts at \$252,747.50. Lisa Cavanaugh seconded the motion. Roll call vote shows 6 yeses and 0 noes. Cindy Moore stated that she would like to see the remaining \$112,750 go towards the Municipal Park playground. **Motion passed**

Follow up Citizen Comments: (56:40)

- Don Seibert said he thinks there could be adjustments made to the pickleball plans to save money.

Department Reports (in writing) (57:35)

- Public Works – Dave Guidugli asked Ron Hitch for an update on the street lights at the city building. Mr. Hitch stated that he did receive ballpark estimates from Duke Energy which is \$5,000 to \$7,000 per pole and there are five poles.
- Event Coordinator – Cindy Moore asked if the position has been filled for the event coordinator. Steve Taylor said that an offer letter has been sent. There was discussion about kids jumping over the walking track railing to get to the basketball court. Robin Morency shared the band names of the scheduled concerts which can be found on the website and Facebook.
- Animal Control – There was discussion on the reporting and cost of this service. This is now run by Campbell County.

Council Comments: (1:07:41)

- Lisa Cavanaugh thanked Mr. Seibert for his presentation, it was very informative.
- Paul Kloeker asked if there has been a lot of interest for the Pups in the Park event. Robin Morency stated that it has been receiving a lot of attention on Facebook.
- Cindy Moore just reiterated that she would like to see the remaining ARPA money go towards the Municipal Park playground renovations.

Attorney Comments: None.

Cold Spring Council Minutes

April 24, 2023

Mayor Comments: (1:11:23)

- Robin Morency spoke on behalf of Mayor Penque, he thanks everyone for their patience and understanding during his recovery. He intends to be at the May caucus meeting.

Adjournment:

- Lisa Cavanaugh adjourned the meeting at 8:42pm. Paul Kloeker seconded. **All were in favor. Motion passed.**

Approved:

City Clerk:

Mayor:

To view the meeting agenda, visit: <https://coldspringky.gov/city-council/meeting-agendas/>

To view the meeting video, visit: <https://coldspringky.gov/meeting-videos/>

Cold Spring Council Minutes

May 22, 2023

The May 22, 2023 council meeting was called to order by Mayor Penque at 7:30pm.

Prayer and pledge were led by the City Clerk (00:03)

Roll Call & Exit Instructions: (00:48)

- Present: Mayor Angelo Penque, Lisa Cavanaugh, Dave Guidugli, Paul Kloeker, Cindy Moore, Adam Sandfoss, City Clerk Robin Morency, City Administrator Steve Taylor, Public Works Director Ron Hitch, Police Chief Steve Collinworth, and City Attorney Brandon Voelker.
- Not Present: Chris Ampfer

Additions or Deletions to the Agenda: (1:20)

- Paul Kloeker added discussion about Crestview's Memorial Day Parade

Items of Interest to the Community: (01:44)

- There has been a change to the Cruise In & Concert date, it will now be held on Saturday, August 19. More details to come.
- Mayor Penque introduced the new event coordinator, Stacy Klosterman.
- The first concert of the summer concert series will be held on Thursday, June 15. The band is Blue Jelly. Barleycorns will be selling beer, bourbon, and burgers. 12 Mile Creek Winery will be selling wine.

Approval of Minutes: (03:04)

- May 8, 2023 caucus meeting minutes were reviewed by all. Lisa Cavanaugh made a motion to approve. Adam Sandfoss seconded the motion. All in favor. **Motion passed.**

Recognition of Scheduled Guests: None.

Recognition of Unscheduled Guests: None.

Old Business: (03:37)

- Budget discussion – there was discussion about the proposed pay plan. Dave Guidugli requested that the line-item name for park board be changed since the city no longer has a park board. Council also discussed ARPA funds, health insurance, bids for auditor contract, COLA raises and code enforcement expenses.

New Business: (17:46)

- Public Hearing – Municipal Road Aid Fund Agreement & Resolution. Mayor Penque asked if there were any comments from the public in regards to the agreement, there was none.
 - Resolution 23-02 adopting and approving the execution of a Municipal Aid Co-op Program Contract between the Incorporated City and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid for the fiscal year beginning July 1, 2023, as provided in the Kentucky Revised Statutes and accepting all streets referred to therein as being streets which are a part of the Incorporated City. Dave Guidugli made a motion. Adam Sandfoss seconded the motion. All in favor. **Motion passed.**
- Municipal Order 23-01 – reappointing Darryl Geiman to the Code Enforcement Board. Lisa Cavanaugh made a motion. Paul Kloeker seconded the motion. All in favor. **Motion passed.**

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- Municipal Order 23-02 – reappointing Tom Freppon to the Board of Adjustments. Adam Sandfoss made a motion. Dave Guidugli seconded the motion. All were in favor. **Motion passed.**
- Crestview Memorial Day Parade – Paul Kloeker shared an email that he received from a Crestview council member stating that the staging will begin at 8:30am at Cline Elementary, parade starts at 9:00. The parade will travel down East Alexandria through Dodsworth, Circle, Terrace, Skyview, Pine Hill, Uhl, right up to the Monument at the corner of Uhl and Dodsworth. All are welcome to attend/participate- marchers, floats, cars, and businesses are welcome as well.

Follow up Citizen Comments: (21:30)

- Lou Gerding (resident) asked where the MARF public hearing was advertised at. Robin Morency advised him the city is no longer required to advertise that hearing in the paper, it was placed on the agenda with a section for public comment. Mr. Gerding addressed Dave Guidugli stating that it is councils' budget and they can request changes as they wish.
- Roger Heck (resident) had questions in regards to the items on the agenda. There was discussion about the light replacements at the city building. Mr. Heck also asked for a follow up on the mics, Steve Taylor did not have an update. He also asked who to talk to about getting a barrier installed on 27 near Matinee Boulevard, he was instructed that the authority is KYTC6, but the city will put a request in.
- Brian King (resident) asked why the April 24, 2023 meeting minutes were not on the agenda for approval, the city clerk stated that was her mistake and they will be on the next agenda.
- Cindy Wehry (resident) stated that she was upset by the conversation that transpired between the Mayor and Lou Gerding.

Department Reports Submitted in Writing: (37:55)

- Dave Guidugli asked where the executive orders are on the website. The city clerk advised that they are under the mayor section of the website. Mr. Guidugli also asked the Chief for follow-up on a few code enforcement issues; the parking spots at County Square and Tiger gas station car wash. He also asked if we are ever going to start receiving reports from animal control.
- Cindy Moore requested that people have the option to report a code enforcement issue as anonymous. The city clerk stated that they can mail or call in anonymously, she will research if there is an option to do so online.

Council Comments: (51:59)

- Lisa Cavanaugh addressed the negativity and disrespect that has taken place at meetings, it is unnecessary.
- Paul Kloeker thought the Pups in the Park was a great event and hopes to see it grow. There was discussion about pickleball, Steve Taylor stated that the city has signed the contract for the pickleball courts. Mr. Kloeker also asked about the island at Crossroads, Mr. Taylor stated that Bayer Becker surveyed it and he is hoping to hear more next week.
- Cindy Moore asked how the Arbor Day giveaway went, Ron Hitch said it was well attended. Ms. Moore explained that she is excusing herself from the executive session in regards to the litigation and asked if the subject will always be placed on the agenda in the future. Mr. Voelker said that once the subject is known then we have to put it on there since we are required to put as much information as needed, he also explained the Policeman's Bill of Rights.
- Adam Sandfoss suggested that the city look into installing a small dog park at the city building near the community center.

Cold Spring Council Minutes
May 22, 2023

Attorney Comments: None.

Mayor Comments: (1:05:44)

- Mayor Penque addressed the accusations that happened at the meeting.

Executive Session per KRS 61.810(C)- Litigation: (1:08:14)

- Brandon Voelker stated a motion is needed to enter in executive session per KRS 61.810(C) – litigation. Lisa Cavanaugh made a motion. Paul Kloeker seconded the motion. All were in favor. **Motion passed**
- Paul Kloeker made a motion to exit executive session. Adam Sandfoss seconded. All in favor. **Motion passed.**

Paul Kloeker stated that there was no action taken in regards to the executive session.

Adjournment:

- Paul Kloeker made a motion to adjourn. Adam Sandfoss seconded. All in favor. **Motion passed.**

Approved:

City Clerk:

Mayor:

To view the meeting agenda, visit: <https://coldspringky.gov/city-council/meeting-agendas/>

To view the meeting video, visit: <https://coldspringky.gov/meeting-videos/>

MUNICIPAL ORDER 23-03

A Municipal Order of the City of Cold Spring, in Campbell County, amending the City of Cold Spring personnel policies regarding vacation leave.

Section 1.0 Personnel Policies

By Ordinance 19-1053, the City of Cold Spring adopted Personnel Policies for the City of Cold Spring and provided for subsequent amendments thereto through Municipal Order. The City of Cold Spring authorizes the following amendments, including additions, as set forth in underlined text and deletions, with said text struck through:

Personnel Policies
Chapter 14
Attendance and Leave
Section 4 -- Vacation Leave

- (A) General -- Vacations are for the purpose of rejuvenating both physical and mental faculties, and all workers are urged to avail themselves of vacation periods. Vacation time off must be approved in advance by the immediate supervisor and may be used within the current fiscal year (July 1 – June 30).

Unused earned vacation will be paid upon termination.

- (B) Eligibility -- All exempt and full-time workers and permanent part-time workers in the city's service are entitled to earn and accrue annual (vacation) leave starting 30 days after start date. Part-time workers will receive a pro rata vacation leave. Provisional workers are not eligible for annual leave.

- (C) Rate of Leave Accrual -- ~~Full-time workers in the city's service accrue annual leave at the following rate:~~ Full time employees receive vacation leave at the following rate beginning July 1st of each year

~~Employees hired in the 1st half of the fiscal year receive 40 hours that fiscal year after six months of service. Those hired in the 2nd half of the fiscal year accrue no vacation that fiscal year~~

~~On & after 1st Anniversary and up to the 3rd Anniversary: 80 hours~~
On July 1st following your 1st Anniversary up to the 3rd Anniversary

~~On & after 3rd Anniversary and up to the 4th Anniversary: 88 hours~~
On July 1st following your 3rd Anniversary up to the 4th Anniversary

~~On & after 4th Anniversary and up to the 5th Anniversary: 96 hours~~
On July 1st following your 4th Anniversary up to the 5th Anniversary

~~On & after 5th Anniversary and up to the 10th Anniversary: 120 hours~~
On July 1st following your 5th Anniversary up to the 10th Anniversary

~~On & after 10th Anniversary:~~ 160 hours
On July 1st following your 10th Anniversary

Standard Accrual

2080 Hours – Full time employment = 80 hours Vacation

1040 Hours – Part time employment = 40 hours Vacation

520 Hours – Part time employment = 20 hours Vacation

Note: Permanent part-time worker's vacation week is determined by their schedule hours per week (as defined).

All accrued vacation must be paid at termination. For part time workers accrued vacation time is only for the current year.

Workers can carry over up to forty (40) hours, one (1) week of the accrual of vacation time earned in one year to the next year with mayor or department head approval. Only the amount accrued in one year can be carried to the next. Workers can carrying up to one (1) week over and can surrender up to forty (40) hours for payment. Any time accumulated beyond the maximum of eighty (80) hours will be forfeited.

- (D) Requests for Leave – A request for vacation leave is submitted to the immediate supervisor, who must forward the request to the Department Head. Leave may be taken only with approval by the Mayor, so that, insofar as practicable, the city can function without hiring provisional help. Under usual circumstances, approval must be granted prior to taking annual leave.
- (E) Record -- The annual leave record for each worker shall be kept by the City Administrator and is considered official. The City Administrator will inform workers of annual leave hours accrued.

That upon adoption of this Municipal Order the City of Cold Spring Personnel Policies shall be Amended in accordance herewith.

Section 2.0 Severability

The provisions of this Municipal Order are severable; and the invalidity of any provision of this municipal order shall not affect the validity of any other provision thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 Repeal of Conflicting Provisions

All Municipal Orders or parts of Municipal Orders in conflict with the provisions of this Municipal Order are hereby repealed to the extent of such conflict.

Section 4.0 Effective Date

This Municipal Order shall be effective as soon as possible according to law.

David Angelo Penque, Mayor

Date:_____

Robin Morency, City Clerk

City of Cold Spring Council

_____ aye _____ naye

Date: June 8, 2023

To: Mayor
All Council Members

RE: 2024 Fiscal Year Budget

All –

Please find attached the fiscal 2024 Budget detail. The only changes to this from the last issued budget are:

Administration Budget -Addition of \$1,030,247 as discussed at budget meeting which is all ARPA funding for projects - \$355,000 for phase II, \$572,500 phase I carry over, and pulls \$102,747 from ARPA contingency for pickleball courts.

Police Budget – now reflects the \$150,000 for the two new cruisers.

Change of description within Park Board Budget (510201) to be Event/Community Center Salaries.

Code enforcement expense has been lowered to \$48,000.

MARF budget adds in phase II of Darlas also moves Chapman expenses from 2023 budget to 2024 budget for a total of \$570,123.

Stormwater Budget accounts for potential Stormwater projects on Uhl Road, Rosa, Buckingham, Winters North, Winters South for a total of \$786,720 in project work.

As discussed, and proposed the Police Cruisers are being paid for by the general fund reserves, the ARPA funds are coming out of the general fund, where they were earmarked when deposited, MARF funds are transferred in from the General Fund. Stormwater will pull from the reserves in stormwater and will not come from the general fund. Balances on the budget ordinance for Fiscal 2024 reflects all the above.

Please let me know should you have any questions.

Regards
Steve

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2024 Budget - Departmental Developed Budget Overview

Total Revenue Dollars	100% Percentage of Overall Budget	Budget Dollars Requested	Total Available Budget Dollars Remaining	Total Available Target Budget Dollars	Target Surplus Dollars	Actual Surplus
Police Department Expense	49.32%	\$2,108,453	\$2,166,972	\$4,275,425	\$0	-\$1,096,524
Public Works Expense	19.31%	\$825,543	\$1,341,429	Total Budget		
Administrative	50.18%	\$2,145,289	-\$803,860	Expensed		
Park Board & Zoning	6.85%	\$292,664	-\$1,096,524	\$2,108,453		
Transfer From General Fund	0.00%	\$0	-\$1,096,524	\$2,933,996		
Total Target Available Doli:	-25.65%		-\$1,096,524	\$5,079,285		
				\$5,371,949		
				-\$1,096,524		
				Total Available		
Department Budget as % of TOTAL Budget	49%					
Category Expense as % of Department Budget						
PD Salary Expenses	65.26%	\$1,375,989		Dept. Total		\$112,517.00
PD Insurance Expenses	10.67%	\$225,034		\$2,108,453		
PD Operating Expenses	24.07%	\$507,430				
Department Budget as % of TOTAL Budget	19%					
Category Expense as % of Department Budget						
PW Salary Expenses	48.72%	\$402,171		Dept. Total		\$74,166.10
PW Insurance Expenses	17.97%	\$148,332		\$825,543		
PW Operating Expenses	33.32%	\$275,040				
Department Budget as % of TOTAL Budget	50%					
Category Expense as % of Department Budget						
Admin Salary Expense	9.26%	\$198,626		Dept. Total		\$28,564.60
Admin Insurance Expense	2.66%	\$57,129		\$2,145,289		
Admin Operating Expense	88.08%	\$1,889,534				
Department Budget as % of TOTAL Budget	7%					
Category Expense as % of Department Budget						
Park Board and Zoning Salaries	52.40%	\$153,354		Dept. Total		\$215,247.70
Insurance Expense		\$0		\$292,664		
Park Board and Zoning Operating I	47.60%	\$139,310				
Overall Expense Analysis						
Personnel Expenses	51.99%	\$2,222,581		Total		\$430,495.40
Insurance Expense	10.07%	\$430,495		\$5,464,390		
Operating Expenses	69.34%	\$2,811,314				

FISCAL 2024 BUDGET REVENUE PROJECTION

Ordinary Revenue/Expense Revenue	22/23 As Budgeted		Budget Difference	23/24 Budget	2023 to 2022 Difference
	22/23 Actual	22/23 As Budgeted			
411000 · PROPERTY TAX	1,038,943.00	978,000.00	60,943.00	1,000,000.00	-22,000.00
413000 · FRANCHISE FEES	35,000.00	18,000.00	17,000.00	25,000.00	7,000.00
413500 · TELECOMMUNICATIONS	44,876.00	52,329.00	-7,453.00	52,329.00	0.00
414000 · TANGIBLE TAX	64,955.00	78,000.00	-13,045.00	78,000.00	0.00
415000 · INSURANCE TAX	826,477.00	850,000.00	-23,523.00	850,000.00	0.00
415100 · MOTOR VEHICLE TAX	105,943.00	90,000.00	15,943.00	90,000.00	0.00
416000 · BANK SHARES	92,665.00	40,000.00	52,665.00	40,000.00	0.00
421000 · OCCUPATIONAL LICENCE:	719,092.00	289,000.00	430,092.00	289,000.00	0.00
421100 · PAYROLL TAX	528,728.00	980,000.00	-451,272.00	980,000.00	0.00
422100 · PERMITS & FEES	110	600	-490.00	300.00	-300.00
423000 · LIQUOR LICENSES	13,800.00	15,000.00	-1,200.00	15,000.00	0.00
424000 · ZONING PERMITS	0	0	0.00	0.00	0.00
425000 · TEMPORARY SIGN PERMI	105	400	-295.00	400.00	0.00
430800 · CODE ENFORCEMENT FIN	8,650.00	1,000.00	7,650.00	1,000.00	0.00
430900 · ANIMAL CONTROL FINES	0	300	-300.00	300.00	0.00
431000 · PARKING FINES	775.00	1,000.00	-225.00	1,000.00	0.00
431100 · ALARM DROP FINES	0	1,000.00	-1,000.00	1,000.00	0.00
432000 · PENALTIES & INTEREST O	10,851.00	10,000.00	851.00	10,000.00	0.00
441000 · BASE COURT REVENUE	21,698.00	6,000.00	15,698.00	6,000.00	0.00
444000 · KLEPF INCENTIVE PAY	51,614.00	44,800.00	6,814.00	44,800.00	0.00
451000 · WASTE ASSESSMENT	432,232.00	400,145.00	32,087.00	444,696.00	44,551.00
457700 · STREET CUT PERMITS	2600	2,000.00	600.00	2,000.00	0.00
459000 · MISCELLANEOUS FEES	48	150.00	-102.00	150.00	0.00
461000 · INTEREST EARNED	5,270.00	12,000.00	-6,730.00	12,000.00	0.00
461500 · RENTAL INCOME	101,761.00	125,600.00	-23,839.00	155,000.00	29,400.00
461600 · MAIN. FEE - PARK	0	600	-600.00	600.00	0.00
461700 · MAIN. FEE - COMMUNITY	16258	1,500.00	14,758.00	140,000.00	138,500.00
466100 · ACCIDENT REPORTS/COP	1105	1200	-95.00	1,200.00	0.00
466200 · COKE MACHINE INCOME	0	0.00	0.00	0.00	0.00
468700 · SPECIAL DETAIL - POLICE	0.00	2000	-2,000.00	2,000.00	0.00
468910 · FORFEITED FUNDS	0	0.00	0.00	0.00	0.00
469000 · MISCELLANEOUS REVENI	48221	5300	42,921.00	21,650.00	16,350.00
469300 · SALE OF FIXED ASSETS	0	0.00	0.00	0.00	0.00
470090 · GRANT - HIGHWAY SAFET	3,033.00	10,000.00	-6,967.00	12,000.00	2,000.00
Total Revenue	4,174,810.00	4,015,924.00	158,886.00	4,275,425.00	215,501.00
Gross Revenue					

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CITY OF COLD SPRING
2024 BUDGET WORKPAPERS

ADMINISTRATION DEPARTMENT SUMMARY

	YTD Actual	Projected 2022/2023	2022/ 2023 Annual Budget	Variance 2023 Projected to 2023 Budget	2023/ 2024 Annual Budget	Variance 2024 Budget to 2023 Budget	Variance 2024 Budget to 2023 Actual
Ordinary Expense							
Expense							
510000 - PERSONNEL SERVICES							
510001 - SALARIES - ADMIN	140,410.00	168,500.00	168,500.00	0.00	144,515.00	-23,985.00	-23,985.00
510101 - MAYOR & COUNCIL SALARY - ADMIN	20,732.00	26,000.00	26,000.00	0.00	28,271.00	2,271.00	2,271.00
510201 - TREE/PRK BD. SALARIES - ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510301 - OVERTIME - ADMIN	120.00	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00
510401 - BD OF ADJ/EQUAL/ETHICS SAL-ADM	0.00	120.00	120.00	0.00	270.00	150.00	150.00
512001 - PENSION PLAN - ADMIN	30,379.00	29,000.00	29,000.00	0.00	25,570.00	-3,430.00	-3,430.00
512501 - MEDICAL INSURANCE - ADMIN	41,998.00	28,994.00	28,994.00	0.00	46,200.00	17,206.00	17,206.00
512601 - UNEMPLOYMENT INSURANCE - ADMIN	85.00	1,200.00	1,200.00	0.00	365.00	-835.00	-835.00
512701 - DISABILITY INSURANCE - ADMIN	798.00	945.00	945.00	0.00	745.00	-200.00	-200.00
512801 - LIFE INSURANCE - ADMIN	849.00	600.00	600.00	0.00	473.00	-127.00	-127.00
512901 - DENTAL/VISION INSURANCE - ADMIN	1,918.00	2,450.00	2,450.00	0.00	5,296.20	2,846.20	2,846.20
513001 - F.I.C.A. - ADMIN	340.00	500.00	500.00	0.00	2,050.00	1,550.00	1,550.00
513501 - WORKMEN'S COMP. INS. - ADMIN	1,718.00	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00
Total 510000 - PERSONNEL SERVICES	239,347.00	262,809.00	262,809.00	0.00	258,255.20	-4,553.80	-4,553.80
520000 - OPERATING EXPENSES							
520001 - CAPITAL OUTLAY - ADMIN							
520501 - ADVERTISING EXPENSE - ADMIN	225,337.00	125,475.00	125,475.00	0.00	15,000.00	-110,475.00	-110,475.00
520601 - ANNEXATION EXPENSE - ADMIN	336.00	4,500.00	4,500.00	0.00	6,000.00	1,500.00	1,500.00
520701 - CABLE BOARD - TELE. COM TAX-ADM	0.00	0.00	1,500.00	-1,500.00	0.00	-1,500.00	0.00
521001 - AUDIT - YEARLY - ADMIN	0.00	4,200.00	4,200.00	0.00	0.00	-4,200.00	-4,200.00
521101 - ARPA Funding Projects - ADMIN	18,000.00	23,000.00	23,000.00	0.00	23,000.00	0.00	0.00
521201 - ACCOUNTING SERVICE - ADMIN	254,916.00	637,000.00	637,000.00	0.00	1,030,247.00	393,247.00	393,247.00
521221 - LEGAL FEES - ADMIN	22,184.00	24,000.00	24,000.00	0.00	35,700.00	11,700.00	11,700.00
521311 - Payroll Expense	39,566.00	49,028.00	49,028.00	0.00	42,500.00	-6,528.00	-6,528.00
521401 - TAX ASSESSMENT EXPENSE - ADMIN	13,875.00	4,500.00	6,000.00	-1,500.00	3,000.00	-3,000.00	-1,500.00
521701 - CODIFICATION EXPENSE - ADMIN	50,445.00	58,858.00	58,858.00	0.00	58,858.00	0.00	0.00
521801 - ANIMAL CONTROL EXPENSE - ADMIN	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00
521901 - DRUG TASK FORCE PARTIC. - ADMIN	4,477.00	6,000.00	6,000.00	0.00	9,133.00	3,133.00	3,133.00
522401 - TRAINING EXPENSE - ADMIN	202.00	4,500.00	4,500.00	0.00	0.00	-4,500.00	-4,500.00
522501 - TRAVEL & LODGING EXP - ADMIN	810.00	4,500.00	4,500.00	0.00	2,500.00	-2,000.00	-2,000.00
522701 - STORM WATER CHARGE - ADMIN	7,317.00	1,800.00	1,800.00	0.00	2,000.00	200.00	200.00
522901 - UTILITIES - PARK & RIDE - ADMIN	0.00	37,010.00	3,700.00	33,310.00	4,000.00	300.00	-33,010.00
523001 - UTILITIES - MUN. BLDG. - ADMIN	0.00	700.00	700.00	0.00	0.00	-700.00	-700.00
523201 - WATER/SANITATION EXPENSE- ADMIN	18,888.00	16,200.00	16,151.00	49.00	27,000.00	10,849.00	10,800.00
523401 - WEB PAGE EXPENSE - ADMIN	3,288.00	7,000.00	7,000.00	0.00	5,800.00	-1,200.00	-1,200.00
523501 - TELEPHONE EXPENSE - ADMIN	4,002.00	5,000.00	5,000.00	0.00	7,000.00	2,000.00	2,000.00
523801 - CELL PHONE EXP - ADMIN	3,948.00	10,000.00	10,000.00	0.00	5,000.00	-5,000.00	-5,000.00
523901 - MILEAGE - ADMIN	5,051.00	5,200.00	5,200.00	0.00	6,600.00	1,400.00	1,400.00
524001 - PHYSICAL FITNESS PROGRAM - ADMIN	371.00	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00
	0.00	400.00	400.00	0.00	400.00	0.00	0.00

525001 - INSURANCE - GENERAL - ADMIN 529901 - WASTE COLLECTION EXPENSE- ADMIN 534901 - OFFICE EQUIPMENT EXPENSE- ADMIN 535001 - KITCHEN EXPENSES - ADMIN 535501 - OFFICE SUPPLIES & EXP - ADMIN 535101 - POSTAGE METER EXP - ADMIN 535301 - NEWSLETTERS/MAILINGS - ADMIN 535401 - COMPUTER MAINT. EXP - ADMIN 540501 - DUES & SUBSCRIPTIONS - ADMIN Total 520000 - OPERATING EXPENSES Total Expense Net Ordinary Expense Other Expense Other Expense 549900 - OTHER EXPENSES 549501 - MISCELLANEOUS EXP - ADMIN 550801 - OPERATION HUG EXP - ADMIN 555601 - COKE MACHINE EXP - ADMIN 595001 - INTEREST ON M.C. LOAN - ADMIN Total 549900 - OTHER EXPENSES 710000 - TRANSFERS 710501 - SIDEWALK FUND TRANSFER - ADMIN 712001 - COLD SPRING MARF TRANSFER - ADM Total 710000 - TRANSFERS Total Other Expense Net Other Expense	Confidential									
	18,661.00	65,000.00	0.00	71,500.00	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00
	355,367.00	413,000.00	0.00	444,696.00	31,696.00	31,696.00	0.00	0.00	0.00	31,696.00
	12,091.00	15,000.00	0.00	15,300.00	300.00	300.00	0.00	0.00	0.00	300.00
	1,244.00	2,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	8,792.00	18,000.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,091.00	12,500.00	0.00	5,100.00	7,400.00	7,400.00	0.00	0.00	0.00	0.00
	2,140.00	6,500.00	0.00	6,700.00	200.00	200.00	0.00	0.00	0.00	200.00
	16,285.00	16,000.00	0.00	10,000.00	-6,000.00	-6,000.00	0.00	0.00	0.00	-6,000.00
	24,191.00	13,500.00	0.00	22,500.00	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
	1,112,875.00	1,594,371.00	30,359.00	1,883,534.00	319,522.00	319,522.00	289,163.00			
	1,352,222.00	1,857,180.00	30,359.00	2,141,789.20	314,968.20	314,968.20	284,609.20			
	-1,352,222.00	-1,857,180.00	-30,359.00	-2,141,789.20	-314,968.20	-314,968.20	-284,609.20			
	12,504.00	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	12,504.00	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	5,000.00	0.00	0.00	-5,000.00	-5,000.00	-5,000.00			
	0.00	33,000.00	-33,000.00	0.00	-33,000.00	-33,000.00	0.00			
	0.00	38,000.00	-33,000.00	0.00	-38,000.00	-38,000.00	-5,000.00			
	12,504.00	44,000.00	-33,000.00	6,000.00	-38,000.00	-38,000.00	-5,000.00			
	-12,504.00	-44,000.00	33,000.00	-6,000.00	38,000.00	38,000.00	5,000.00			
	-1,364,726.00	-1,868,180.00	2,641.00	-2,147,789.20	-276,968.20	-276,968.20	-279,609.20			

Confidential

CITY OF COLD SPRING
2024 BUDGET ADMINISTRATION WORKPAPERS

2023/ 2024 Budget		Comments
Ordinary Expense	510000 · PERSONNEL SERVICES	
	510001 · SALARIES - ADMIN	
	510101 · MAYOR & COUNCIL SALARY - ADMIN	144,515.00 Assumes 3% net raises (moves 15% to stormwater 25500)
	510301 · OVERTIME - ADMIN	28,271.00 assumes 6% cola for last 6 fiscal months
	510401 · BD OF ADJ/EQUAL/ETHICS SAL-ADM	2,500.00 Allow for 100 OT hourly if needed
	512001 · PENSION PLAN - ADMIN	270.00
	512201 · 401K PLAN - ADMIN	
	512501 · MEDICAL INSURANCE - ADMIN	25,570.00 Assumes raises on and rate of 23.34
	512601 · UNEMPLOYMENT INSURANCE - ADMIN	0.00 Eliminated at end of calendar year 2014 by State
	512701 · DISABILITY INSURANCE - ADMIN	46,200.00 Assumes 23.5% inc
	512801 · LIFE INSURANCE - ADMIN	365.00 Assumes 5% increase in unemployment
	512901 · DENTAL/VISION INSURANCE - ADMIN	745.00 assumes 7% inc
	513001 · F.I.C.A. - ADMIN	473.00 assumes 7% inc
	513501 · WORKMEN'S COMP. INS. - ADMIN	5,296.20 Assumes 7% inc
	Total 510000 · PERSONNEL SERVICES	2,050.00 Includes admin staff/council/mayor
	520000 · OPERATING EXPENSES	2,000.00 adds in Comm Cntr Coordinator
	520001 · CAPITAL OUTLAY - ADMIN	258,255.20
	520501 · ADVERTISING EXPENSE - ADMIN	
	520601 · ANNEXATION EXPENSE - ADMIN	15,000.00 3 new desktops / New Server
	520701 · CABLE BOARD - TELE. COM TAX-ADM	6,000.00
	521001 · AUDIT - YEARLY - ADMIN	0.00
	521101 · ARPA Funding Projects - ADMIN	0.00 Flat
	Park Improvements Patriot Park	23,000.00
	Winters Storm Projects - North and South	
	Friendship Park - Playground Improvement	1,030,247.00 355000 (phase ii)+ 572500 (phase 1) carry over + 102747 from Arpa reserve for pickleball
	Friendship Park - Parking Improvements	0.00 85000
	Walking Path Improvements - Friendship Park	0.00 See Stormwater (135,000)
		0.00 90000
		0.00 105000
		0.00 75000
		0.00
		0.00
	521201 · ACCOUNTING SERVICE - ADMIN	
	521221 · LEGAL FEES - ADMIN	35,700.00 Contracted - Munninghoff and Lange - Moves 15% expense to Stormwater (6300)
	521311 · Payroll Expense	42,500.00 Moves 15% to stormwater from General Fund
	521401 · TAX ASSESSMENT EXPENSE - ADMIN	3,000.00 Contracted Midwest Payroll
	521701 · Codification Expense	58,858.00
	521801 · ANIMAL CONTROL EXPENSE - ADMIN	2,500.00
	522401 · TRAINING EXPENSE - ADMIN	9,133.00
	522501 · TRAVEL & LODGING EXP - ADMIN	2,500.00
	522701 · STORM WATER CHARGE - ADMIN	2,000.00
	522901 · UTILITIES - PARK & RIDE - ADMIN	4,000.00 City Stormwater based upon ERU - Increased ERU with new buildings
	523001 · UTILITIES - MUN. BLDG. - ADMIN	0.00 Move to Public works utilities charges
	523201 · WATER/SANITATION EXPENSE- ADMIN	27,000.00 approx 20k electric 7k gas
	523401 · WEB PAGE EXPENSE - ADMIN	5,800.00 Flat
		7,000.00 Alta Fiber = 1380 + maintenance

DRAFT 2024 Budget

Confidential	
5,000.00 Reflects CBTS charges	
6,600.00 Ipads council and phone charges admin	
1,500.00	
400.00 Flat	
0.00 Obsolete line item	
71,500.00 Flat (includes new building insurance)	
0.00 Now Included in Waste Number	
444,696.00 As per contract pricing	
15,300.00	
2,000.00	
18,000.00	
5,100.00 Moves 15% (900) to stormwater	
6,700.00 Moves 15% (1170) to stormwater	
10,000.00 Monitoring and backups plus help tickets	
22,500.00 Adds monitoring for Comm Center	
1,883,534.00	
2,141,789.20	
-2,141,789.20	

6,000.00	
6,000.00	
0.00 Flat	
0.00	
0.00	
6,000.00	
-6,000.00	
-2,147,789.20	

523501 · TELEPHONE EXPENSE - ADMIN	
523801 · CELL PHONE EXP - ADMIN	
523901 · MILEAGE - ADMIN	
524001 · PHYSICAL FITNESS PROGRAM - ADMIN	
524901 · PROPERTY LEASE -MUN. CNTR ADMIN	
525001 · INSURANCE - GENERAL - ADMIN	
529801 · RECYCLE PROGRAM EXPENSE - ADMIN	
529901 · WASTE COLLECTION EXPENSE- ADMIN	
534901 · OFFICE EQUIPMENT EXPENSE- ADMIN	
535001 · KITCHEN EXPENSES - ADMIN	
535501 · OFFICE SUPPLIES & EXP - ADMIN	
535101 · POSTAGE METER EXP - ADMIN	
535301 · NEWSLETTERS/MAILINGS - ADMIN	
535401 · COMPUTER MAINT. EXP - ADMIN	
540501 · DUES & SUBSCRIPTIONS - ADMIN	
Total 520000 · OPERATING EXPENSES	

Total Expense

Net Ordinary Expense

Other Expense

Other Expense

549900 · OTHER EXPENSES

549901 · MISCELLANEOUS EXP - ADMIN

Total 549900 · OTHER EXPENSES

710000 · TRANSFERS

710501 · SIDEWALK FUND TRANSFER - ADMIN

712001 · COLD SPRING MARF TRANSFER - ADM

Total 710000 · TRANSFERS

Total Other Expense

Net Other Expense

Confidential
CITY OF COLD SPRING
2024 BUDGET WORKPAPERS

PUBLIC WORKS DEPARTMENT SUMMARY

Ordinary Expense	YTD Actual	Projected 2022 / 2023 Budget	2022 - 2023 Annual Budget	Variance Projected to 2023 Budget	2023 to 2023 Budget	Variance		
						2023 / 2024 Annual Budget	2024 Budget to 2023 Budget	2024 Budget to 2023 Actual
Expense								
510000 · PERSONNEL SERVICES								
510003 · PUBLIC WORKS SALARIES - PUB WOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510103 · GENERAL SALARIES - PUB WORKS	167013.00	208,800.00	208,800.00	0.00	0.00	188,088.00	-20,712.00	-20,712.00
510203 · PARK SALARIES - PUB WORKS	71053.00	140,000.00	140,000.00	0.00	0.00	125,392.00	-14,608.00	-14,608.00
510403 · OVERTIME - PUB WORKS	9489.00	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00	0.00
510903 · SERVICE ALLOWANCE - PUB WORKS	1000.00	1,000.00	1,000.00	0.00	0.00	4,900.00	3,900.00	3,900.00
512003 · PENSION PLAN - PUB WORKS	79521.00	110,040.00	89,400.00	20,640.00	0.00	65,791.00	-23,609.00	-44,249.00
512503 · MEDICAL INSURANCE - PUBLIC WORK	64705.00	100,200.00	100,200.00	0.00	0.00	118,800.00	18,600.00	18,600.00
512603 · UNEMPLOYMENT INSURANCE - PUB WO	103.00	1,800.00	1,800.00	0.00	0.00	500.00	-1,300.00	-1,300.00
512703 · DISABILITY INSURANCE - PUB WORK	1982.00	2,548.00	2,548.00	0.00	0.00	2,850.00	302.00	302.00
512803 · LIFE INSURANCE - PUBLIC WORKS	1379.00	1,665.00	1,665.00	0.00	0.00	1,660.00	-5.00	-5.00
512903 · DENTAL/VISION INSURANCE - PUB W	5403.00	8,200.00	8,200.00	0.00	0.00	8,550.00	350.00	350.00
513003 · F.I.C.A. - PUBLIC WORKS	5389.00	7,336.00	7,336.00	0.00	0.00	4,972.20	-2,363.80	-2,363.80
513503 · WORKMEN'S COMP. INS. - PUB WORK	8510.00	10,000.00	10,000.00	0.00	0.00	11,000.00	1,000.00	1,000.00
Total 510000 · PERSONNEL SERVICES	415547.00	609,589.00	588,949.00	20,640.00	0.00	550,503.20	-38,445.80	-59,085.80
520000 · OPERATING EXPENSES								
520003 · CAPITAL OUTLAY - PUBLIC WORKS	933.00	15,000.00	15,000.00	0.00	0.00	40,500.00	25,500.00	25,500.00
521403 · MEDICAL EXAM. EXPENSE - PUB WOR		0.00	0.00	0.00	0.00	0.00	0.00	0.00
521603 · PUBLIC GROUNDS EXPENSE - PUB WO	4808.00	6,000.00	6,000.00	0.00	0.00	15,000.00	9,000.00	9,000.00
521903 · PORTABLE RESTROOMS EXPENSE- PUB	7330.00	6,000.00	6,000.00	0.00	0.00	10,000.00	4,000.00	4,000.00
522003 · BUILDING & GROUNDS EXP - PUB WO	43510.00	42,000.00	42,000.00	0.00	0.00	44,000.00	2,000.00	2,000.00
522103 · ARPA Funding Expenses- PUB WORK	18500.00	37,500.00	37,500.00	0.00	0.00	0.00	-37,500.00	-37,500.00
522203 · VEHICLE EXPENSE - PUB WORKS	6654.00	18,000.00	18,000.00	0.00	0.00	16,200.00	-1,800.00	-1,800.00
522303 · STREET SIGNS EXPENSE - PUB WORK	977.00	3,000.00	3,000.00	0.00	0.00	4,500.00	1,500.00	1,500.00
522403 · TRAINING EXPENSE - PUB WORKS	842.00	2,500.00	2,500.00	0.00	0.00	4,000.00	1,500.00	1,500.00
522503 · TRAVEL & LODGING EXP - PUB WOR	0.00	1,500.00	1,500.00	0.00	0.00	2,000.00	500.00	500.00
522603 · SIDEWALK MAINT. EXP. - PUB WORK	2487.00	7,500.00	7,500.00	0.00	0.00	8,500.00	1,000.00	1,000.00
522703 · UTILITIES - PARK & RIDE - PUB W	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
522803 · WATER/SANITATION EXP. - PUB WOR	762.00	1,050.00	1,050.00	0.00	0.00	2,200.00	1,150.00	1,150.00
522903 · WATER EXP- APPLE ORCHARD - PUB	214.00	700.00	700.00	0.00	0.00	0.00	-700.00	-700.00
523003 · UTILITIES - MAINT. BLDG. - PUB	2379.00	2,500.00	2,500.00	0.00	0.00	4,500.00	2,000.00	2,000.00
523103 · UTILITIES - STREET LIGHTS - PUB	44273.00	52,000.00	52,000.00	0.00	0.00	52,000.00	0.00	0.00
523203 · UTILITIES -TRAFFIC LIGHTS - PUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523303 · UTILITIES -MUN. PK. & SIR- PUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523803 · CELL PHONE EXP - PUB WORKS	4495.00	6,540.00	6,540.00	0.00	0.00	6,540.00	0.00	0.00
530003 · UNIFORMS EXPENSE - PUB WORKS	7344.00	15,500.00	15,500.00	0.00	0.00	12,000.00	-3,500.00	-3,500.00
534003 · FUEL EXPENSE - PUB WORKS	19727.00	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00	0.00
534903 · EQUIPMENT RENTAL EXPENSE - PUB	3557.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
535003 · KITCHEN EXPENSES - PUB WORKS	414.00	900.00	900.00	0.00	0.00	900.00	0.00	0.00
535503 · OFFICE SUPPLIES & EXP - PUB WOR	379.00	700.00	700.00	0.00	0.00	800.00	100.00	100.00

535103 - EQUIP. & SUPPLIES EXP - PUB WOR
535203 - PARK EQUIPMENT & SUPPLIES - PUB
549903 - MISCELLANEOUS EXP - PUB WORKS
Total 520000 - OPERATING EXPENSES

Total Expense

Net Ordinary Expense

1781.00	Confidential	5,900.00	0.00	6,500.00	600.00
0.00	5,900.00	8,000.00	0.00	10,000.00	2,000.00
8656.00	8,000.00	10,900.00	0.00	11,900.00	1,000.00
180022.00	10,900.00	266,690.00	0.00	275,040.00	8,350.00
595569.00	266,690.00		20,640.00	825,543.20	-30,095.80
-595569.00	876,279.00	855,639.00	-20,640.00	-825,543.20	50,735.80
-595569.00	-876,279.00	-855,639.00	-20,640.00	-825,543.20	50,735.80

Confidential

CITY OF COLD SPRING
2024 BUDGET PUBLIC WORKS WORKPAPERS

Ordinary Expense	Expense	2023 / 2024		Comments
		Annual Budget		
510000 · PERSONNEL SERVICES				
510003 · PUBLIC WORKS SALARIES - PUB WOR			0.00	Assumes 3% net wage increase
510103 · GENERAL SALARIES - PUB WORKS			188,088.00	368800 - total department moves 33190 to stormwater
510203 · PARK SALARIES - PUB WORKS			125,392.00	Moves percentage to 40% to Park from total salaries
510403 · OVERTIME - PUB WORKS			18,000.00	average of overtime
510903 · SERVICE ALLOWANCE - PUB WORKS			4,900.00	Longevity and Incentive bonuses
512003 · PENSION PLAN - PUB WORKS			65,791	Assumes wage increase along with 23.35% non hazard (movers 11601 to stormwater as shared expense)
512503 · MEDICAL INSURANCE - PUBLIC WORK			118,800.00	Assumes 23.5% inc
512603 · UNEMPLOYMENT INSURANCE - PUB WO			500.00	Flat
512703 · DISABILITY INSURANCE - PUB WORK			2,850.00	assumes 7% inc
512803 · LIFE INSURANCE - PUBLIC WORKS			1,660.00	assumes 7% inc
512903 · DENTAL/VISION INSURANCE - PUB W			8,550.00	Assumes 7% inc
513003 · F.I.C.A. - PUBLIC WORKS			4,972.20	Medicare portion of FICA
513503 · WORKMEN'S COMP. INS. - PUB WORK			11,000.00	Accounts for 7th Pw worker year over year
Total 510000 · PERSONNEL SERVICES			550,503.20	
520000 · OPERATING EXPENSES				
520003 · CAPITAL OUTLAY - PUBLIC WORKS			40,500.00	16,500 zero turn, air handler 12,000, New Lobby Exterior Door 12,000
521403 · MEDICAL EXAM. EXPENSE - PUB WOR			0.00	
521603 · PUBLIC GROUNDS EXPENSE - PUB WO			15,000.00	Sinking fund for building repairs - long term account
521903 · PORTABLE RESTROOMS EXPENSE- PUB			10,000.00	6 parks annual charge - outlet
522003 · BUILDING & GROUNDS EXP - PUB WO			44,000.00	Adds in for additional park, new buildings
522103 · ARPA Funding Expenses - Public Works			0.00	
Salt Building - Weaver Lane			0.00	
Garge Floor Repairs - Public Works Garage			0.00	
522203 · VEHICLE EXPENSE - PUB WORKS			0.00	
522303 · STREET SIGNS EXPENSE - PUB WORK			16,200.00	Flat
522403 · TRAINING EXPENSE - PUB WORKS			4,500.00	Flat
522503 · TRAVEL & LODGING EXP - PUB WOR			4,000.00	Course work and training
522603 · SIDEWALK MAINT. EXP. - PUB WORK			2,000.00	Flat
522703 · UTILITIES - PARK & RIDE - PUB W			8,500.00	Flat
522803 · WATER/SANITATION EXP. - PUB WOR			0.00	Flat
522903 · WATER EXP- APPLE ORCHARD - PUB			2,200.00	Flat
523003 · UTILITIES - MAINT. BLDG. - PUB			0.00	Flat
523103 · UTILITIES - STREET LIGHTS - PUB			4,500.00	Flat
523203 · UTILITIES -TRAFFIC LIGHTS - PUB			52,000.00	Flat
523303 · UTILITIES -MUN. PK. & SIR- PUB			0.00	
523803 · CELL PHONE EXP - PUB WORKS			0.00	
533003 · UNIFORMS EXPENSE - PUB WORKS			6,540.00	2 city + camera + 4 reimburse
534003 · FUEL EXPENSE - PUB WORKS			12,000.00	Reflects increase for work staff uniforms + boot replacements
534903 · EQUIPMENT RENTAL EXPENSE - PUB			18,000.00	assumes \$4 per gallon, also assumes 5th truck full time on the road (300 per month per truck)
			5,000.00	

535003 · KITCHEN EXPENSES - PUB WORKS	Confidential
535503 · OFFICE SUPPLIES & EXP - PUB WOR	900.00
535103 · EQUIP. & SUPPLIES EXP - PUB WOR	800.00
535203 · PARK EQUIPMENT & SUPPLIES - PUB	6,500.00 Now Includes internet relay for marquee sign and camera
549903 · MISCELLANEOUS EXP - PUB WORKS	10,000.00 Flat
Total 520000 · OPERATING EXPENSES	11,900.00 2500 standard plus 8400 in software dues for Fleet, Sidewalk, and Pavement cuts
Total Expense	0.00
Net Ordinary Expense	550,503.20
	-550,503.20
	-550,503.20

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Confidential

CITY OF COLD SPRING
2024 BUDGET WORKPAPERS

POLICE DEPARTMENT SUMMARY

Ordinary Expense	YTD Actual	Projected 2022/2023	2022/ 2023 Annual Budget	Variance Projected 2024 Budget to 2023	2023/ 2024 Annual Budget	Variance Budget to 2023	2024 Budget	Variance 2024 Budget to 2023 Actual
510000 - PERSONNEL SERVICES								
510002 - OVERTIME - SPECIAL - POLICE	34490.00	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00	0.00
510202 - POLICE SALARIES - POLICE	763042.00	953,100.00	953,100.00	0.00	954,000.00	900.00	900.00	900.00
510302 - HIGHWAY SAFETY SALARIES - POLIC		0.00	0.00	0.00	12,000.00	12,000.00	12,000.00	12,000.00
510402 - POLICE SECRETARY - POLICE	4107.00	15,000.00	15,000.00	0.00	5,000.00	-10,000.00	-10,000.00	-10,000.00
510502 - POLICE SUPPLEMENTAL PAY - POLIC	35500.00	35,500.00	35,500.00	0.00	44,800.00	9,300.00	9,300.00	9,300.00
511502 - COLLEGE BONUS - POLICE	31618.00	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00	0.00
511702 - PRO CERTIFICATION BONUS - POLICE	19118.00	18,000.00	18,000.00	0.00	20,000.00	2,000.00	2,000.00	2,000.00
512102 - PENSION PROGRAM - POLICE REGULAR	820.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
512202 - PENSION PROGRAM - HAZARD POLICE	244026.00	300,667.00	300,667.00	0.00	272,188.70	-28,478.30	-28,478.30	-28,478.30
512502 - MEDICAL INSURANCE - POLICE	79798.00	127,200.00	127,200.00	0.00	156,350.00	29,150.00	29,150.00	29,150.00
512602 - UNEMPLOYMENT INSURANCE - POLICE		7,500.00	7,500.00	0.00	1,000.00	-6,500.00	-6,500.00	-6,500.00
512702 - DISABILITY INSURANCE - POLICE	4959.00	7,618.00	7,618.00	0.00	6,950.00	-668.00	-668.00	-668.00
512802 - LIFE INSURANCE - POLICE	209.00	3,200.00	3,200.00	0.00	3,554.00	354.00	354.00	354.00
512902 - DENTAL/VISION INSURANCE - POLIC	12564.00	20,400.00	20,400.00	0.00	20,000.00	-400.00	-400.00	-400.00
513002 - F.I.C.A. - POLICE	17988.00	20,362.00	20,362.00	0.00	20,180.00	-182.00	-182.00	-182.00
513502 - WORKMEN'S COMP. INS - POLICE	15463.00	18,000.00	18,000.00	0.00	17,000.00	-1,000.00	-1,000.00	-1,000.00
Total 510000 - PERSONNEL SERVICES	1266576.00	1,606,547.00	1,606,547.00	0.00	1,613,022.70	6,475.70	6,475.70	6,475.70
520000 - OPERATING EXPENSES								
520002 - CAPITAL OUTLAY - POLICE	214978.00	198,533.00	198,533.00	0.00	175,000.00	-23,533.00	-23,533.00	-23,533.00
520502 - ADVERTISING EXPENSE - POLICE	0.00	2,000.00	2,000.00	0.00	500.00	-1,500.00	-1,500.00	-1,500.00
521402 - EVALUATION & TESTING EXP - POL	30.00	1,000.00	1,000.00	0.00	500.00	-500.00	-500.00	-500.00
522002 - BUILDINGS & GROUNDS EXP - POL	7153.00	4,500.00	4,500.00	0.00	7,000.00	2,500.00	2,500.00	2,500.00
522202 - VEHICLE EXPENSE - POLICE	17244.00	17,500.00	17,500.00	0.00	17,500.00	0.00	0.00	0.00
522402 - TRAINING EXPENSE - POLICE	3719.00	6,500.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00
522502 - TRAVEL & LODGING EXP. - POLICE	2564.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00
522602 - TRAINING-FIREARMS & MAINT - POL	6769.00	6,500.00	6,500.00	0.00	7,000.00	500.00	500.00	500.00
522702 - MEALS EXPENSE - POLICE	2441.00	4,500.00	4,500.00	0.00	5,000.00	500.00	500.00	500.00
523002 - UTILITIES - POLICE DEPT.	7700.00	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00
523202 - WATER/SANITATION EXPENSE - POLI	726.00	6,200.00	6,200.00	0.00	1,800.00	-4,400.00	-4,400.00	-4,400.00
523502 - TELEPHONE EXPENSE - POLICE	3697.00	5,000.00	5,000.00	0.00	8,400.00	3,400.00	3,400.00	3,400.00
523702 - INTERNET EXP - POLICE	1862.00	2,500.00	2,500.00	0.00	1,380.00	-1,120.00	-1,120.00	-1,120.00
523802 - CELL PHONE EXPENSE - POLICE	8251.00	9,000.00	9,000.00	0.00	16,800.00	7,800.00	7,800.00	7,800.00
525002 - INSURANCE - GENERAL - POLICE	0.00	0.00	0.00	0.00	57,750.00	57,750.00	57,750.00	57,750.00
533002 - UNIFORMS EXPENSE - POLICE	9497.00	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00
533102 - UNIFORM EXPENSE - VEST - POLICE	1425.00	3,000.00	3,000.00	0.00	5,000.00	2,000.00	2,000.00	2,000.00
534002 - FUEL EXPENSE - POLICE	48977.00	75,200.00	75,200.00	0.00	75,200.00	0.00	0.00	0.00
534802 - LEADS ON LINE - POLICE	2091.00	1,650.00	1,650.00	0.00	2,100.00	450.00	450.00	450.00
535002 - KITCHEN EXPENSES - POLICE	793.00	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00
535502 - OFFICE SUPPLIES & EXP - POLICE	4173.00	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00
535102 - EQUIP. & SUPPLIES EXP - POLICE	4304.00	23,500.00	23,500.00	0.00	23,500.00	0.00	0.00	0.00
535202 - SWAT TEAM EXPENSES - POLICE	1064.00	3,000.00	3,000.00	0.00	4,000.00	1,000.00	1,000.00	1,000.00
535402 - COMPUTER/MDT EXP - POLICE	10002.00	22,000.00	22,000.00	0.00	22,000.00	0.00	0.00	0.00
540502 - DUES & SUBSCRIPTIONS - POLICE	12637.00	15,000.00	15,000.00	0.00	20,000.00	5,000.00	5,000.00	5,000.00
540802 - COMMUNITY PROJECTS EXP - POLICE	950.88	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00	0.00
549902 - MISCELLANEOUS EXP - POLICE	113.00	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00

551002 - COLLEGE TUITION - POLICE 710102 - FORFEITED FUNDS - POLICE Total 520000 - OPERATING EXPENSES	Confidential									
	4854.00	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
	1965.00	10,000.00	10,000.00	0.00	0.00	0.00	-10,000.00	0.00	-10,000.00	0.00
	379979.88	467,583.00	475,583.00	-8,000.00	507,430.00	31,847.00	39,847.00			
Total Expense	1646555.88	2,074,130.00	2,082,130.00	-8,000.00	2,120,452.70	38,322.70	46,322.70			
Net Ordinary Expense	-1646555.88	-2,074,130.00	-2,082,130.00	8,000.00	2,120,452.70	38,322.70	46,322.70			
Other Expense				0.00	0.00	0.00	0.00	0.00	0.00	0.00
540302 - FORFEITED FUNDS EXP - POLICE	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	100.00	0.00	100.00	0.00	0.00	-100.00			
Net Other Expense	0.00	-100.00	0.00	100.00	0.00	0.00	-100.00			
Net Expense	-1646555.88	-2,074,230.00	-2,082,130.00	7,900.00	2,120,452.70	38,322.70	46,222.70			

Confidential

CITY OF COLD SPRING
2024 BUDGET POLICE DEPARTMENT WORKPAPERS

2023 / 2024 Budget		Comments
Ordinary Expense		
Expense		
510000 · PERSONNEL SERVICES		
510002 · OVERTIME - SPECIAL - POLICE	50,000.00	
510202 · POLICE SALARIES - POLICE	954,000.00	@ 3% increase for workforce
510302 · HIGHWAY SAFETY SALARIES - POLIC	12,000.00	offset fed grant if used
510402 · POLICE SECRETARY - POLICE	5,000.00	assumes coverage in house
510502 · POLICE SUPPLEMENTAL PAY - POLIC	44,800.00	Reimbursed by state and pension costs included - see revenue category
511502 · COLLEGE BONUS - POLICE	30,000.00	Reflects current force degrees
511702 · PRO CERTIFICATION BONUS - POLICE	20,000.00	Assumes certs for new fte's
512102 · PENSION PROGRAM - POLICE REGULR	0.00	None required part time secretary
512002 · PENSION PROGRAM - HAZARD POLICE	272,188.70	New Hazard Rate of 43.69% - contracted employees not included in calculation
512502 · MEDICAL INSURANCE - POLICE	156,350.00	assumes 23.5% inc
512602 · UNEMPLOYMENT INSURANCE - POLICE	1,000.00	
512702 · DISABILITY INSURANCE - POLICE	6,950.00	Assumes 7% inc
512802 · LIFE INSURANCE - POLICE	3,554.00	Assumes 7% inc
512902 · DENTAL/VISION INSURANCE - POLIC	20,000.00	Assumes 7% inc
513002 · F.I.C.A. - POLICE	20,180.00	Dependant upon raises
513502 · WORKMEN'S COMP. INS - POLICE	17,000.00	Reflects new rates from KLC
Total 510000 · PERSONNEL SERVICES	1,613,022.70	
520000 · OPERATING EXPENSES		
520002 · CAPITAL OUTLAY - POLICE		
520502 · ADVERTISING EXPENSE - POLICE	175,000.00	New cameras - 150k for cruisers from city surplus funds
521402 · EVALUATION & TESTING EXP - POL	500.00	Reduced due to internet advertising
522002 · BUILDINGS & GROUNDS EXP - POL	500.00	Recuded
522202 · VEHICLE EXPENSE - POLICE	7,000.00	new building plus supplies and carpet cleaning
522402 · TRAINING EXPENSE - POLICE	17,500.00	Flat
522502 · TRAVEL & LODGING EXP. - POLICE	6,500.00	Flat
522602 · TRAINING-FIREARMS & MAINT - POL	5,000.00	
522702 · MEALS EXPENSE - POLICE	7,000.00	increase
523002 · UTILITIES - POLICE DEPT.	5,000.00	increase
523202 · WATER/SANITATION EXPENSE - POLI	7,000.00	Duke look
523502 · TELEPHONE EXPENSE - POLICE	1,800.00	New building and useage
523702 · INTERNET EXP - POLICE	8,400.00	confirm bill
523802 · CELL PHONE EXPENSE - POLICE	1,380.00	confirm this bill
525002 · INSURANCE - GENERAL- POLICE	16,800.00	Cell phones plus mifi units for MDT's
530002 · UNIFORMS EXPENSE - POLICE	57,750.00	Accounts for new building
533102 · UNIFORM EXPENSE - VEST - POLICE	15,000.00	flat
534002 · FUEL EXPENSE - POLICE	5,000.00	Vests for officers more required this year
534802 · LEADS ON LINE - POLICE	75,200.00	Figured at \$4 per gallon - assumes 15 cruisers
535002 · KITCHEN EXPENSES - POLICE	2,100.00	Flat
535502 · OFFICE SUPPLIES & EXP - POLICE	1,500.00	Flat
535102 · EQUIP. & SUPPLIES EXP - POLICE	7,000.00	flat
535202 · SWAT TEAM EXPENSES - POLICE	23,500.00	Flat
535402 · COMPUTER/MDT EXP - POLICE	4,000.00	potential charge -
540502 · DUES & SUBSCRIPTIONS - POLICE	22,000.00	MDT monthly - server charges monthly
	20,000.00	Adds monitoring costs for new building

540802 - COMMUNITY PROJECTS EXP - POLICE	Confidential
549902 - MISCELLANEOUS EXP - POLICE	4,000.00 Flat
551002 - COLLEGE TUITION - POLICE	1,000.00 Flat
710102 - FORFEITED FUNDS - POLICE	10,000.00 Flat
Total 520000 - OPERATING EXPENSES	0.00
Total Expense	507,430.00
Net Ordinary Expense	2,120,452.70
Other Expense	-2,120,452.70
540302 - FORFEITED FUNDS EXP - POLICE	0.00
Total Other Expense	0.00
Net Expense	-2,120,452.70

Confidential

CITY OF COLD SPRING
2024 BUDGET WORKPAPERS

Park Board and Zoning SUMMARY

	YTD Actual	Projected 2022/2023	2022/ 2023 Annual Budget	Variance 2023 Projected to 2023 Budget	2023 / 2024 Annual Budget	Variance 2024 Budget to 2023 Budget	Variance 2024 Budget to 2023 Actual
Ordinary Expense							
Expense							
520000 - Park Board							
520007 - Capital Outlay Community Center							
510201 - Event / Comm Cnter Salaries	0.00	0.00	0.00	0.00	45,760.00	45,760.00	45,760.00
570007 - Publicity	32,749.00	45,000.00	45,000.00	0.00	105,354.00	60,354.00	60,354.00
570107 - Conference/Seminars -	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
570407 - Additional Events -		0.00	0.00	0.00	0.00	0.00	0.00
570507 - Easter Event -	10,984.00	30,000.00	30,000.00	0.00	20,000.00	-10,000.00	-10,000.00
570607 - Fishing Derby	1,867.00	3,500.00	3,500.00	0.00	5,500.00	2,000.00	2,000.00
570717 - Summer Concert Series	0.00	0.00	0.00	0.00	250.00	250.00	250.00
570917 - Senior Luncheon	831.00	10,000.00	10,000.00	0.00	8,000.00	-2,000.00	-2,000.00
570707 - Concert / Cruise in the Park	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00
570807 - Fall Festival	8,612.00	11,000.00	11,000.00	0.00	10,000.00	-1,000.00	-1,000.00
570907 - Christmas with Santa	3,098.00	11,011.00	11,011.00	0.00	10,000.00	-1,011.00	-1,011.00
571207 - Recreational Supplies -	3,169.00	5,500.00	5,500.00	0.00	8,500.00	3,000.00	3,000.00
580207 - Arbor Day Exp -	708.00	1,000.00	1,000.00	0.00	1,500.00	500.00	500.00
581607 - Tree Maintenance Expense	0.00	600.00	600.00	0.00	600.00	0.00	0.00
580807 - Tree Programs -	2,500.00	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00
9,849.00	8,000.00	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00
Total 510000 - PERSONNEL SERVICES	74,367.00	131,611.00	131,611.00	0.00	235,964.00	104,353.00	104,353.00
510000 - Zoning Services							
510004 - P & Z Salaries		0.00					
520904 - Code Enforcement Expense	6,878.00	3,900.00	3,900.00	0.00	3,900.00	0.00	0.00
521504 - Campbell County Planning Fees	21,775.00	30,000.00	30,000.00	0.00	48,000.00	18,000.00	18,000.00
522304 - Travel Expense - PZ	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00
522404 - Training Expense - PZ	0.00	500.00	500.00	0.00	500.00	0.00	0.00
543004 - Supplies Expense - PZ	0.00	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00
549904 - Miscellaneous Exp - PZ	0.00	500.00	500.00	0.00	500.00	0.00	0.00
119.00	500.00	500.00	500.00	0.00	500.00	0.00	0.00
Total 520000 - OPERATING EXPENSES	28,772.00	38,700.00	38,700.00	0.00	56,700.00	18,000.00	18,000.00
Total Expense	103,139.00	170,311.00	170,311.00	0.00	292,664.00	122,353.00	122,353.00

Confidential

CITY OF COLD SPRING
2024 BUDGET PARK BOARD / ZONING WORKPAPERS

2023 / 2024		Comments
Ordinary Expense	Budget	
Expense		
510000 - PERSONNEL SERVICES		
520007-Capital Outlay - Community Center		45,760.00 Utilities and Supplies
510201 - Event Coord. / Comm Center Salaries		105,354.00 All Benies life/disability/Dental/Med/Vision (27025) Sal @ 3.0 (47973) Pension @23.34 (11196.72) (ADD :
570007 - Publicity		1,000.00 Flat
570107 - Conference/Seminars -		0.00
570407 - Additional Events -		20,000.00
570507 - Easter Event -		5,500.00
570607 - Fishing Derby		250.00
570717 - Summer Concert Series		8,000.00
570917 - Senior luncheon		7,500.00
570707 - Concert / Cruise in the Park		10,000.00 Flat
570807 - Fall Festival		10,000.00 Flat
570907 - Christmas with Santa		8,500.00 Flat
571207 - Recreational Supplies -		1,500.00 Flat
580207 - Arbor Day Exp -		600.00 Flat
581607 - Tree Maintenance Expense		4,000.00 Flat Tree City Expense - and Arbor Day expenses
580807- Tree Programs -		8,000.00 Flat Tree City Expense
Total 510000 - PERSONNEL SERVICES		235,964.00
510000 - Zoning Services		
510004 - P & Z Salaries		3,900.00 5 @ 50, 1 @ 75
520904 - Code Enforcement Expense		48,000.00 Salary (43200)+(life ins + ad&d and STD - 1000)(1 phone +2 ipad -1560) (Adds in Fica - 650)(NKOL Suppo
521504 - Campbell County Planning Fees		1,500.00 Flat
522304 - Travel Expense - PZ		500.00 Flat
522404 - Training Expense - PZ		1,800.00 Flat
543004 - Supplies Expense - PZ		500.00 Flat
549904 - Miscellaneous Exp - PZ		500.00 Flat
Total 520000 - OPERATING EXPENSES		56,700.00
Total Expense		292,664.00

Confidential

CITY OF COLD SPRING
2024 BUDGET WORKPAPERS

Municipal Aid Road Fund SUMMARY

	YTD Actual	Projected 2022/2023	2022 / 2023 Annual Budget	Variance 2023 Projected to 2023 Budget	2023 / 2024 Annual Budget	Variance Budget 2023 to 2024 Budget	Variance to 2023 Actual
Revenue							
440000 Revenue							
Beginning Revenue				0.00			
6100.22 Transfer from General Fund				0.00			
4410.22 State/Gov't Entity Checks		116,870.00	116,870.00	0.00	0.00	0.00	0.00
4610.22 Interest Earned	41.04	680.00	680.00	0.00	116,870.00	0.00	0.00
Total 510000 - PERSONNEL SERVICES	120,077.04	117,550.00	117,550.00	0.00	20.00	-660.00	-660.00
Expense							
5216.22 Engineering Expense	62,176.00	96,750.00	96,750.00	0.00			
5222.22 Vehicle Expense	0.00	0.00	0.00	0.00	96,750.00	0.00	0.00
5223.22 Construction	54.00	1,650,000.00	1,650,000.00	0.00	0.00	0.00	0.00
5224.22 Street Sealing Expense	0.00	18,500.00	18,500.00	0.00	570,123.00	-1,079,877.00	-1,079,877.00
5225.22 Street Maintenance & Repair	4,373.00	25,000.00	25,000.00	0.00	18,500.00	0.00	0.00
5350.22 Salt & Sand Expense	14,889.00	27,000.00	27,000.00	0.00	25,000.00	0.00	0.00
5360.22 Equipment Expense	0.00	0.00	0.00	0.00	35,000.00	8,000.00	8,000.00
5499.22 Misc./ Emergency Road Repair	90.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 520000 - OPERATING EXPENSES	81,582.00	1,817,250.00	1,817,250.00	0.00	745,373.00	-1,071,877.00	-1,071,877.00
Total Expense	201,659.04	-1,699,700.00	-1,699,700.00	0.00	-628,483.00	1,071,217.00	1,071,217.00

CITY OF COLD SPRING
2024 BUDGET MARF WORKPAPERS

2023 / 2024 Budget		Comments
Ordinary Revenue		
Revenue		
440000 Revenue		
Beginning Balance		
6100.22 Transfer From General Fund		
4410.22 State / Gov't Entity Check		
4610.22 Interest Earned		
Total Revenue	116,870.00	Number given to the city over the phone, awaiting letter from Dept. of Gov't.
	20.00	
	116,890.00	
Expenses		
510000 - Zoning Services		
5216.22 Engineering Expense	60,000.00	New Streets, and Standard Maintenance Projects
5222.22 Vehicle Expense	0.00	
5223.22 Construction	570,123.00	Projected New Street Projects Darlas phase II / Chapman
5224.22 Street Sealing	18,500.00	67500 crack seal machine, 18500 supplies for crack sealing
5225.22 Street Maintenance & Repair	25,000.00	Normal street maintenance
5350.22 Salt & Sand Expense	35,000.00	27500 salt expense, 8000 brine storage tanks
5360.22 Equipment Expense	0.00	
Total 520000 - OPERATING EXPENSES	708,623.00	
Total Expense	591,733.00	

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Confidential

CITY OF COLD SPRING
2024 BUDGET WORKPAPERS
Stormwater

2022 / 2023 Budget		Comments
Ordinary Revenue		
Revenue		
440000 Revenue		
Beginning Balance	0.00	
4320.77 Residential Storm Water Revenue	73,400.00	4 quarters of residential at 18,350 per quarter
4310.77 Commercial Storm Water Fee Revenue	175,300.00	4 quarters of commercial at 43,878 per quarter
4610.22 Interest Earned	0.00	
Total Revenue	248,700.00	
Expenses		
2200.77 Due to General Fund	0.00	
6090.77 Bad Debt Write Off	0.00	
6120.77 Payroll Hourly - Labor	66,921.00	15% (55320) moved from Public Works + 11601 pension
6130.77 Medical Insurance - Admin	1,365.00	Place Holder until raises are decided Charged @ 7%
6130.77 Disability Insurance - Admin	72.00	Place Holder until raises are decided Charged @ 7%
6132.77 Life Insurance - Admin	21.00	Place Holder until raises are decided Charged @ 7%
6133.77 Dental Insurance - Admin	46.00	Place Holder until raises are decided Charged @ 7%
6134.77 FICA Insurance - Admin	175.00	Place Holder until raises are decided Charged @ 7%
6135.77 Workers Comp Insurance - Admin	0.00	Place Holder until raises are decided Charged @ 7%
6136.77 Pension Plan - Admin	1,100.00	Place Holder until raises are decided Charged @ 7%
6137.77 ARPA Funding Expenses - Darlas Drive Stormwater Culvert	0.00	135,000 - Winters North/South
6210.77 Legal Services	7,500.00	Moves 15% from General Fund
6211.77 Accounting Services	6,300.00	15% of cost moved from General Fund
6215.77 Outside Storm Water Consultants	70,000.00	All Outside professional services
6220.77 Engineering Expense	15,000.00	Project Specific Costs
6300.77 Vehicle Expense	1,800.00	
6310.77 Payroll - Admin	25,520.00	15% moved from Administration
6350.77 Construction Expense	786,720.00	Lower Winters Lane Storm Project
6400.77 Emergency Repair	10,000.00	
6500.77 Postage Mailing Services	2,200.00	
6501.77 Books Subscriptions, Education Material	7,000.00	5000 for Link GIS, 2800 for CS software, 1500 misc, + Southeast Stormwater Association Dues.
6503.77 Printing Copying	800.00	
6504.77 Supplies	10,000.00	Mobile Camera Expense to add to city for 180 ft tractor camera system
6505.77 Telephone / Communications	2,100.00	Fixed
6601.77 Insurance General	6,500.00	Place Holder
6701.77 Conferences / Mtgs / Education	4,200.00	
6702.77 Travel	300.00	
6703.77 Lodging	500.00	
Total 520000 - OPERATING EXPENSES	1,026,140.00	
Total Expense	1,026,140.00	
Net	-777,440.00	

Ord- 23-1082

AN ORDINANCE ADOPTING THE CITY OF COLD SPRING, KENTUCKY AMENDED BUDGET FOR THE FISCAL YEAR July 1, 2022 through June 30, 2023

Whereas, an amended budget proposal and message have been prepared and delivered to the legislative body: and

Whereas, the legislative body has reviewed such budget proposal and modifications have been made accordingly.

NOW, THEREFORE, BE IT ORDAINED BY the City of Cold Spring Kentucky as follows:

Section One: That the amended annual budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 is adopted as set forth herein:

	General Fund		Municipal Road Fund		Stormwater Fund	
	As Passed	Amended	As Passed	Amended	As Passed	Amended
Resources Available:						
FUND BALANCE BEGINNING OF YEAR	\$8,856,817	13,012,015	\$366,087	\$237,277	\$1,053,245	\$1,129,081
Estimated Revenues:						
Property Tax	\$980,000	1,038,943				
Payroll Tax	\$0	582,728				
Insurance Premium Tax	\$0	826,477				
Licenses & Permits	\$171,000	749,477				
Other Taxes	\$0	343,439				
Intergovernmental	\$975,203	76,683	\$118,203	\$120,036		
Financing	\$0	0				
Charges for Services	\$400,145	532,292				
Penalties, Fines, Forfeitures	\$3,000	11,626				
Interest Income	\$0	0				
Miscellaneous	\$2,338,276	77,047		\$45		
Stormwater Fees					\$248,700	\$248,700
Total Estimated Revenue	\$4,867,624	4,238,712	\$118,203	\$120,081	\$248,700	\$248,700
Total Resources Available	\$13,724,441	17,250,727	\$484,290	\$357,358	\$1,301,945	\$1,377,781
Appropriations						
General Government	\$2,040,162	1,427,964			\$256,529	\$610
Police	\$2,882,630	1,646,399				
Public Works	\$839,779	576,071				
Enterprises	\$38,700	28,773				
Parks, Recreation	\$0	79,653				
Capital Outlay	\$0	30				
Municipal Road Funds			\$81,583	\$81,583	\$128,808	
Debt Services	\$0	20				
Total Appropriations	\$5,801,271	3,758,910	\$510	\$81,583	\$256,529	\$129,418
Excess of Rev. Over(under) Approp.	\$7,923,170	13,491,817	\$483,780	\$275,775	\$1,045,416	\$1,248,363
Other Financing Source		6,500,000				
Interfund Transfers In						
Interfund Transfers Out						
Estimated Balance End of Year	\$6,727,223	6,991,817		\$275,775	\$1,045,416	\$1,248,363

SECTION TWO:

Any Section or provision of this Ordinance which is declared invalid by a court of competent Jurisdiction for any reason, such declaration shall not invalidate, or adversely affect, the Remainder of the Ordinance.

SECTION THREE:

This ordinance shall be in full force and effect from and after its passage, publication and recording, according to law.

Adopted this _____ day of _____, 2023

First Reading _____

Votes Cast _____ YES _____ NO

Second Reading _____

Votes Cast _____ YES _____ NO

City of Cold Spring

By: _____

D. Angelo Penque
Mayor

Attest:

Robin Morency
City Clerk

Ord- 23-1083

**AN ORDINANCE ADOPTING THE CITY OF COLD SPRING, KENTUCKY
ANNUAL BUDGET FOR THE FISCAL YEAR
JULY 1, 2023 THROUGH JUNE 30, 2024**

Whereas, an annual budget proposal and message have been prepared and delivered to the legislative body: and,

Whereas, the legislative body has reviewed such budget proposal and modifications have been made accordingly.

NOW, THEREFORE, BE IT ORDAINED BY the City of Cold Spring Kentucky
as follows:

SECTION ONE: That the annual budget for the fiscal year beginning July 1, 2023 and ending on
June 31, 2024 is adopted as set forth herein:

	General Fund Proposed	Municipal Road Fund Proposed	Stormwater fund Proposed
Resources Available:			
FUND BALANCE BEGINNING OF YEAR	\$6,186,685	\$34,334	\$1,206,828
Estimated Revenues:			
Property Tax	\$980,000		
Payroll Tax	\$980,000		
Insurance Premium Tax	\$850,000		
Licenses & Permits	\$320,000		
Other Taxes	\$285,329		
Intergovernmental	\$63,000	\$116,890	
Financing	\$0		
Charges for Services	\$599,696		
Penalties, Fines, Forfeitures	\$2,000		
Interest Income	\$0		
Miscellaneous	\$195,400		
Stormwater Fees			\$248,700
Total Estimated Revenue	\$4,275,425	\$116,890	\$248,700
Total Resources Available	\$10,462,110	\$151,224	\$1,455,528
Appropriations			
General Government	\$2,147,789		\$239,420
Police	\$2,120,452		
Public Works	\$825,543		
Enterprises	\$56,700		
Parks, Recreation	\$131,150		
Capital Outlay	\$0	\$570,123	\$796,000
Municipal Road Funds		\$81,583	\$128,808
Debt Services	\$0		
Total Appropriations	\$5,281,634	\$745,883	\$1,035,420
Excess of Rev. Over(under) Approp.	\$5,180,476	-\$594,659	\$0
Other Financing Source			
Interfund Transfers In	\$661,658	\$594,659	
Interfund Transfers Out	\$549,659		

Estimated Balance End of Year

\$3,969,159

\$0

\$420,108

SECTION TWO: Any section or provision of this Ordinance which is declared invalid by a court of competent jurisdiction for any reason, such declaration shall not invalidate, or adversely affect, the remainder of the Ordinance.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, publication and recording, according to law.

Adopted this _____ **day of** _____, **2023**

First Reading - _____

Votes Cast ____ Yes ____ No

Second Reading - _____

Votes Cast ____ Yes ____ No

City of Cold Spring

By: _____

D. Angelo Penque

Mayor

Attest: _____

Robin Morency

City Clerk

**COMMONWEALTH OF KENTUCKY
COUNTY OF CAMPBELL
CITY OF COLD SPRING
ORDINANCE NO. 23-1084**

AN ORDINANCE AMENDING THE COLD SPRING PAY PLAN

Whereas, KRS 83A.070(2) requires that the Cold Spring City Council fix the compensation for all city employees and non-elected city officers in accordance with personnel and pay classification plan by ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF COLD SPRING, CAMPBELL COUNTY, COMMONWEALTH OF KENTUCKY AS FOLLOWS:

Section I

That the City of Cold Spring, Campbell County, Kentucky hereby adopts the following "Pay Plan," for the City of Cold Spring, Commonwealth of Kentucky, which is attached hereto and incorporated by reference herein as if fully set forth.

All previously adopted "Pay Plans" are hereby repealed to the extent of any conflict, and the attached shall constitute the Pay Plan for the City of Cold Spring.

Section II

Any section or provision of this Ordinance which is declared invalid by a court of competent jurisdiction for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

Section III

This Ordinance shall be in full force and effect from and after its passage, publication and recording, according to law.

Adopted this _____ day of June 2023.

First Reading- _____, 2023

Votes Cast ____ Yes ____ No

Second Reading- _____, 2023

Votes Cast ____ Yes ____ No

City of Cold Spring

By: _____

David Angelo Penque
Mayor

Attest:

Robin Morency
Clerk

City of Cold Spring Pay Plan

July 1, 2023 to June 30, 2024

Class / Range of Pay	Low	Revision	High	Revision
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Officials:

Mayor	Per Year				\$12,000.00	
Council	Per Year				\$2,800.00	

Administration:

City Administration Officer	Per Year		\$50,000.00		\$66,950.00	
City Clerk	Per Year		\$36,000.00		\$63,000.00	
Asst. City Clerk	Per Hour		\$10.50		\$25.00	
Event Coordination	Per Year		\$45,000.00		\$60,000.00	
Event Asst. Personnel	Per Hour		\$15.00		\$21.00	

Public Works:

Director	Per Year		\$36,000.00		\$63,000.00	
Crew Leader	Per Hour		\$20.00		\$29.00	
Laborer II	Per Hour		\$17.00		\$25.00	
Laborer	Per Hour		\$10.00		\$23.00	

Police Department:

Police Secretary	Per Hour		\$10.50		\$25.00	
Patrol Officer Recruit	Per Year		\$34,000.00		\$41,000.00	
Patrol Officer	Per Year		\$40,000.00		\$72,000.00	
Code Enforcement	Per Hour		\$14.00		\$18.00	
Sergeant	Per Year		\$63,000.00		\$82,000.00	
Investigator	Per Year		\$70,000.00		\$80,000.00	
Lieutenant	Per Year		\$73,000.00		\$88,000.00	
Chief of Police	Per Year		\$79,000.00		\$114,000.00	

Board Members:

P&Z Chair	Per Year				\$900.00	
P&Z Member	Per Year				\$600.00	
Board of Adjustments	Per Mtg.				\$25.00	
Board of Ethics	Per Mtg.				\$10.00	



**COLD SPRING CITY COUNCIL
CAUCUS AGENDA**

June 12, 2023

Immediately following special meeting

- 1. CALL MEETING TO ORDER & EMERGENCY INSTRUCTIONS**
- 2. PRAYER & PLEDGE**
- 3. ADDITIONS OR DELETIONS TO THE AGENDA**
- 4. CITIZEN COMMENTS**
- 5. SCHEDULED GUESTS**
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. COMMITTEE**
 - Public Works
- 9. FOLLOW UP CITIZEN COMMENTS**
- 10. COUNCIL COMMENTS**
- 11. ATTORNEY COMMENTS**
- 12. MAYOR COMMENTS**
- 13. ADJOURN**