



APPLICATION FOR PERMIT TO CUT, EXCAVATE OR BORE IN THE CITY RIGHT-OF-WAY

**PERMIT FEE \$100.00
CASH INDEMNITY NOT LESS THAN \$2,500.00**

NAME OF APPLICANT _____ DATE _____

ADDRESS OF APPLICANT _____

EMERGENCY TELEPHONE NUMBER OF APPLICANT _____

NAME OF CONTRACTOR PERFORMING THIS WORK _____

LOCATION OF PROJECT _____

DESCRIPTION OF WORK (attach 2 sets of plans indicating purpose, width, depth, name of street and approx. location,
i.e. street address and cross street] _____

EXPECTED DATE OF OPENING _____ ANTICIPATED DATE OF CLOSING _____

Signature of Applicant _____ Date

**Please see following pages for permit specifications*

Road Cut Permit Specifications:

Permit Duration:

1. All permits issued must have work started on them within 30 (thirty) days of date issued or new permit shall be required.
2. All work for permits issued must be completed no later than 90 (ninety) days from date issued.

Safety:

1. At all times during the progress of work, adequate protection and passage shall be provided by the permit holder for the traveling public.
2. Work Zone traffic control roadway signs and markings must be utilized and maintained at all times.
3. Flaggers shall be required when traffic flow impeded to one lane and or at the city inspector's discretion.
4. Applicant will be responsible to notify and have located all underground utilities (U.S. Gov't OSHA regulation 14926-651 and Kentucky Underground Facility Damage Prevention Act section 6 Part I).

General:

1. All excavations (i.e. Bore Pits, Road Cuts, Service Taps or Repairs) shall be backfilled or steel plated at the end of each working day. Excavations left unattended for any period of time shall be prohibited, unless other arrangements are made with the city inspector.
2. Backfill of all trenches 8' (eight foot) deep or less shall be with flowable control density fill only, for trenches deeper than 8' (eight foot) suitable soils or granular fill may be utilized as backfill material when placed in shallow level layers and compacted with an appropriate type of compaction equipment to a density not less than 95% (Ninety Five Percent) of maximum density as determined by the standard Proctor Moisture-Density Test (ASTM 0598-78 or AASHTO T-99). Testing must be performed by a recognized geotechnical engineer and written results submitted immediate to the city inspector. All geotechnical testing will be at the expense of the applicant.
3. No fixed structures shall be allowed within four (4) feet of the edge of pavement or hamper maintenance of drainage systems. Side ditch restoration must match existing conditions and be approved by the city inspector.
4. Road cuts that must be made during times of cold weather will requires a temporary repair of DGA and cold pack asphalt. The patch shall be inspected **daily** by the applicant and additional patch applied as necessary. Permanent repair is to be made in the spring as soon as the asphalt plants open and or as weather permits.
5. All permit holders shall comply with City of Cold Spring Stormwater Regulations; proper BMP's must be used: Examples but not limited to; Filter Socks when pumping out water, Silt Fence, Covers on Catch Basins, Mulching or Straw of areas that are in Right of Ways, Cleaning Debris off streets and out of catch basins if necessary, ETC.
6. All Concrete streets will be poured a Minimum of 8" (eight inches) and 5/8 (five eighth's) steel rod or bigger will be installed a maximum of 24" (twenty-four inches) apart or closer: See Attachment.
7. All Blacktop Streets will be saw cut at full depth in excavated areas, upon finishing site another saw cut must take place at sides and ends (or milled); and must span excavated site a minimum of 10' (ten foot) in length and a minimum of 8' (eight foot) in width, then milled and repaved with a 2" (two inch) minimum topcoat and compacted to city specifications: See Attachment.

8. All Concrete Streets must be sawed to a full depth and must be sawed to an existing controlled joint. A minimum of one street panel will be replaced. Any damage to adjacent street panels during excavation will have to be sawed and replaced at the discretion of the city inspector.
9. Upon completion all joints or saw cuts in street sections disturbed must be sealed.
10. Any street signs or permanent pavement markings that are affected in an excavated site, the permit holder is responsible to replace or reinstall according to discretion of the city inspector.
11. All City infrastructure, storm pipes, drains, catch basins, utilities, or anything else disturbed, shall be restored to the satisfaction of the city inspector.
12. All permit holders will back with a 1 (one) year guarantee of any work on an excavated site in the City of Cold Spring and its Right of Way.
13. Any permit holder found, that did not completely comply with these requirements, will be held responsible. Any and all costs for the excavated site to meet city specifications will be billed to the permit holder at a cost per city discretion.
14. Permit holder must reference all attachments for specification.
15. Permit holder agrees to all City of Cold Spring specifications and inspections.
16. The applicant shall hold the city harmless from all claims, demands, suits, damages, and causes of actions arising from or relating to the activities provided for in this application.
17. Steel tracks are PROHIBITED on City of Cold Spring streets – there are no exceptions.
18. Equipment with rubber on pads between grousers CANNOT be used if any part of the steel grouser touches the street. Examples, but not limited to (Boring Machines, Pavers, etc.)
19. Equipment with outriggers must have rubber on outrigger or precautions must be taken that it does not mark street when outrigger is down. Example but not limited to (Backhoe, trucks, etc.)
20. Equipment on wheels or rubber tracks are permitted providing NO steel part of the equipment (buckets, Blades, etc.) make contact with city streets outside the permitted area of work. Example but not limited to (Mini Excavators, Skid Steers, etc.)

***Failure to follow any of this will result in immediate stop work order, possible revocation of permit, and possible fines leveled by the City of Cold Spring.**

Emergency Repairs:

1. For emergency repairs within City Right of Way, a permit must be obtained the next business day. All repairs must meet the City of Cold Spring Roadway Cut Specification. The inspector shall be notified to assure compliance with these specifications.
2. Only exemption for permit application prior to work begun shall be emergency repairs.
3. After emergency repairs are made, permit holder is responsible for any debris to be cleaned from city streets, driveways, sidewalks or any property that was affected by emergency repair and disposed of accordingly.

Sidewalks:

1. All sidewalks affected must be replaced at city specifications and inspected by city inspector: See Attachment.
2. All sidewalks must have a minimum of 3 (three) panels removed, pinned with rebar and poured back if they are in an excavated site.
3. All sidewalks that are in an excavated area must have a temporary walk established if the excavated area is to be open for 7 (seven) days or longer.

24 Hour Notice:

1. Permit holders must give city inspector 24-hour notice before any excavated site is backfilled, inspector must approve prior to backfill.
2. 24 Hour Notice shall also be given to the City Inspector prior to any excavates site having concrete place, asphalt lain or restoration of dirt.
3. All underdrains must be tied together and subgrade is to be regraded so that underdrain works efficiently and must be inspected by city inspector prior to backfilling excavated site.

Violations:

1. Violations under this permit are as follows from the Cold Spring Ordinances:
 - a. 91.01 – Opening Permit Required
 - b. 91.02 – Application and Cash Deposit Required
 - c. 91.03 – Restoration of Pavement Required
 - d. 91.04- Barriers around Excavations Required
 - e. 91.05 – Warning Lights Required
 - f. 91.06 – Sidewalk Construction Required
 - g. 91.07 – Permit Required wit Right-of-way

Penalty:

1. Any person or business violating above provisions shall be guilty of a Class B misdemeanor under Kentucky Law, punishable by up to ninety (90) days in county jail and a fine of up to two hundred and fifty (\$250) per day per violation. Each day the violation(s) continue shall constitute a separate Offence. [Ord. 97-699]

Appeals:

1. An appeal may be made by any permit holder as per 91.95 with the City Administrative Officer within seven (7) days of receiving notice, and appeal shall be in writing including all permit information relative to, and the basis for, the appeal and the relief being sought.