

Cold Spring Planning & Zoning July 13, 2016

The regular meeting of the Cold Spring Planning and Zoning Commission was called to order by Chairman Peter Glenn. Pledge to the flag was led by the city clerk. Roll call showed the following present –Peter Glenn, Sam Conner, Mike Foulks, Robin Hahn, Steve Popovich, Ron Schumacher and Mark Stoeber. Also present was City Clerk Rita Seger. New member Mike Foulks was sworn into office prior to this meeting.

Peter Glenn pointed out the exits from the building, per Fire Department regulations.

The June 8, 2016 regular meeting minutes were reviewed by all. Steve Popovich requested that the minutes be amended to include a suggestion that he made, that it be made known to city council that this P&Z Board spend more time and more meetings to get their head around a vision of the Comprehensive Plan as opposed to waiting for the very last minute and being put under the eight ball. Mark Stoeber made a motion to approve the minutes as corrected and Steve Popovich seconded the motion. All were in favor. Motion carried.

Peter Glenn stated there were no subdivision items, public facilities, public hearings, unfinished business, correspondence, or planning and zoning staff items.

Under Commission Items, Chair Glenn stated that as a result of a continuing education session by Brandon Voelker on June 8, 2016, Planning & Zoning Members Steve Popovich, Robin Hahn, Ron Schumacher, and Mark Stoeber received one and one half (1½) educational credit hours and he requested Board approval. Ron Schumacher made a motion for approval and Mike Foulks seconded the motion. All were in favor. Motion carried.

Peter Glenn stated that at the same June 8, 2016 continuing education session, Board of Adjustment Member Todd Weiner received 1 1/2 hours of continuing education credit hours. Ron Schumacher made a motion for approval and Mike Foulks seconded the motion. All were in favor. Motion carried.

The next topic under Commission items is a general discussion on zoning topics and/or issues on the Comprehensive Plan. Mark Stoeber reviewed text amendment processes and zone change processes and sponsorship. The Board discussed regulations regarding conditional uses, variances, and various activities allowed in the different zones and specific definitions as listed in the zoning regulations. Zoning maps need to be updated and more legible with better color coding. Peter Glenn will advise our administrator on zoning maps that would be more user friendly with Board Members. Discussions also included where information on different topics could be found in the Cold Spring zoning regulation books.

The comprehensive plan was discussed and is still before council and we are waiting for the status on that. The Board discussed the mechanisms of selecting the contractor and how the this Board will then review the plan. The Commission Members agreed that they would like to begin discussions on the comprehensive plan chapter by chapter at each of the subsequent P&Z meetings.

Board members discussed what they would like to have on the upcoming council agenda. Brandon Voelker will be consulted. Cindy Minter may be invited to attend to assist members if they have any questions regarding their discussions. The comprehensive plan will also be included on each of the upcoming agendas, chapter by chapter, so that this Board will be prepared to hold discussions once the city hires a contractor.

Steve Popovich made a motion to adjourn the July 13, 2016 Planning and Zoning meeting at 9:10 pm and Ron Schumacher seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

Rita Seger, City Clerk

Next meeting scheduled for August 10, 2016