

Cold Spring Planning & Zoning December 10, 2014

The regular meeting of the Cold Spring Planning and Zoning Commission was called to order by Chairman Peter Glenn. Pledge to the flag was led by the city clerk. Roll call showed the following present – Peter Glenn, Robin Hahn, Grant Mitchell, Tony Ponting, Donna Schmidt, Vince Sticklen, and Dave Thiem. Also present was City Clerk Rita Seger. New Commission Member Grant Mitchell was sworn into office prior to the start of this meeting.

Chairman Glenn pointed out the exits from the building, per Fire Department regulations.

The July 9, 2014 regular meeting minutes were reviewed by all. Vince Sticklen made a motion to approve these minutes and Donna Schmidt seconded motion. All were in favor. Motion carried.

Chairman Glenn stated that he signed a final plat for Granite Spring Phase Building 31. Vince Sticklen made a motion for approval and Dave Thiem seconded the motion. All were in favor. Motion carried.

There were no unfinished business, correspondence, or planning and staff items.

Per House Bill 55, **Vince Sticklen** received **6 hours of continuing education**. Donna Schmidt made a motion for approval and Tony Ponting seconded the motion. All were in favor. **Motion carried.**

Peter Glenn stated that a **nominating committee** of Planning & Zoning members is needed to submit names to **appoint officers for 2015**. **Tony Ponting, Vince Sticklen, and Donna Schmidt volunteered to be on this committee.** Peter Glenn called a recess at 7:34 pm to allow for discussion time for the nominating committee.

Peter Glenn reconvened the Planning and Commission meeting at 7:37 pm. The nominating committee stated that after a brief discussion they are recommending the re-appointment of the current Planning and Zoning officers for 2015.

Tony Ponting made a motion to **re-appoint Peter Glenn as P&Z chairman for 2015**. Vince Sticklen seconded the motion. All were in favor. **Motion carried.**

Vince Sticklen made a motion to **re-appoint Anthony Ponting as P&Z vice-chairman for 2015**. Dave Thiem seconded the motion. All were in favor. **Motion carried.**

Robin Hahn made a motion to **re-appoint Vince Sticklen as P&Z secretary for 2015**. Tony Ponting seconded the motion. All were in favor. **Motion carried.**

Vince Sticklen made a motion to **delegate the tasks of the secretary to the city clerk**. Donna Schmidt seconded the motion. All were in favor. **Motion carried.**

Peter Glenn asked if there were any comments or requests. Vince Sticklen stated that several years ago (2011), when Northern Ky. Area Planning Commission was acting as the City's Staff, this Board was in the process of holding discussions to possibly amend / update the city's sign regulations. After NKAPC no longer served as our Staff, the discussions did not continue and no decisions were made. Mr. Sticklen would like to revisit these discussions in 2015 with Campbell County Staff. The Commission Members concurred, especially in addressing electronic and LED signs and message boards. Donna Schmidt stated that we had also been reviewing unincorporated areas for annexation into the city to round out and fill up the gaps in our boundaries. She would like to also have this discussed in 2015. Another goal for the year 2015 is updating the Comprehensive Plan, as required by law, and the P&Z Board Members would like to be advised of the process. The City Clerk will contact Campbell County Planning and Zoning and advise them of these requested issues.

Tony Ponting made a motion to adjourn the December 10, 2014 Planning and Zoning meeting, and Dave Thiem seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

Rita Seger, City Clerk