

## Cold Spring Planning & Zoning May 9, 2018

The regular meeting of the Cold Spring Planning and Zoning Commission was called to order by Chairman Mike Foulks. Pledge to the flag was led by the city clerk. Roll call showed the following present – Mike Foulks, Robin Hahn, Ron Schumacher, Sam Conner, and Steve Popovich. Laura Meiners was absent. Also present were City Clerk Robin Sweeney, City Attorney Brandon Voelker, and Cindy Minter & Kirk Hunter with Campbell County Planning & Zoning.

Mike Foulks pointed out the exits from the building, per Fire Department regulations.

The March 15, 2018 regular meeting minutes were reviewed by all. Robin Hahn asked if that includes the council meeting minutes that were in their packet. He stated that there were things referenced in those minutes that he doesn't feel properly represent the Planning and Zoning Commission. Brandon Voelker stated that these minutes are not for approval by P&Z, they have already been approved by council and were only included for informational purposes. Ron Schumacher made a motion to approve. Sam Conner seconded the motion. All in favor. **Motion carried.**

*Mike Foulks stated there were no subdivision items or public facilities.*

*Public Hearings – None.*

*Unfinished Business – None.*

*Commission Items – Per House Bill 55, approval of 1 hour of continuing education for P&Z member Robin Hahn. Sam Conner made a motion to approve. Steve Popovich seconded the motion. All in favor. **Motion carried.***

Mike Foulks reminded the members of the working sessions scheduled on May 16<sup>th</sup>, at 6:30pm. He reminded the commissioners to get in touch with Wendy Moeller with any comments on the strategies that she provided. Mr. Foulks announced to the commission that there is a Senior Event on June 2<sup>nd</sup> at Municipal Park, from 5-8pm, there is a Beatles cover band and food will be served.

*Comments/Requests to the commission-* Mike Foulks introduced JC Morgan with the Campbell County Library – Cold Spring Branch. JC Morgan gave some history as to the reasoning of why he came. He has been trying for about three years to get the City to release an easement at a proposed road called Andrews Drive. The issue is that the library's parking lot is designed poorly and the spots are perpendicular to the building. He states that there are almost daily occasions where someone is nearly hit. He added that the entrance and exit is at the same point in their lot and they want to extend the parking lot around the building to the existing curb cut. They would like to have a separate entrance and exit, it would be a 'one way only' traffic flow, and they would slant the parking spaces for a better line of sight while backing in and out of spaces. He is asking for the easement to be released, because as of now it is for a road that he thinks would be incredibly hard and expensive to build and it doesn't appear that the city needs the road to be built. Mr. Morgan provided a few maps/plans for the commission to look at. Mike Foulks asked if the library will still add parking spaces in the rear if they add an addition like one of the maps show. Mr. Morgan stated that they would still add a few spaces in back, but there are no plans to add to the building at this time. Mike Foulks asked how they would reference parking spots in the rear so that people know that they are available. Mr. Morgan stated that would mostly be used for staff parking. There was some discussion as to how these changes would help with the current parking lot issues. It was mentioned that slanting the parking spaces will cause them to lose a few parking spaces. Mr. Morgan stated that this project is not so much about gaining parking spaces as it is about making the parking lot safer and more efficient. Mike Foulks stated that looking at the comprehensive plan, and there is nothing there that addresses that area, but that doesn't mean there couldn't be plans for the area in the future. Brandon Voelker suggested that the library amend their approved stage 1 plans to include construction of the road, and then ask Council to release the easement. Steve Popovich asked what the negative would be in allowing the library to do this. Mr. Voelker stated that there really isn't a negative, it is basically a free street but the city would have to maintain it once it was built. Brenda Helton stated that they left the easement there in case a developer wanted to buy that land back there, if that were to happen they didn't want that traffic coming on and off of Pooles Creek. There was discussion about the likelihood of that easement being developed into a street that connects to Pooles Creek due to the topography and cost. Robin Hahn also said that they should amend their original plans and ask Council to release the easement. He added that they really need to look into the parking spaces because putting them in at a slant is going to cause the loss of a considerable amount of parking. Mike Foulks asked who would be responsible for the cost of the road, Brandon Voelker stated the library would pay for construction and the City would maintain. Mr. Morgan thanked the commission for their time.

Mike Foulks made motion to adjourn the May 9, 2018 Planning & Zoning Commission meeting at 7:24 pm and Ron Schumacher seconded the motion. All were in favor. **Motion carried.**

Respectfully submitted,  
Robin Sweeney, City Clerk

Approved: 6/13/18