

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)  
GENERAL PERMIT ANNUAL COMPLIANCE REPORT FOR 2013

KPDES PERMIT NO. KYG200055

April 15, 2014



Compiled and Submitted By:

City of Cold Spring, Kentucky  
Mayor Mark Stoeber  
5694 East Alexandria Pike  
Cold Spring, KY 41076  
(859) 441-9604

Reporting to:

Kentucky Division of Water  
Surface Water Permits  
200 Fair Oaks Lane, 4<sup>th</sup> Floor  
Frankfort, KY 40610

---

**Table of Contents**

Executive Summary	3
A. INTRODUCTION	3
B. CITY EFFORTS TO COMPLY	3
C. TIME PERIOD REPORTING	5

---

## EXECUTIVE SUMMARY

### A. Introduction

This Executive Summary documents and summarizes the City of Cold Spring annual water quality activities performed for the months of October, November and December 2013 which is consistent with the Storm Water Quality Management Plan (SWQMP) previously submitted to the Kentucky Division of Water. These water quality activities have been performed to comply with the MS4 KPDES Phase II permit regulations program. Environmental Rate Consultants Inc. (ERC), and URS Corporation Inc. (URS), (hereafter referred to as the ERC Team), have prepared this document on behalf of the City of Cold Spring.

The City of Cold Spring was under the Sanitation District 1 (SD1) KPDES Phase II permit and regulations program from the inception of the phase II program beginning March 2003. Based upon a letter from Jory M. Becker, P.E. of the Division of Water dated September 11, 2013, the City of Cold Spring was informed that it will be responsible for compliance and to meet the Municipal Separate Storm Sewer System (MS4) program and permit implementation requirements beginning on October 1, 2013. With this notification, the City of Cold Spring is required to develop a stormwater management quality plan (SWQMP) that implements six minimum measures focusing on a Best Management Practice (BMP) approach. In the first five years of the program, the focus is on establishing a program customized to local conditions using the following six minimum measures:

- A. Public education and outreach;
- B. Public participation/involvement;
- C. Illicit discharge detection and elimination;
- D. Construction site runoff control;
- E. Post-construction runoff control; and
- F. Pollution prevention/good housekeeping.

During the first three months of the City of Cold Spring's program, the City created a Stormwater Program Technical Advisory Committee comprised of the Mayor, three City Council members, the City Attorney and the ERC Team. The TAC has prepared this annual compliance report in accordance with the SWQMP and to comply with KPDES Phase II requirements.

### B. City's Efforts to Comply

The City of Cold Spring is committed to improving the quality of urban runoff through the development and implementation of a proactive, storm water quality management plan (SWQMP).

The following is a brief overview of the six minimum control measure activities that the City of Cold Spring has completed during the three month time period of October

---

through December 2013. This Executive Summary conforms to the "GENERAL PERMIT ANNUAL COMPLIANCE REPORT" format provided by KDOW.

1. Report Completed By: City of Cold Spring, Kentucky
2. Permit Number: KYG200055 AI: 119607
3. Mailing Address: 5694 East Alexandria Pike  
Cold Spring, Kentucky 41076 Campbell County
4. Contact Person: Mr. Mark Stoeber
5. Contact Person Title: Mayor
6. Phone Number: 859.441.9604
7. Facsimile Number: 859.441.4660
8. Email Address: marks@coldspringky.com

9A. MCM 1 Public Education and Outreach:

1. The City created a Stormwater Program Technical Advisory Committee that is comprised of the Mayor, three City Council members, the City Attorney and the ERC Team to develop stormwater quality and quantity program policies through a formal documented decision making process through the TAC.
2. The TAC met seven times during the time period of this annual report.
3. The TAC developed, and City Council approved the Storm Water Quality Management Plan (SWQMP) and submitted the SWQMP to KDOW.
4. City Council opened the meeting up to public comment before approving the SWQMP.
5. The City included a stormwater article in the quarterly newsletter that is mailed to 100% of the 6,132 citizens that live within the city. A copy of the article is included in the Appendix to the annual report.
6. The TAC developed a list of Frequently Asked Questions and these FAQ's are currently posted on the City website. A copy of the document is included in the Appendix to the annual report.
7. The TAC began updating and revising the city subdivision regulations during this time period.
8. The TAC began developing a stormwater credit program during this time period.
9. The TAC hired the ERC Team to assume the responsibility of website master.
10. The ERC Team began revising the City website that will add a new stormwater page that will include all of the MS4 water quality documents developed for the MS4 program, and a stormwater hotline telephone number.
11. The City assumed the responsibility of the MS4 program from SD1 based upon a letter dated September 11, 2013 from Jory M. Becker, P.E. from the Division of Water informing the City of Cold Spring that it will be responsible for compliance and to meet the requirements of the Municipal Separate Storm Sewer System (MS4) program and permit implementation beginning October 1, 2013. This letter was attached to the SWQMP.
12. Based upon the Jory Becker letter, the City established a stormwater dedicated funding source through a stormwater utility program and began sending out bills

and charging the residential customers for October November and December 2013 time period

13. The City will continue to assess the citizens for stormwater management services based on a \$4.50 monthly rate per Equivalent Residential Unit (ERU) and deposit the revenues in a separate fund to be spent on stormwater services only based on Kentucky Revised Statute (KRS) 82.082 home rule authority.
  14. The City plans to assess the non-residential customers for the October November and December 2013 timeframe during February 2014 and from that point in time forward.
- 9b. MCM 2 Public Involvement and Participation
1. No activity was performed for this Minimum Control Measure during this time period
- 9c. MCM 3 Illicit Discharge Detection and Elimination:
1. The TAC created a draft IDDE ordinance during this time period. The final IDDE ordinance will be completed by October 1 2014 as outlined in the SWQMP.
  2. The TAC made the decision to join the NKAPC which is the local mapping agency to continue the mapping performed by SD1 for the City mapping program.
  3. The TAC made the decisions to hire a local engineering consultant to review and approve site plans for stormwater and water quality purposes.
- 9d. MCM 4 Construction Site Runoff Control:
2. No activity was performed for this Minimum Control Measure during this time period
- 9e. MCM 5 Post-Construction Runoff Control:
1. No activity was performed for this Minimum Control Measure during this time period
- 9f. MCM 6 Pollution Prevention/Good Housekeeping:
1. No activity was performed for this Minimum Control Measure during this time period

### **C. Time Period Reporting**

The time period this annual report and compliance document for the City of Cold Spring is reporting is for October 2013, November 2013 and December 2013.

**Kentucky Division of Water**

**GENERAL PERMIT ANNUAL COMPLIANCE REPORT.**

**Phase II Stormwater MS4**  
Kentucky Division of Water

**For questions regarding this form, contact:**

**Abigail Rains**  
ENERGY AND ENVIRONMENT CABINET  
DEPARTMENT FOR ENVIRONMENTAL PROTECTION  
Division of Water  
200 Fair Oaks Lane, 4<sup>th</sup> Floor  
Frankfort, KY 40601  
Phone: (502) 564-8158, Extension 4891

**NOTE:**

- In order to comply with KPDES sMS4 permits, annual reports must be submitted to the Kentucky Division of Water.
- **Please type or print in ink.**
- Please answer all questions **thoroughly** and return the form by the due date.
- Return this form and any required addenda to the KDOW MS4 Coordinator at the address listed in the box on the upper-right.
- **Due April 15, 2014.**

**REPORTING YEAR**  
(Check one)

- 2010
- 2011
- 2012
- 2013
- 2014

**PART A: GENERAL INFORMATION – MS4 OPERATOR**

1. **Report Completed By:** City of Cold Spring, Kentucky  
(MS4 Operator — i.e., name of permit holder)

2. Permit Number: K Y G 2 0 0 0 5 5 AI # 119607

3. **Mailing Address** City of Cold Spring  
Street Address: 5694 East Alexandria Pike

City **Of:** Cold Spring Zip: 41076 County: Campbell

**PART B: GENERAL INFORMATION – CONTACT PERSON**

4. Contact Person Name (please print): Mr. Mark Stoeber

5. Contact Person Title: Mayor

6. Phone Number: 859.441.9604

7. Facsimile Number (if applicable): 859.441.4640

8. E-mail Address (if applicable): marks@coldspringky.com

**PART C: CONTROL MEASURE ACTIVITIES**

**9. For the following items, please provide a summary of control measure activities related to sMS4 performed during the previous year. List any updated measurable goals from the Stormwater Quality Management Plan (SWQMP), compliance activities, Best Management Practices (BMP) installed or initiated, and updated or developed regulatory mechanisms with effective dates.**

A. Public Education and Outreach:

Describe your public education efforts for the last 12 months:

1. The City created a Stormwater Program Technical Advisory Committee that is comprised of the Mayor, three City Council members, the City Attorney and the ERC Team to develop stormwater quality and quantity program policies through a formal documented decision making process through the TAC.
2. The TAC met seven times during the time period of this annual report.
3. The TAC developed, and City Council approved the Storm Water Quality Management Plan (SWQMP) and submitted the SWQMP to KDOW.
4. City Council opened the meeting up to public comment before approving the SWQMP.
5. The City included a stormwater article in the quarterly newsletter that is mailed to 100% of the 6,132 citizens that live within the city. A copy of the article is included in the Appendix to this annual report.
6. The TAC developed a list of Frequently Asked Questions and these FAQ's are currently posted on the City website. A copy of the document is included in the Appendix to this annual report.
7. The TAC began updating and revising the city subdivision regulations during this time period.
8. The TAC began developing a stormwater credit program during this time period.
9. The TAC hired the ERC Team to assume the responsibility of website master.
10. The ERC Team began revising the City website that will add a new stormwater page that will include all of the MS4 water quality documents developed for the MS4 program, and a stormwater hotline telephone number.
11. The City assumed the responsibility of the MS4 program from SD1 based upon a letter dated September 11, 2013 from Jory M. Becker, P.E. from the Division of Water informing the City of Cold Spring that it will be responsible for compliance and to meet the requirements of the Municipal Separate Storm Sewer System (MS4) program and permit implementation beginning October 1, 2013. This letter was attached to the SWQMP.
12. Based upon the Jory Becker letter, the City established a stormwater dedicated funding source through a stormwater utility program and began sending out bills and charging the residential customers for October November and December 2013 time period
13. The City will continue to assess the citizens for stormwater management services based on a \$4.50 monthly rate per Equivalent Residential Unit (ERU) and deposit the revenues in a separate fund to be spent on stormwater services only based on Kentucky Revised Statute (KRS) 82.082 home rule authority.
14. The City plans to assess the non-residential customers for the October November and December 2013 timeframe during February 2014 and from that point in time forward.

Describe your method of outreach:

The outreach program will begin in 2014

B. Public Involvement and Participation:

Do you have a Stormwater Advisory Committee (SWAC)?

1. No activity was performed for this Minimum Control Measure during this time period
2. The City will create a SWAC in 2014

Describe any events or activities facilitated by or sponsored by the MS4 in the last 12 months:



C. Illicit Discharge Detection and Elimination:

Have you passed IDDE Ordinance?

1. The TAC created a draft IDDE ordinance during this time period. The final IDDE ordinance will be completed by October 1 2014 as outlined in the SWQMP.
2. The TAC made the decision to join the NKAPC which is the local mapping agency to continue the mapping performed by SD1 for the City mapping program.
3. The TAC made the decisions to hire a local engineering consultant to review and approve site plans for stormwater and water quality purposes.

Does the ordinance include escalated enforcement procedures?

Yes

Do you have an IDDE Plan in place?

Not Yet

Have you completed the mapping of major outfalls?

No

Have you dry-screened your major outfalls?

No

Did you have any illicit discharges in the last 12 months, if so, describe discharge and resolution.

No

D. Construction Site Stormwater Run-off Control:

1. No activity was performed for this Minimum Control Measure during this time period

Have you passed the Construction Site Stormwater Runoff Control (EPSC) Ordinance?

The City of Cold Spring will pass and approve the Construction Site ordinance in 2014.

Does the ordinance include escalated enforcement?

Are you requiring proof of the receipt of KYR10 permit?

Do you give the developer a permit from you, the MS4?

How often are you inspecting active construction sites?

E. Post-construction Stormwater Management in New Development and Redevelopment:

1. No activity was performed for this Minimum Control Measure during this time period

Have you passed Post-Construction Ordinance?

The City of Cold Spring will pass and approve the Post-Construction ordinance in 2014.

Does the ordinance include escalated enforcement?

Have you started rewriting the ordinance to include the 80% stormwater treatment standard to send to the DOW for approval?

Have you reviewed your city's ordinance (i.e. subdivision regulations, planning and zoning) to see what impediments there are to green infrastructure?

Per the KYG20 Permit on Part Page II-9 - The permittee shall demonstrate compliance with the requirements for post-construction controls by summarizing the following in the annual report. A summary of the number and types of projects that the permittee reviewed for new and redevelopment considerations and the types of BMPs installed including green infrastructure and buffers.

i. A summary of management practice maintenance inspections conducted by the permittee(s), including a summary of the number requiring maintenance or repair, and the number of enforcement actions taken.

ii. A summary of any changes to local ordinances to accommodate green infrastructure alternatives.

iii. MS4 staff must be trained in the fundamentals of long-term stormwater-quality treatment management practices and in how to review such practices on construction plans and how to inspect practices for long-term protection, operation and maintenance. Please describe the training of staff in the last 12 months.

F. Pollution Prevention and Good Housekeeping for Municipal Operations:

1. No activity was performed for this Minimum Control Measure during this time period

Per the KYG20 Permit Part II Page II-9 –

The permittee must develop and implement an Operation and Maintenance (O & M) program that includes a training component with the goal of preventing or reducing pollutant runoff from municipal operations. Please describe the O & M Program that you have developed and implemented within the last twelve (12) months.

**10. Provide any data regarding the following indicators (if applicable). Attach separate sheets as necessary, and indicate, as appropriate, the rationale behind not using a listed indicator.**

- 1) Number or percentage of citizens that aware of storm water quality issues  
N/A
- 2) Number and description of meetings, training sessions, and events conducted to involve citizens  
N/A
- 3) Number or percentage of citizens that participate in storm water quality improvement projects  
N/A
- 4) Number and location of storm drains marked  
N/A
- 5) Estimated linear feet or percentage of MS4 conveyances mapped  
N/A
- 6) Number and location of MS4 area outfalls mapped  
N/A
- 7) Number and location of MS4 area outfalls screened for illicit discharges  
N/A
- 8) Number and location of illicit discharges detected  
N/A
- 9) Number and location of illicit discharges eliminated  
N/A
- 10) Number of, and amount of material collected from, hazardous household waste (HHW) collections  
N/A
- 11) Number and location of citizen drop-off centers for automotive fluids  
N/A
- 12) Number or percentage of citizens that participate in HHW collections  
N/A
- 13) Number of construction sites permitted for storm water quality  
N/A
- 14) Number of construction sites inspected  
N/A
- 15) Number and type of enforcement actions taken against construction site operators  
N/A
- 16) Number of public informational requests received related to construction sites  
N/A
- 17) Number, type, and location of structural BMPs implemented  
N/A

- 18) Number, type, and location of structural BMPs inspected  
N/A
- 19) Number, type, and location of structural BMPs maintained, or improved  
N/A
- 20) Type and location of nonstructural BMPs utilized  
N/A
- 21) Estimated acreage or square footage of open space preserved and mapped  
N/A
- 22) Estimated acreage or square footage of mapped pervious and impervious surfaces  
N/A
- 23) Number and location of retail gasoline outlets or municipal, state, federal, or institutional refueling areas with implemented BMPs  
N/A
- 24) Number and location of entities that have containment for accidental releases  
N/A
- 25) Estimated acreage or square footage and location where pesticides, herbicides and fertilizers are applied by the entity  
N/A
- 26) Estimated linear feet or percentage and location of unvegetated swales and ditches that have an adequately sized vegetated filter strip  
N/A
- 27) Estimated linear feet or percentage and location of stormwater sewer cleaned or repaired  
N/A
- 28) Estimated linear feet or percentage and location of roadside shoulders and ditches stabilized  
N/A
- 29) Number and location of storm water outfall areas remediated from scouring conditions  
N/A
- 30) Number and location of de-icing salt and sand storage areas covered or otherwise improved to minimize storm water exposure  
N/A
- 31) Estimated amount, in tons, of salt and sand used for snow and ice control  
N/A
- 32) Estimated amount of material collected from catch basin, trash rack, or other structural BMP cleaning  
N/A
- 33) Estimated amount of material collected from street sweeping  
N/A
- 34) Number or percentage and location of canine parks sited at least 150 feet away from a surface water body  
N/A
- 35) Other N/A

**11. On-Going Water Quality Characterization Activities**

a) Monitoring Data (submit summary of appropriate results):

N/A

b) Other:

N/A

**12. Discuss any problems encountered during this period (include any BMP changes in response to problems encountered).**

The City did not encounter any problems during this time period

**13. Identify any new funding source(s) for implementing this permit.**

The City of Cold Spring established a dedicated funding source using the KRS 81A home rule legislation to meet the MS4 program requirements. The residential parcels were billed in 2013 for the months of October November and December 2013 and the non-residential parcels with me billed in February 2014 for the October November and December 2013 time period.

**14. Provide a summary of complaints received and the follow-up actions taken in reference to storm water quality issues.**

The City did not receive any water quality complaints during this time period.

**15. Implementation status:**

a. Are the six minimum control measures being implemented within the compliance schedule and SWMP timetables?

Yes  No\*

\* If no, explain:

b. Do you foresee any problems which may affect full implementation of all the measures?

Yes  No\*

\* If yes, explain:

c. Are the six minimum control measures meeting percent reduction goals specified in the SWMP?

Yes  No\*

\* If no, explain: N/A

**16. TMDL – Do you have a TMDL in your MS4? For which stream segments? What is the impairment?**

The are no TMDL's in the City of Cold Spring that we are aware of and we assume that SD1 would have identified a TMDL if this is an issue within the City of Cold Spring



**PART E: CERTIFICATION AND SIGNATURE**

► The individual completing this report, listed in "PART A: GENERAL INFORMATION – MS4 OPERATOR" must sign the following certification statement:

*"By signing this annual report, I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Type or Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

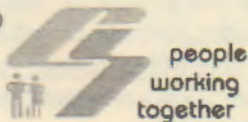
Date: \_\_\_\_\_  
(mm/dd/year)

## APPENDIX

1. Quarterly Newsletter that includes an article regarding Stormwater Management and the frequently asked questions
2. Stormwater Program Frequently Asked Questions Posted in the City Website

# COLD SPRING NEWS

FOUNDED  
1941



City of Cold Spring

The City of Cold Spring Administration

5694 East Alexandria Pk.

Cold Spring, KY 41076

Phone: 859-441-9604 Fax: 859-441-4640

[www.coldspringky.gov](http://www.coldspringky.gov)

\*\*\*\*\*

Police Department

5589 East Alexandria Pk.

Cold Spring, KY 41076

Phone 859-441-6289 Fax: 859-441-6806

[www.coldspringpd.org](http://www.coldspringpd.org)



October, 2013

Dear Cold Spring Residents and Business Partners:

As always, I hope this letter finds all is well with you and your family. It's hard to believe summer has come and gone and winter is just around the corner! (And, as usual, our excellent Public Works Department is gearing up for snow and ice Mother Nature may have in store for us!)

#### CITY ASSUMPTION OF EPA STORMWATER RESPONSIBILITY:

The most significant topic since the City's last newsletter has been the City's assumption of the EPA required stormwater cleanliness responsibility effective OCTOBER 1, 2013.

Prior newsletters and direct mailings to all residents and businesses have detailed at length as to why City Council and the Administration have chosen to accept this responsibility. In summary, in 2008 Sanitation District 1 (SD1) refused to accept the responsibility it promised the residents of Cold Spring in 2003, thus creating significant potential financial liability for the City. Following extensive discourse with SD1, during 2009 the City filed a lawsuit to require SD1 accept such responsibility. The court ruled in 2010 that the 2003 agreement between SD1 and Cold Spring was invalid, thus allowing Cold Spring to assume stormwater responsibility on its own. As an FYI, in 2008 Council and the Administration had fully prepared for this outcome prior to the issuance of the lawsuit. Promptly following the court's 2010 decision, the City notified SD1 of the City's intention to assume all stormwater responsibility. SD1 immediately advised the City that even though the City would assume all stormwater responsibility, SD1 would continue to charge our residents and businesses a fee for stormwater administration. Again after discourse with SD1, in 2011 the City filed a lawsuit to stop SD1's ability to issue a fee to our residents and businesses and not provide services. In early 2013, SD1 agreed to cease issuing Cold Spring residents and businesses a stormwater fee.

Immediately following the settlement, the City formed an ad-hoc subcommittee to officially put into action the 2008 drafted plans to assume full stormwater responsibility. As chosen by Council, the committee is comprised of Councilmen Lou Gerding, Dave Guidugli, Rob Moore, City Attorney Brandon Voelker and me. In conjunction with Environmental Rate Consultants (ERC), a leading consultative firm regarding EPA stormwater compliance, the committee has met (and continues to meet) numerous times to: 1) fulfill all EPA/State required regulatory and administrative compliance; 2) establish City systems, organization and processes for the newly acquired stormwater responsibility; and 3) using a long-term outlook, formulate current and ongoing costing for compliance and related fee to be collected from residents and businesses for this compliance.

As a result of the committee's extensive work to date, on September 23 and 30, 2013, City Council unanimously ratified an ordinance establishing the City's stormwater program and establishing the necessary stormwater fee to be charged to residents and businesses. Essential aspects are:

- SD1's current rate is \$4.80 per month.
  - o As communicated to you by SD1, SD1 will bill in October for fees through September.
- For 2013 and 2014, the fee for Single Family and Duplex dwellings will be \$4.50 per month.
  - o The City stormwater fee will be itemized on residents' real estate/waste collection bills issued in October each year.
    - \* Billed in October 2013, the 2013 City fee will cover October, November and December, 2013 = \$13.50
    - \* Billed in October 2014, the 2014 City fee will cover the entire 2014 calendar year = \$54.00
- For 2013 and 2014, the fee for all other dwelling units (condominiums, etc.) and businesses will be \$4.50 per month *per 3,000 square feet of impervious surface* (concrete, gravel, rooftops and similar, called an equivalent rate unit ("ERU") in stormwater jargon).
  - o Note: SD1 fee was calculated on 2,600 sq. ft.
  - o Bills will be issued quarterly beginning January 1, 2014 for the PRIOR three months.  
Thus, the January, 2014 fee invoice will be for October, November, and December 2013.



The \$4.50 billing rate per unit is projected to provide the City approximately \$250,000 in stormwater fees annually. Current annual stormwater related expenses are projected to be approximately \$280,000 per year for the next two years or so. The expenses also include "startup" consulting fees to assist in EPA/State regulatory compliance. "Startup" includes purchase of: software, GIS data access costs, and communication and educational materials. It is anticipated that part-time help will be needed for ongoing administration of the program. Funding to cover the difference between expenses and fee income for the program's initial two years will be provided by the City's "general fund". It is important to note that advances by the general fund are: 1) in lieu of costly bank borrowing, and 2) required by City ordinance to be repaid by collected stormwater fees when collected monies exceed projected expenses. Such funding format was designed to keep the overall program cost to a minimum and at the same time preserve the integrity of the City's general fund.

Assuming no unforeseen EPA regulatory compliance requirements, it is anticipated that stormwater program "start-up" costs will diminish over time (potentially year 3 and forward) and thus provide the opportunity for future rate reductions during the annual stormwater fee review.

With such a change there will be many questions. A "frequently asked questions" sheet is enclosed and will be posted on the City's website. Additionally, please feel free to contact any Council representative, me or the City office.

On a lighter note, City happenings:

**VETERANS' DAY CEREMONY:**

The City will be honoring our country's veterans on Sunday, November 10, at 1:00pm. The ceremony will be held at the City's Veterans' Memorial located in the beautiful grove of trees to the front right of the City building.

**PARKS, RECREATION AND TREE COMMISSION:**

The "trunk" sale held on City grounds on Saturday, September 14, was a wonderful success. There were many sellers and buyers with the result of extra money for some, extra "stuff" for others and a good time for all.

The City's annual "Day in the Park" was held Sunday, October 6, from 1:00pm to 4:00pm on the main grounds of the City building.

The Parks and Recreation Commission is a very vibrant, creative group of volunteers and I sincerely thank them for their hard work. If you would like to join this energetic and fun group, please contact our City office. Volunteering your time not only enhances the "livability" of our community, but your efforts also allow such wonderful events to be presented at a reduced cost to your fellow taxpayers.

**SNOW SAFETY / EMERGENCY REMINDER:**

Should a snow emergency be declared due to severe weather, our City website ([www.coldspringky.gov](http://www.coldspringky.gov)), our City weather emergency line (859-441-9604), and all local television stations will be updated regarding such.

Also, during "after hours" time periods when City offices are closed, residents can obtain information regarding changes in City services via recorded messages on the City voicemail system. Simply call the City office number 859-441-9604 and press "1".

Please remember: when a snow emergency has been declared by the City – **PARKING ON CITY STREETS IS PROHIBITED.**

*In general, not parking on City streets during snow and ice events helps keep our City safe and helps our Public Works crew maneuver easier and clear the streets more effectively.*

As always, it is a pleasure and privilege to work with each and every one of our Council members. Their tireless efforts and deep concern for the long-term well-being of the City are greatly appreciated.

Council meets the second and fourth Monday of every month at 7:30pm. The second Monday is a "caucus" meeting where City business is discussed; however, no Council voting takes place. The fourth Monday meeting is a "general" Council meeting, where City business is discussed AND Council voting does take place. I continue to urge each and every resident to attend at least ONE meeting a year. If you cannot attend, the fourth Monday meeting is videotaped and shown regularly on cable channel 16.

Please do not hesitate to contact me with any issues or suggestions. I can be reached at 859-441-9604, extension 126 or [mayor@coldspringky.com](mailto:mayor@coldspringky.com), or alternate contact at 859-441-9604, extension 111 or [mark.s@coldspringky.gov](mailto:mark.s@coldspringky.gov). I look forward to hearing from you and hopefully meeting you someday soon.



Mark Stoeber  
Mayor



## Cold Spring Stormwater Program

### Frequently Asked Questions

**Q: Do you own your home/business or do you rent/lease?**

A: Only residents and businesses who own property located in the incorporated area of the City of Cold Spring will be assessed a stormwater service charge. No tenant will be required to pay this fee unless this fee is specified in your rental or lease agreement.

**Q: I am a resident. What is the billing information for me?**

A: All residential property owners will be charged a rate of \$4.50 per month, which will appear on your property tax bill. This rate is based upon an average amount of "hard surface areas" such as driveways and roofs, found on residential properties in the City of Cold Spring. Using aerial photography through the use of a computer mapping software program, the average residential property in Cold Spring has 3,000 square feet of hard or "impervious" surface area, based on the average of measuring approximately 400 randomly generated residential parcels. Using stormwater jargon, the 3,000 square feet of impervious surface is referred to as an Equivalent Residential Unit or "ERU". Each residential property will be assigned a flat rate and 1 ERU.

**Q: I am a business/non-residential property owner. How is my bill calculated?**

A: The impervious areas for all non-residential properties (all properties except single-family and duplex properties) were measured using aerial photography through use of a computer mapping software program. Total calculated impervious area square footage is divided by 3,000 sq. ft. (1 "ERU"). The resultant number is multiplied by \$4.50 and the result is the property's monthly stormwater fee.

**Q: I live in an apartment. Will I have to pay?**

A: No. The owner of the apartment building or complex will receive the stormwater bill for their entire property. The property owner could, however, pass part of that cost along to you depending on the terms of your rental or lease agreement.

**Q: What is impervious area?**

A: Impervious area is any hard surface including gravel that does not allow stormwater to be absorbed into the ground. Impervious areas include rooftops, parking lots, driveways, sidewalks and gravel surfaces.

**Q: I live in Campbell County. Does this impact me?**

A: Only residents and businesses located in the incorporated area of the City of Cold Spring will be assessed a stormwater service charge from the City of Cold Spring.

**Q: I own a single family home, when will I begin paying?**

A: The charges will first appear on your October, 2013 property tax bill (payment due December 31, 2013) for October, November and December 2013, and then will appear there annually in future years.

**Q: Will tax-exempt, non-profit organizations like schools, churches and hospitals be charged for stormwater?**

A: Yes. Much like these organizations now pay for water and sanitary sewer services, they will pay a user fee based on their contribution to the stormwater system.

**Q: Why can't we just use existing general fund money to cover stormwater costs?**

A: The tax money currently collected for general fund services is needed to meet the day-to-day operation and staffing for the City.



**Q: Will the current \$4.50 rate change?**

A: The current rate is approved and set for 2013 and 2014. Rate increases must be approved by the City Council and will be reviewed annually. The rate will be reviewed again in 2014 for 2015. Assuming no unforeseen EPA regulatory compliance requirements, it is anticipated that stormwater program "start-up" costs will diminish over time (potentially year 3 and forward) and thus provide the opportunity for future rate reductions during the annual stormwater fee review.

**Q: Why is the amount of hard surface area used to calculate the rates?**

A: Hard surface areas are used because they prevent water from being absorbed into the ground. Hard surfaces create more runoff and increase the rate (water flow) at which stormwater drains from an area.

**Q: What if I don't agree with the City's calculation of the amount of hard surface area I have on my property?**

A: You may request a meeting with a GIS technician to review your measurement information if you desire.

**Q: Why does Cold Spring need a stormwater program fee?**

A: Cold Spring currently has no dedicated funding source to address stormwater quality regulations and flooding and drainage issues within the City. The City needs the dedicated funds to perform preventative maintenance, capital improvements that may be required by the EPA and to meet the federally unfunded mandate from US-EPA referred to as the Kentucky Pollutant Discharge Elimination System (KPDES) Phase II Stormwater regulations, which are part of the Federal Clean Water Act passed by the US Congress in 1972. This program is managed and enforced by the Kentucky Department of Water (KDOW):

A comprehensive program is needed to:

- Improve the water quality of local rivers and streams

- Reduce flooding

- Improve stormwater drainage

- Address the inflow and infiltration problems

- Ensure that the City is in compliance with tough, new unfunded mandates and regulations required by the US-EPA and KDOW**

The current budget only allows for minor stormwater emergency repairs. It does not provide the required funds for preventative maintenance, capital improvements or enforcement of the unfunded mandate from the EPA referred to as the KPDES Phase II Stormwater regulations, which are part of the Federal Clean Water Act passed by the US Congress in 1972.

**Q: I don't remember voting on this tax. How can the City do this without a vote?**

A: This is not a tax. This is a user fee just like your water and sewer user fee. Under State Law, cities are allowed to set up a user fee for water, sanitary sewer and/or stormwater by a vote of the City Council. City Council unanimously ratified this program and related fee on September 23 and 30, 2013.

**Q: How can we be sure that the money raised will be used for stormwater improvements and not diverted to other projects by the City?**

A: All of the funds raised by the program will go into a stormwater "Enterprise Fund." Under state law, money in Enterprise funds can only be used for their intended purposes.

**Q: How much money does the City expect the stormwater program to collect?**

A: The program will generate approximately \$250,000 per year.



**Q: What issues will be addressed first when the stormwater program is implemented?**

A: The City will first work to ensure that it is in compliance with the new, strict Federal and State unfunded mandate regulations.

**Q: How will the money collected for the stormwater program be used?**

A: A majority of the funds will be used to comply with the new unfunded Federal and State water quality regulations known as the KPDES Phase II water quality regulations. The remaining funds will be available for minor operations and maintenance projects. Current annual stormwater related expenses are projected to be approximately \$280,000 per year for the next two years or so. Such expenses include "startup" consulting fees to assist in EPA/State regulatory compliance. This also includes "startup" purchase of: software, GIS data access costs, and communication and educational materials. It is anticipated that part-time help will be needed for ongoing administration of the program.

**Q: How does stormwater affect the environment?**

A: One of the reasons the City is implementing the stormwater program is to meet tough, new US-EPA regulations. In addition to flooding, poor storm drainage also causes water pollution. Uncontrolled run-off contributes to erosion, which causes sediment build-up in our streams and rivers. Stormwater also picks up a lot of things on its way to area streams and rivers – litter, road salt, lawn or garden chemicals, and more. Backyard mechanics who drain oil, antifreeze or gas into the storm sewer pose a threat to the environment.

**Q: How will the new program help the environment?**

A: The stormwater program will provide funding for public education to inform the citizens and will help reduce pollution in the City. The new program will also fund testing and strict enforcement of current regulations on erosion and pollution control measures.

**Q: I have been receiving and paying a stormwater bill from SD1. Aren't you charging me twice?**

A: No. The City of Cold Spring was a member of the Northern Kentucky Sanitary District until October of this year (2013). The City has decided to begin handling the stormwater program on its own. SD1 will not be billing our residents for stormwater charges beginning October 1, 2013. That coincides with the changeover to the City billing stormwater charges. These charges will appear on your next property tax bill from the City. You will not be paying a stormwater charge to the City and to SD1.

**Q: What will happen if I don't pay the new stormwater charge from the City?**

A: Since the charges will appear on your annual property tax bill, the unpaid amount can eventually become a lien on your property.

**Q: My bill at SD1 is past due. Since the City is now doing the billing, can I send that money to the City?**

A: No. Any bills that you received from SD1 must be paid to SD1. If you send the money to the City, your account will show a credit balance and the overpayment will eventually be sent back to you. We do not have any billing records from SD1 to know if a previous bill has not been



## Talking with your Mayor and Council members

Over the last year the city has been upgrading its technology infrastructure. The city has added a new digital phone system as well as upgraded the City's web site. Thru the upgrade the city has furnished all of its elected officials, city administrator, police chief and city attorney with tablets. The tablets were put in place in order for the city not to have to produce paper packets for each council meeting, now they are produced electronically and forwarded to the council person's tablet. One of the additional benefits of the new system and the tablets is that the city now has the capability for you to email or leave a voicemail for your elected officials. Once you leave your email or voicemail it is forwarded to that person's tablet for them to hear or to read.

If you have recently looked on the Mayor/Council page on the city's web site you may have noticed that on the Mayor/Council page there are now email and voice mailboxes for your elected officials. In order to leave a voicemail for any of your elected officials call the City Building at 859-441-9604 and then use the extension number listed below, or consult the web site using the Mayor/Council page.

To email your elected officials or to leave a voicemail for them please see the directory below.

Title	Name	Email Address	Extension Number
Mayor	Mark Stoeber	<a href="mailto:Mark.S@Coldspringky.gov">Mark.S@Coldspringky.gov</a>	111
Council Person	Dave Guidugli	<a href="mailto:Dave.G@Coldspringky.gov">Dave.G@Coldspringky.gov</a>	112
Council Person	Lou Gerding	<a href="mailto:Lou.G@Coldspringky.gov">Lou.G@Coldspringky.gov</a>	117
Council Person	Adam Sandfoss	<a href="mailto:Adam.S@Coldspringky.gov">Adam.S@Coldspringky.gov</a>	116
Council Person	Kathy Noel	<a href="mailto:Kathy.N@Coldspringky.gov">Kathy.N@Coldspringky.gov</a>	114
Council Person	Rob Moore	<a href="mailto:Rob.M@Coldspringky.gov">Rob.M@Coldspringky.gov</a>	113
Council Person	Lisa Cavanaugh	<a href="mailto:Lisa.C@Coldspringk.gov">Lisa.C@Coldspringk.gov</a>	115





## POLICE DEPARTMENT NEWS

By Colonel Edward Burk III

The school year is here! Some children will be waiting for buses, some will be walking to school and others riding with parents, all going to one of the four schools in the city. We encourage greater awareness this time of year of that fact of activities around schools. If you have children, remind them to pay closer attention when they are in the area of traffic. If they have a cell phone, then perhaps texting and walking across a street at the same time is not such a good idea. Have them pay attention to signals and cross at crosswalks.

Where there are school buses, there are usually children. Children are likely to do something unexpected, so be prepared. When you come to a school bus that is stopped on any roadway to load or unload children, you must STOP. By law you must remain stopped until all people are clear of the roadway and the bus is in motion. A stop is NOT required when approaching a stopped bus from the opposite direction upon a highway of four or more lanes. This is mentioned because of the number of cars that stop for buses on roads like US 27/Alexandria Pike that are going the opposite direction of the stopped bus.

Also remember that the school zones lights will again be activated and the speed limits are greatly reduced during morning and afternoon delivery and pickup of children during the school week. A couple schools have reduced speeds during the middle of the day for those children going from and to kindergarten classes. Please heed the warnings and reduce your speed appropriately. Fines are doubled for school zone violations and they are not pre-payable. All police departments around the country step up enforcement in those school zones. Pay attention! The children are going to the schools in our city and we want to protect them since they are our future.

The department has received some calls regarding fraud. Some were phone calls, some emails and some mail. First remember, if it sounds too good to be true, it probably is. Fraud is only possible if you assist in the crime.

Some recent scams involve calls or emails from someone (usually out of the country) indicating that a grandchild or relative was involved in an accident, arrested, etc. and they represent them as an attorney, friend, etc. and need money to get them out of jail, pay for the hospital, pay for the wrecked car etc. This usually happens with grown children that may be away at college or moved to another part of the country. The perpetrators get information from either your social media account or the child's, and do a little research. The perpetrators prey upon your concern and desire to help.

They can be quite convincing, having a great deal of information about the person in trouble. They will ask for money to be wired or money order to be sent to help the person out. First, if you sent the money, it will be gone and there is nothing that we can do to get it back. Next is they will call again and need more money since something else occurred complicating the matter. They will keep getting money until it is gone.

Also, remember don't update ANYTHING you are asked for in an email; that is, Social Security, banks, credit cards,-- any accounts-- anywhere. If you have gone to a company independently, to a site you KNOW is legit, then you may be asked for some updating. That may be ok. But never respond to a request made to you by email for updating anything. The same applies to phone calls. If you called them at a number you know is accurate, you may be asked for some personal information to access something. If you GET, rather than MAKE the call, hang up, then call the company from the phone book to tell them about the earlier call you received. Thieves get cleverer every day. Don't be fooled.

We continue to ask your help and call if and when you see suspicious activity or strange car in your neighborhood. Please call when you see something out of place. Simply put, "See it, Call it". Call the dispatch center at 292-3622 or if critical, call 911. That way we send an officer to investigate the issue, perhaps before something is an issue. The person(s) may not be up to anything or they may be involved in a crime. We will not know until we arrive to investigate or till the crime is reported.



## Cold Spring Stormwater Program

### Frequently Asked Questions

**Q: Do you own your home/business or do you rent/lease?**

A: Only residents and businesses who own property located in the incorporated area of the City of Cold Spring will be assessed a stormwater service charge. No tenant will be required to pay this fee unless this fee is specified in your rental or lease agreement.

**Q: I am a resident. What is the billing information for me?**

A: All residential property owners will be charged a rate of \$4.50 per month, which will appear on your property tax bill. This rate is based upon an average amount of "hard surface areas" such as driveways and roofs, found on residential properties in the City of Cold Spring. Using aerial photography through the use of a computer mapping software program, the average residential property in Cold Spring has 3,000 square feet of hard or "impervious" surface area, based on the average of measuring approximately 400 randomly generated residential parcels. Using stormwater jargon, the 3,000 square feet of impervious surface is referred to as an Equivalent Residential Unit or "ERU". Each residential property will be assigned a flat rate and 1 ERU.

**Q: I am a business/non-residential property owner. How is my bill calculated?**

A. The impervious areas for all non-residential properties (all properties except single-family and duplex properties) were measured using aerial photography through use of a computer mapping software program. Total calculated impervious area square footage is divided by 3,000 sq. ft. (1 "ERU"). The resultant number is multiplied by \$4.50 and the result is the property's monthly stormwater fee.

**Q: I live in an apartment. Will I have to pay?**

A: No. The owner of the apartment building or complex will receive the stormwater bill for their entire property. The property owner could, however, pass part of that cost along to you depending on the terms of your rental or lease agreement.

**Q: What is impervious area?**

A: Impervious area is any hard surface including gravel that does not allow stormwater to be absorbed into the ground. Impervious areas include rooftops, parking lots, driveways, sidewalks and gravel surfaces.

**Q: I live in Campbell County. Does this impact me?**

A: Only residents and businesses located in the incorporated area of the City of Cold Spring will be assessed a stormwater service charge from the City of Cold Spring.

**Q: I own a single family home, when will I begin paying?**

A: The charges will first appear on your October, 2013 property tax bill (payment due December 31, 2013) for October, November and December 2013, and then will appear there annually in future years.

**Q: Will tax-exempt, non-profit organizations like schools, churches and hospitals be charged for stormwater?**

A: Yes. Much like these organizations now pay for water and sanitary sewer services, they will pay a user fee based on their contribution to the stormwater system.

**Q: Why can't we just use existing general fund money to cover stormwater costs?**

A: The tax money currently collected for general fund services is needed to meet the day-to-day operation and staffing for the City.

**Q: Will the current \$4.50 rate change?**

A: The current rate is approved and set for 2013 and 2014. Rate increases must be approved by the City Council and will be reviewed annually. The rate will be reviewed again in 2014 for 2015. Assuming no unforeseen EPA regulatory compliance requirements, it is anticipated that stormwater program "start-up" costs will diminish over time (potentially year 3 and forward) and thus provide the opportunity for future rate reductions during the annual stormwater fee review.

**Q: Why is the amount of hard surface area used to calculate the rates?**

A: Hard surface areas are used because they prevent water from being absorbed into the ground. Hard surfaces create more runoff and increase the rate (water flow) at which stormwater drains from an area.

**Q: What if I don't agree with the City's calculation of the amount of hard surface area I have on my property?**

A: You may request a meeting with a GIS technician to review your measurement information if you desire.

**Q: Why does Cold Spring need a stormwater program fee?**

A: Cold Spring currently has no dedicated funding source to address stormwater quality regulations and flooding and drainage issues within the City. The City needs the dedicated funds to perform preventative maintenance, capital improvements that may be required by the EPA and to meet the federally unfunded mandate from US-EPA referred to as the Kentucky Pollutant Discharge Elimination System (KPDES) Phase II Stormwater regulations, which are part of the Federal Clean Water Act passed by the US Congress in 1972. This program is managed and enforced by the Kentucky Department of Water (KDOW):

A comprehensive program is needed to:

- Improve the water quality of local rivers and streams

- Reduce flooding

- Improve stormwater drainage

- Address the inflow and infiltration problems

**Ensure that the City is in compliance with tough, new unfunded mandates and regulations required by the US-EPA and KDOW**

The current budget only allows for minor stormwater emergency repairs. It does not provide the required funds for preventative maintenance, capital improvements or enforcement of the unfunded mandate from the EPA referred to as the KPDES Phase II Stormwater regulations, which are part of the Federal Clean Water Act passed by the US Congress in 1972.

**Q: I don't remember voting on this tax. How can the City do this without a vote?**

A: This is not a tax. This is a user fee just like your water and sewer user fee. Under State Law, cities are allowed to set up a user fee for water, sanitary sewer and/or stormwater by a vote of the City Council. City Council unanimously ratified this program and related fee on September 23 and 30, 2013.

**Q: How can we be sure that the money raised will be used for stormwater improvements and not diverted to other projects by the City?**

A: All of the funds raised by the program will go into a stormwater "Enterprise Fund." Under state law, money in Enterprise funds can only be used for their intended purposes.

**Q: How much money does the City expect the stormwater program to collect?**

A: The program will generate approximately \$250,000 per year.

**Q: What issues will be addressed first when the stormwater program is implemented?**

A: The City will first work to ensure that it is in compliance with the new, strict Federal and state unfunded mandate regulations.

**Q: How will the money collected for the stormwater program be used?**

A: A majority of the funds will be used to comply with the new unfunded Federal and state water quality regulations known as the KPDES Phase II water quality regulations. The remaining funds will be available for minor operations and maintenance projects. Current annual stormwater related expenses are projected to be approximately \$280,000 per year for the next two years or so. Such expenses include "startup" consulting fees to assist in EPA/State regulatory compliance. This also includes "startup" purchase of: software, GIS data access costs, and communication and educational materials. It is anticipated that part-time help will be needed for ongoing administration of the program.

**Q: How does stormwater affect the environment?**

A: One of the reasons the City is implementing the stormwater program is to meet tough, new US-EPA regulations. In addition to flooding, poor storm drainage also causes water pollution. Uncontrolled run-off contributes to erosion, which causes sediment build-up in our streams and rivers. Stormwater also picks up a lot of things on its way to area streams and rivers – litter, road salt, lawn or garden chemicals, and more. Backyard mechanics who drain oil, antifreeze or gas into the storm sewer pose a threat to the environment.

**Q: How will the new program help the environment?**

A: The stormwater program will provide funding for public education to inform the citizens and will help reduce pollution in the City. The new program will also fund testing and strict enforcement of current regulations on erosion and pollution control measures.

**Q: I have been receiving and paying a stormwater bill from SD1. Aren't you charging me twice?**

A: No. The City of Cold Spring was a member of the Northern Kentucky Sanitary District until October of this year (2013). The City has decided to begin handling the stormwater program on its own. SD1 will not be billing our residents for stormwater charges beginning October 1, 2013. That coincides with the changeover to the City billing stormwater charges. These charges will appear on your next property tax bill from the City. You will not be paying a stormwater charge to the City and to SD1.

**Q: What will happen if I don't pay the new stormwater charge from the City?**

A: Since the charges will appear on your annual property tax bill, the unpaid amount can eventually become a lien on your property.

**Q: My bill at SD1 is past due. Since the City is now doing the billing, can I send that money to the City?**

A: No. Any bills that you received from SD1 must be paid to SD1. If you send the money to the City, your account will show a credit balance and the overpayment will eventually be sent back to you. We do not have any billing records from SD1 to know if a previous bill has not been paid or not. You must pay the past due amount to SD1.